

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MEETING OF THE BOND OVERSIGHT COMMITTEE**

October 30, 2007

**4490 Cornishon Avenue
La Canada, California 91011**

The meeting was called to order at 8:02 a.m. by Committee Chair, Julie Markowitz.

ROLL CALL

Those in attendance were:

Cynthia Smither	Julie Markowitz	Mike Leininger
Jim Stratton	Terry Walker	Linda Richmond
Cindy Wilcox	William Choi	Ellen Multari
Andy Dick	Celina Lew	

Bill Loose and Diane Clinton were also present.

APPROVAL OF MINUTES

Ms. Markowitz reported that the minutes of the May 31, 2007, and June 21, 2007, meetings of the Bond Oversight Committee were distributed to the committee members in advance for review. It was moved and seconded (Choi/Richmond) to approve the minutes of May 31, 2007, and June 21, 2007. The motion to approve the minutes of the February 22, 2007, meeting of the Bond Oversight Committee was adopted unanimously.

AGENDA

Introduction of New Members

Ellen Multari and Cynthia Smither introduced themselves to the committee.

Appointment of Vice Chair

It was moved and seconded (Dick/Lew) to nominate Terry Walker as Vice Chair. The motion to nominate Ms. Walker was adopted unanimously.

Approval of LCHS Building A project

Dr. Leininger distributed Exhibit B from the Bond Measure text which clarifies bond language for approved projects.

Dr. Leininger stated he is currently determining scope of work for the Building A project at the high school and asked for agreement that the Building A project is within the scope of the Bond language. It was moved and seconded (Walker/Multari) to approve that the LCHS Building A project is within the scope of the bond language. The motion was adopted unanimously.

Dr. Leininger reported on the lockdown project at the high school stating the district is taking the remainder of the 1999 bond funds and some 2004 bond funds to complete the

areas at the high school that have not been done yet. The lockdown hardware project will complete the 1999 bond funds.

Dr. Loose explained the process of closing out the 1999 bond.

Quarterly Fund Update

Dr. Loose and Mrs. Clinton distributed a quarterly bond funds update. Dr. Loose clarified the different funds available for bond projects. The monies include 2004 Bond (21.2); 1999 Bond (21.0); LCHS Minor Mod (35.2) and Developer Fees (25.0). Dr. Loose discussed the breakdown of the bond funds by project.

Mr. Dick asked for some clarification on architect fees, reimbursable and miscellaneous. Ms. Markowitz asked for clarification on why PCR and PCY expense variance is so different. Dr. Leininger reported that it may be the difference in invoicing by the architect.

The actuals vs. encumbrances were clarified.

It was clarified that the projects listed on the contracted costs only reflects current projects not total bond funds.

Construction Update

Dr. Leininger provided a construction update on current construction projects.

Dr. Leininger reported that Building B was completed over the summer. The project was completed without affecting the start of school. This project came in below estimated costs.

Mrs. Markowitz asked if anyone from the committee was interested in writing an article to get the word out. Dr. Leininger stated that Press Releases have been sent out by the district. Mrs. Walker asked for copies of the Press Releases for the committee.

PCR and PCY projects are currently at DSA and are within the scope of probable costs. PCR construction costs are estimated at \$2.8 million and PCY construction costs are estimated at \$2.9 million construction costs. The district has been very fortunate that we have been under our opinions of probable cost in the last two projects. These projects will take 10 – 11 months. The PCR project involves demolishing the current multi-purpose room while the PCY project involves construction of a new building at the playground. Each project has different needs and Dr. Leininger has worked through the site committees to come up with building designs to meet the needs at the two schools. Dr. Leininger clarified the construction process and stated the PCR and PCY projects will go to the Board in February or early March.

The challenge in LCHS A building is to be as time effective as we were in B building. DSA is currently taking about 4 months to approve plans. At this point, it appears we will have temporaries that will be used to rotate classrooms while construction is taking place.

Dr. Leininger clarified the impact on the science department and the campus. Mr. Stratton clarified that developer fees can be used for construction of the science labs.

Scheduling of Future Meetings

The next meeting was scheduled for January 29th at 8:00 am.

OPPORTUNITY FOR PUBLIC COMMENT

None

ADJOURNMENT

The meeting was adjourned at 9:00 a.m.