

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

October 24, 2006

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 4:00 p.m. by President Scott Tracy on October 24, 2006 at the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Board Members, Scott Tracy, Jinny Dalbeck, Susan Boyd, Cindy Wilcox, and Joel Peterson.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 4:00 p.m. in Round Building at 4490 Cornishon Avenue in La Canada, California. Present were the five Board Members, Superintendent James Stratton, Deputy Superintendent Dr. William V. Loose and Assistant Superintendent Dr. Michael Leininger. Closed session adjourned at 6:00 p.m.

MEMBERS PRESENT: Mr. Scott Tracy, President
 Mrs. Jinny Dalbeck, Vice President
 Mrs. Susan Boyd, Clerk
 Mrs. Cindy Wilcox, Member
 Mr. Joel Peterson, Member

WORKSHOP: LCHS Athletics

Mr. Tracy opened the workshop on High School Athletics at 6:08 p.m. by introducing Dr. Dragos, LCHS principal. Dr. Dragos introduced Mr. Al Reyes, Athletic Director and Mr. Randy Boal, Assistant Athletic Director. Dr. Dragos discussed the coaching selection process and Dr. Loose discussed the personnel requirements for hiring coaches. Dr. Dragos continued his discussion by discussing the coaching evaluation process.

Mr. Boal discussed statistics on the district's current athletic program. Mr. Boal stated that 48% of the districts high school students participate in the districts athletic programs. Mr. Boal provided a seasonal breakdown of the districts athletics programs.

Mr. Boal reported on the pre-season, tryout period, class period limitation in off season and CIF association rules.

Mr. Reyes discussed coaches training and inservicing. Training for coaches includes CPR, first aid, CIF ethics training, LCHS procedures and CIF Blue Book and National Federation rules and regulations. Mr. Reyes reviewed the ASB finance procedures.

Dr. Dragos reported on the Athletic Summer programs. Basketball and Volleyball have official summer programs. Football has an informal passing league. Water polo, soccer, baseball and softball are offered in the summer but are community teams that can not be coached by a high school coach. Swimming, tennis, cross country, track, wrestling and golf have no team activities in the summer and are practiced individually. There are also non-high school summer sports camps.

Mr. Reyes discussed athletic eligibility. CIF and the district require a 2.0 GPA and a 2.5 Citizenship, earning at least 20 credits with no more than 1 U/1 F.

Mr. Dragos discussed player awards and criteria.

Mr. Dragos reviewed the CIF Southern Section Athlete's Code of Ethics and the district's statement of philosophy of the LCHS Athletic Department.

Mr. Stratton asked Dr. Dragos to review the evaluation process and complaint procedures. Dr. Dragos stated the goal is to keep complaints as close to the source as possible. The Public Complaint procedure also pertains to coaches.

Mrs. Boyd asked for clarification on the hiring process for coaches. Dr. Dragos and Dr. Loose clarified the district's procedures. Tryouts and athletic awards were clarified. Summer programs were clarified. Summer requirements of students were discussed. Mrs. Boyd asked for clarification on unsatisfactory evaluations on coaches. Facility Use of summer programs was discussed. Joint Use of school facilities was discussed. Advertising of summer programs was discussed. Mrs. Boyd asked how a parent knows the complaint procedures.

Mrs. Dalbeck asked how often the athletic handbook is reviewed. Dr. Dragos responded this will be done annually. Advertising coaching positions was discussed. Mrs. Dalbeck suggested advertising be done beyond "local papers". Mrs. Dalbeck clarified that coaching job descriptions will come to the board. Dr. Loose confirmed this. Eligibility was clarified. Mrs. Dalbeck expressed a concern regarding the mentoring of new coaches.

Mrs. Wilcox asked about evaluations and the requirement that Dr. Dragos perform the evaluation. Mrs. Wilcox asked if the students and parents could be surveyed at the end of a sport season. Mrs. Wilcox asked if coaches can coach their own kids.

Mr. Peterson asked Dr. Dragos for clarification on equestrian sports. Dr. Leininger reported on the requirements of a sport. A school sport is only a sport that is recognized by CIF. Therefore, equestrian does not qualify as a sport. Sports Waivers are only issued by a school recognized sport.

The following audience members addressed the board:

Dennis McNamara, LCUSD parent
Tom Borland, LCUSD parent
Steve Kessler, Water Polo parent

The workshop was adjourned at 7:55 p.m.

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:55 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada. Present were the five Governing Board Members, Mr. Stratton, Dr. Loose, Dr. Leininger and Executive Secretary to the Superintendent Kim Bergner. There were approximately 35 people in the audience. Mr. Tracy asked a member of the audience to lead the Pledge of Allegiance to the Flag.

REPORT OUT OF CLOSED SESSION

Mr. Tracy reported there was no action taken in closed session.

APPROVAL OF AGENDA

It was moved and seconded (Dalbeck/Peterson) to approve the agenda. The motion to approve the agenda was adopted unanimously. It was moved and seconded (Tracy/Wilcox) to move the Superintendent's Report to be first. The motion to move the Superintendent's Report to be first was adopted unanimously. The motion to approve the agenda as amended was adopted unanimously.

APPROVAL OF MINUTES

Mr. Tracy stated that the approval of minutes is pending Board Bylaw review on October 30, 2006.

REPORTS

1. **Superintendent Report**

Mr. Stratton announced that 16 high school students qualify as the 2007 National Merit Scholarship Semifinalists. Many of those students were present for a brief presentation. Dr. Dragos and Mr. Tracy handed out certificates to those students that were present.

Mr. Stratton reported on this year's Professional Development.

2. **Student Representative Report**

Mr. Heaton reported on last week's Homecoming, which was a complete success. More tickets were sold than were actually made. New rules were applied to this year's Homecoming, which were read in SSR. There were no violations of these new rules.

3. **President's Report**

Mrs. Dalbeck reported on the Five Star Coalition forum. There were approximately 80 – 100 people in attendance. Mr. Bersin discussed API scores and declining enrollment. Mr. Bersin reported next year's budget is not expected to be as strong as this year.

Mr. Heaton stated he had the opportunity to hear Mr. Bersin speak at an ASB conference this week.

4. **Assistant Superintendent of Facilities and Operations Report**

Dr. Leininger provided a construction update.

Dr. Leininger met with Paradise Canyon Elementary regarding their multipurpose room. It was agreed to move forward with options for the multipurpose room.

Dr. Leininger spoke with Osborn architects to look at a rendering of what the new Palm Crest Elementary multipurpose room could look like. Osborn has come back with a proposal. Dr. Leininger asked for direction from the board to move forward at an approximate cost of \$5,000 to have Osborn start on the renderings. The board agreed that Dr. Leininger should move forward with the rendering drawings on the PCR multipurpose with Osborn, not to exceed \$5,500.00.

The Palm Crest community meeting was discussed. Disempowering the site committee was a concern.

Dr. Leininger reported that he plans on coming to the board on November 14th with a recommendation for the construction management and architect firms for the project.

OPPORTUNITY TO ADDRESS BOARD

The following audience members addressed the Board:

Dennis McNamara, LCUSD parent

PROPOSED ACTION ITEMS

1. First Reading

- a. **Resolution #9-06-07 to Adopt the Gann Limit Calculations.** It was moved and seconded (Dalbeck/Wilcox) to approve Resolution #9-06-07 to Adopt the Gann Limit Calculations. The district is required to report its appropriation limit, its appropriations subject to limitation, the amount of its state aid apportionments and subventions included within the proceeds of taxes of the school district, and amounts excluded from its appropriations limit. The motion to approve Resolution #9-06-07 to Adopt the Gann Limit Calculations was adopted unanimously.
- b. **Appointment of Bond Oversight Committee Member, R47-06-07.** It was moved and seconded (Dalbeck/Boyd) to approve the Appointment of Bond Oversight Committee Member, R47-06-07. This request is for the final vacancy on the Bond Oversight Committee. Andy Dick has been active in Foundation and Boosters and would be a great asset on the committee. The motion to approve the Appointment of Bond Oversight Committee Member Andy Dick was adopted unanimously.
- c. **#Resolution #10-06-07 Opposing Proposition 88 Education Funding. Real Property Parcel Tax.** It was moved and seconded (Peterson/Dalbeck) to approve Resolution #10-06-07 Opposing Proposition 88 Education Funding. Real Property Parcel Tax. It was moved and seconded (Peterson/Wilcox) to amend the Resolution to include additional language. Mr. Stratton discussed the Proposition. The motion to approve Resolution #10-06-07 Opposing Proposition 88 Education Funding. Real Property Parcel Tax as amended was adopted unanimously.
- d. **Approval of Contract Amendment for Lundgren Management, R 58-06-07.** It was moved and seconded (Dalbeck/Boyd) to approve the contract amendment for Lundgren Management. Dr. Leininger reported the district terminated its agreement with PCM3 for Construction Management services. Lundgren Management is currently working with the district on the Band and Home Economics project. The district has been happy with the services provided by Lundgren Management and would like to amend the contract to include construction management services for the Building F – Elevator and EMS projects. This would increase the contract by \$21,108.00. . The motion to approve the contract amendment for Lundgren Management was adopted unanimously.

2. Second Reading

- a. **Statement of Assurance of Availability of Pupil Textbooks and Instructional Materials for Fiscal Year 2006-2007 for Grades K-12, Resolution 7-06-07.** It was moved and seconded (Dalbeck/Boyd) to approve the Statement of Assurance of Availability of Pupil Textbooks and Instructional Materials for Fiscal Year 2006-2007 for Grades K-12, Resolution 7-06-07. This Resolution is required to be on file with the auditors as a result of the Williams Settlement. The motion to approve the Statement of Assurance of Availability of Pupil Textbooks and Instructional Materials for Fiscal Year 2006-2007 for Grades K-12, Resolution 7-06-07 was adopted unanimously.

3. Consent Agenda

It was moved and seconded (Dalbeck/Wilcox) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was approved by a 4:0 vote with Mr. Peterson abstaining from the vote.

- a. **Personnel Report, P7-06-07.** The Board approved the following Personnel Items:
Classified: New Hire: Jill Baran-Scott, Heather Bursch. Reclassification: Lena Bonyad. *Certificated:* New Hires: Cynthia Hayes.
- b. **Approval of Job Descriptions, R46-06-07.** The Board approved the changes, modifications or additions to the following job descriptions: Elementary Principal's Secretary/Office Manager, 9-12 High School Principal's Secretary/Office Manager, ASB/LCHS Accounting Technician, Food Service Coordinator – (Formerly Central Kitchen Manager).

- c. **Special Activity: PCY – Wrightwood, R53-06-07.** The Board approved the Paradise Canyon Elementary 6th grade trip to Wrightwood, California February 26, 2007 – March 2, 2007.
- d. **Special Activity: PCY – Valley Forge, R54-06-07.** The Board approved the Paradise Canyon Elementary 5th grade trip to Valley Forge, Pennsylvania April 2 – April 6, 2007.
- e. **Special Activity: PCY – Pilgrim Overnight, R55-06-07.** The Board approved the Paradise Canyon Elementary 4th grade trip to Dana Point, California for the Pilgrim Overnight on four separate trips May 8, May 9, May 21 and May 22, 2007.
- f. **Special Activities: LCHS Chamber Singers and Choral, R57-06-07.** The Board approved the LCHS Chamber Singers trip to Miami, Florida May 7 – March 11, 2007 and the Chorus trip to New York, New York March 22 – March 26, 2007.
- g. **Student Teaching Agreement – California State University, Northridge, R52-06-07.** The Board approved entering into a Student Teaching Agreement with California State University, Northridge.
- h. **Student Teaching Agreement – California Lutheran University, R51-06-07.** The Board approved entering into a Student Teaching Agreement with California Lutheran University.
- i. **Approval to Enter into Contract with LACOE for Outdoor Science Program, R49-06-07.** The Board approved entering into a contract with Los Angeles County Office of Education for participation in the Outdoor Science Program.
- j. **Approval to Enter into Contact with LACOE for Marine Education Program, R50-06-07.** The Board approved entering into a contract with Los Angeles County Office of Education for participation in the Marine Education Program.
- k. **Authorization to Accept Bid for PCR and PCY Asphalt Removal and Replacement, R56-06-07.** The Board accepted the bid from Commercial Paving & Coating in the amount of \$227,000 for the removal and replacement of asphalt at Paradise Canyon Elementary and Palm Crest Elementary.
- l. **Gifts to District, R27-03-04.** The Board approved the following Gifts to the District.
- m. **Purchase Order List #6.** The Board approved Purchase Order List #6.

COMMUNICATIONS

Mr. Peterson asked about the supply budget for the site's resource rooms. Mr. Stratton will discuss this at the next Management Team meeting.

Mrs. Wilcox thanked Mr. Stratton for the article on assessment. Mr. Stratton reported this will be published in the next district newsletter and the PTA's have also been asked to publish the article.

Mr. Stratton discussed the Palm Crest community meeting and asked the Board to hold the date of November 13th for the meeting.

Mr. Tracy asked if the Board would like to rekindle board site visitations. It was requested classroom visits be scheduled prior to Winter Break.

Mrs. Boyd announced the Boosters event is November 4th at the Oakmont Country Club at 6 pm.

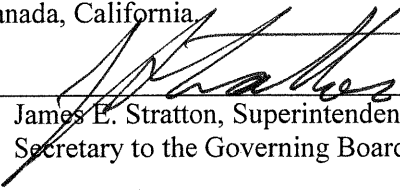
Mrs. Boyd asked about air conditioning in the gym at the high school. Dr. Leininger reported it is scheduled but it is a few years out.

Mrs. Boyd asked about the hiring of a softball coach who has never coached before. An explanation will be provided in TWIR.

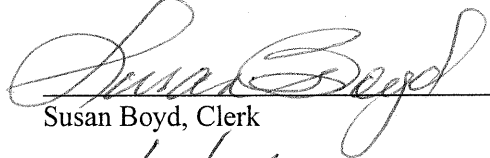
Mr. Tracy reminded the Board of the Board Bylaws workshop on October 30 from 5:00 p.m. – 9:00 p.m.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 9:25 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, November 14, 2006, at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.


James E. Stratton, Superintendent
Secretary to the Governing Board

MINUTES APPROVED


Susan Boyd, Clerk

12/5/06
Date