

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

August 8, 2006

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 6:00 p.m. by President Scott Tracy on August 8, 2006 at the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Board Members, Scott Tracy, Cindy Wilcox, and Joel Peterson.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 6:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were the three Board Members, Superintendent James Stratton, Deputy Superintendent Bill Loose and Assistant Superintendent Mike Leininger. Closed session adjourned at 7:00 p.m.

MEMBERS PRESENT: Mr. Scott Tracy, President
Mrs. Cindy Wilcox, Member
Mr. Joel Peterson, Member

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:07 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada. Present were the three Governing Board Members, Mr. Stratton, Dr. Loose, Dr. Leininger and Executive Secretary to the Superintendent Kim Bergner. There were approximately 17 people in the audience. Mr. Tracy asked Lindi Arthur to lead the Pledge of Allegiance to the Flag.

REPORT OUT OF CLOSED SESSION

Mr. Tracy reported there was no action taken in closed session.

APPROVAL OF AGENDA

It was moved and seconded (Wilcox/Tracy) to approve the agenda. The motion to approve the agenda was adopted unanimously. It was moved and seconded (Peterson/Wilcox) to remove agenda item 1h from the agenda and bring back at a future meeting when all members of the governing board are present. The motion to remove item 1h from the agenda and bring back at a future meeting when all members of the governing board are present was adopted unanimously.

APPROVAL OF MINUTES

Mr. Tracy stated that the minutes of the June 6, 2006; June 20, 2006; June 27, 2006; July 6, 2006 and July 11, 2006 meetings of the Governing Board had been distributed to the Governing Board members in advance for review. The minutes of the June 20, 2006; July 6, 2006 and July 11, 2006 meetings of the Governing Board were unanimously approved as presented. The minutes of the June 6, 2006 and June 27, 2006 meetings were tabled until the August 22, 2006 meeting of the Governing Board.

REPORTS

1. Superintendent's Report

Mr. Stratton introduced Mrs. Anais Wenn, the new Palm Crest Principal. Mr. Stratton briefly discussed Mrs. Wenn's background and experience. After Mr. Stratton's introduction the governing board held a brief reception on Mrs. Wenn's behalf.

After the reception, Mr. Stratton introduced Ms. Arthur, Director of Assessment, who was present to report on the preliminary Standardized Testing and Reporting Results (STAR). Ms. Arthur presented an overview of the STAR and will return at a later board meeting to discuss the results in detail. Ms. Arthur compared the test results of 2000, 2005 and 2006. Ms. Arthur discussed enrollment trends that could impact the scores.

Ms. Arthur discussed the California Achievement Tests (CAT/6) scores. The CAT/6 is given to 3rd and 7th graders. The CAT6 is a basic skills test and is not aligned with state standards. All students in 3rd and 7th grade take the CAT6 test whether or not they are designated special education unless they are severely disabled.

Ms. Arthur reported the district will continue to review the curriculum to assure alignment to the state standards. Mr. Stratton thanked Ms. Arthur for the overview and stated he looks forward to a more in depth look at the results at a later date.

2. President's Report

Mr. Tracy reported on the Governing Board's upcoming workshops and stated the Board's goal is to increase the number and quality of board workshops.

3. Assistant Superintendent of Facilities and Operations Report

Dr. Leininger provided a construction update on the current construction projects within the district.

Dr. Leininger provided an update on the new construction management firm, Lundgren Management. Dr. Leininger reported they have been very helpful and he will work with them on the district's preferred format for Progress Reports. Dr. Leininger will also be bringing the subcommittee of the board back into the construction meetings on a monthly basis to continue board involvement.

OPPORTUNITY TO ADDRESS BOARD

The following audience members addressed the Board:

None

PUBLIC HEARING

1. Statement of Assurance for Standards Alignment for Foreign Language, Social Science & Science Adoptions, Resolution 1-06-07.

The public hearing was opened at 8:25 p.m. There being no public comments the hearing was closed at 8:26 p.m.

PROPOSED ACTION ITEMS

1. Second Reading

- a. **Textbook Adoption: Living in the Environment, R6-06-07.** It was moved and seconded (Peterson/Wilcox) to approve the Textbook Adoption: Living in the Environment, R6-06-07. Mr. Stratton reported this is an edition update for the AP Environmental Science class. The textbook will address the course of study outlined by the AP program and provide students the background needed to take the AP test. The motion to approve the Textbook Adoption: Living in the Environment was adopted unanimously.

2. First Reading

- a. ***Statement of Assurance for Standards Alignment for Foreign Language, Social Science & Science Adoptions, Resolution 1-06-07.** It was moved and seconded (Wilcox/Peterson) to approve the Statement of Assurance for Standards Alignment for Foreign Language, Social Science & Science Adoptions. Mr. Stratton reported this resolution is required by California law to certify that the district has determined that instructional materials are consistent with the curriculum standards. This resolution certifies that as of August 8, 2006 Economics, Encuentros Marvillosos, Introduction to Sports Medicine and Athletic Training, University Physics, 11th Edition, Living in the Environment and Magruder's American Government were adopted by the Governing Board following district review of the textbooks and they were determined to be aligned within the state framework as required by CCR, Title 5, Section 9531. The motion to approve Resolution 1-06-07 Statement of Assurance for Standards Alignment for Foreign Language, Social Science & Science Adoptions was adopted unanimously.
- b. ***CAHSEE Waiver, R14-06-07.** It was moved and seconded (Peterson/Wilcox) to approve the CAHSEE Waiver, R14-06-07. A waiver process is available to certain students with disabilities who take the CAHSEE with a modification and receive the equivalent to a passing score. A parent has requested the waiver and the Principal has certified that this student meets the waiver requirements per Education Code 60851. The motion to approve the CAHSEE Waiver, R14-06-07 was adopted unanimously.
- c. ***ESEA Title III – Memorandum of Understanding, R11-06-07.** It was moved and seconded (Wilcox/Peterson) to approve the ESEA Title III – Memorandum of Understanding, R11-06-07. The district's number of ELD students is not sufficient for the district to apply for Title III monies individually. The purpose of this Memorandum of Understanding is to enter into a consortium with the Glendale Unified School District to obtain the grant award for the ESEA, Title III, Limited English Proficient Student Program for the fiscal year 2006-2007. The net amount of funds to the district is approximately \$8,603. The motion to approve the ESEA Title III – Memorandum of Understanding was adopted unanimously.
- d. ***Approval of 2005-2006 Unaudited Actuals and Approval of Interfund Transfer from General Fund to Cafeteria, R15-06-07.** It was moved and seconded (Peterson/Wilcox) to approve the 2005-2006 Unaudited Actuals. Dr. Loose reported the Business Services Department has completed the year-end closing process, and discussed the balance in each fund for 2005-2006. Dr. Loose reported there was a 2.7% variation over the projected budget and the Unaudited Actuals in the amount of approximately \$943,888. Dr. Loose discussed the variances. Last year's variance was 2.6%. ~~Mr. Peterson complimented staff on coming within 2.7%.~~ Mr. Tracy asked for clarification on Special Education costs. Special Education costs and expenses were discussed. The single adoption process was briefly discussed. The motion to approve the 2005-2006 Unaudited Actuals and Approval of Interfund Transfer from General Fund to Cafeteria in the amount of \$15,725.34 was adopted unanimously.
- e. ***Approval of 2006-2007 Revised Budget, R16-06-07.** It was moved and seconded (Wilcox/Peterson) to approve the 2006-2007 Revised Budget, R16-06-07. After the state budget is adopted, revisions to the District's general fund budget must be made to reflect the impact of the state budget on the district's budget. The revised budget reflects revisions based on the adopted state budget. For the most part, the numbers have increased on the revenue side due to the increases provided by the state legislators. However, at this time, the district has not reached any agreement on negotiations. The numbers will change once an agreement is reached. It is anticipated that expenditures are going to change as the district provides services and concludes negotiations. Mr. Tracy discussed the budget letter from the Los Angeles County

Office of Education (LACOE). LACOE stressed three budget points of concern; declining enrollment; deficit spending and unsettled negotiations. The motion to approve the 2006-2007 Revised Budget was adopted unanimously.

- f. ***Resolution #2: Temporary Cash Transfers and Resolution #3 Temporary Borrowing.** It was moved and seconded (Wilcox/Peterson) to approve Resolution #2: Temporary Cash Transfers and Resolution #3 Temporary Borrowing. Dr. Loose reported these are flexibility options and are a routine item. It was moved and seconded (Peterson/Wilcox) to change Resolution 2-06-07 changing authorizing to authorized in restriction 1 and Resolution 3-06-07 to add, as a result of duly authorized operations after the words...are needed to cover cash flow problems. The motion to amend Resolution 2-06-07 and Resolution 3-06-07 as amended was adopted unanimously. The motion to approve Resolution #2: Temporary Cash Transfers and Resolution #3 Temporary Borrowing as amended were adopted unanimously.
- g. ***Letter of Commitment regarding easement on La Cañada Boulevard, R12-06-07.** It was moved and seconded (Peterson/Wilcox) to approve the Letter of Commitment regarding easement on La Cañada Boulevard, R12-06-07. Dr. Leininger reported the City of La Cañada Flintridge is requesting a letter of commitment for an easement on La Cañada Boulevard. The easement is required for a project that will require relocating the existing sidewalk for the construction of a retaining wall. A survey indicates that the City project will require approximately 10 additional feet of right-of-way width behind the existing sidewalk. In order for the City to move forward with the project the district needs to demonstrate that the District is willing to provide the City with an easement. Final paperwork will follow once the commitment is received by the City. It was moved and seconded (Tracy/Wilcox) to amend the recommendation to state that the governing board will instruct staff to prepare a written commitment on the board's behalf that states the board is willing to grant the required easement on the La Cañada Boulevard frontage along La Cañada Elementary School. The motion to approve the amendment was adopted unanimously. The motion to approve the Letter of Commitment as amended regarding easement on La Canada Boulevard was adopted unanimously.
- h. ***Resolution 4-06-07 Opposing AB 1381.** This item was pulled.

3. Consent Agenda

It was moved and seconded (Peterson/Wilcox) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P2-06-07.** The Board approved the following Personnel Items:
Certificated: New Hires: Andrea Coates, Bobby Goy, Lina Hariz, David Nachman.
Modification: Tracy McCullough, Kim Slattery. *Classified:* Monica Peralta.
- b. **Surplus of Equipment, R13-06-07.** The Board approved the Surplus of the GMC Dump Truck.
- c. **Purchase Order List #2-06-07 and 18-05-06.** The Board approved Purchase Order Lists #2-06-07 and 18-05-06.

COMMUNICATIONS

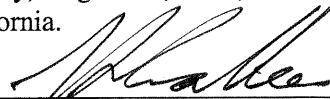
Upcoming calendar items were discussed.

Mr. Peterson discussed a formal dinner for the Korean community being held at Oakmont Country Club on October 20th. The Board is invited to attend and all proceeds will go the Education Foundation.

Dr. Leininger reported there is a memorial celebration for Jane Wells on September 13th at 3:30 p.m. at the high school.

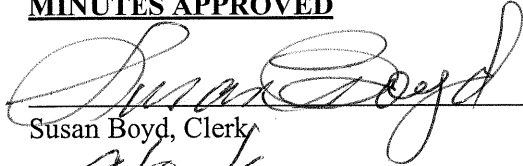
ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 10:06 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, August 22, 2006, at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.



James E. Stratton, Superintendent
Secretary to the Governing Board

MINUTES APPROVED



Susan Boyd, Clerk

9/20/06
Date

