

**LA CAÑADA UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
September 9, 2008 in the Round Building at 4490 Cornishon Avenue  
La Cañada, California

**AGENDA**

**CALL TO ORDER** in the Round Building at 4490 Cornishon Avenue at 5:00 p.m.

**CLOSED SESSION** in the Round Building at 4490 Cornishon Avenue at 5:01 p.m. (Agenda attached)

**REPORT OUT OF CLOSED SESSION**

**REGULAR MEETING** in the Round Building at 4490 Cornishon Avenue at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**REVIEW OF AGENDA**

**APPROVAL OF MINUTES, August 12, 2008, August 15, 2008 and September 2, 2008**

**REPORTS:**

|    |   |           |
|----|---|-----------|
| 1. | Superintendent's Report                               | Stratton  |
|    | a) Staffing and Enrollment update                     |           |
|    | b) STEP/Flex update                                   |           |
| 2. | President's Report                                    | Boyd      |
| 3. | Business Report                                       |           |
|    | a) Parcel Tax Planning Considerations                 | Hodgson   |
| 4. | Assistant Superintendent of Facilities and Operations | Leininger |
|    | a) Construction update                                |           |
|    | b) Cafeteria update                                   |           |

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** concerning items not on the agenda. The *Brown Act* prohibits the Board from taking action on items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 20 minutes.

**PROPOSED ACTION ITEMS** (over for a description of items)

|    |  |           |
|----|--|-----------|
| 1. | <u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.]  |           |
|    | a. *Approve Summary of Revenue and Expenditures for 2007-2008 (Unaudited) and Technical Corrections to the 2008-09 Adopted Budget, R27-08-09 | Hodgson   |
|    | b. *Resolution 3-08-09 to adopt the Gann Limit Calculations  | Hodgson   |
|    | c. *Approval of Conflict of Interest Code Update to Exhibit B, R30-08-09   | Stratton  |
|    | d. *Amendment to Assistant Superintendent employment contract, R32-08-09   | Stratton  |
| 2. | <u>Consent Agenda</u>  |           |
|    | a. Personnel Report, P6-08-09  | Sinnette  |
|    | b. Extra Duty Extra Pay Report, P5-08-09   | Sinnette  |
|    | c. Variable Term Waiver, R26-08-09   | Sinnette  |
|    | d. Special Activity: PCR Passage to the Mother Lode/Brigg Pilgrim, R24-08-09   | Stratton  |
|    | e. Special Activity: PCR Valley Forge, R25-08-09   | Stratton  |
|    | f. Disposal of Textbooks, R33-08-09  | Stratton  |
|    | g. Resolution 5-08-09 Fund Establishment   | Leininger |
|    | h. Disposal of Equipment, R34-08-09  | Leininger |
|    | i. Gifts to District, R28-08-09  | Hodgson   |
|    | j. Purchase Order List #3-08-09  | Hodgson   |

**COMMUNICATIONS: Informational communication among Board and staff members**

**RECONVENE CLOSED SESSION (if needed)**

**RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)**

**ADJOURNMENT**

The Next Regular Governing Board Meeting will be held on Tuesday September 30, 2008, at 7:00 p.m.  
in the Round Building at 4490 Cornishon Avenue, La Cañada, California

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office, 4490 Cornishon Avenue, La Cañada, CA 91011  
telephone – (818) 952-8381; fax – (818) 952-8331

All agenda items are available for viewing at the District Office at 4490 Cornishon Avenue, La Canada, CA, 91011

## September 9, 2008 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

### **PROPOSED ACTION ITEMS** First Reading [Asterisk (\*) denotes action may be taken on the first reading.]

1. First Reading [Asterisk (\*) denotes action may be taken on the first reading.]
  - a. Approve Summary of Revenue and expenditures for 2007-2008 (Unaudited) and Technical Corrections to the 2008-09 Adopted Budget. It is recommended that the Governing Board approve the summary of unaudited district revenues and expenditures for 2007-08 and resulting technical corrections to the 2008-09 Adopted Budget.
  - b. \*Resolution 3-08-09 to adopt the Gann Limit Calculations. The Governing Board is requested to adopt Resolution 3-08-09 revising the district's Gann Appropriation limit for 2007-08 and establishing the limit for 2008-09.
  - c. \*Approval of Conflict of Interest Code Update to Exhibit B, R30-08-09. The Governing Board is requested to approve the Conflict of Interest Code Update to Exhibit B.
  - d. \*Amendment to Assistant Superintendent employment contract, R32-08-09. The Governing Board is requested to amend the employment for the Assistant Superintendent of Facilities & Operations extending the term through June 30, 2009.
2. Consent Agenda
  - a. Personnel Report, P6-08-09. The Governing Board is requested to approve the Personnel items as presented.
  - b. Extra Duty/Extra Pay Report, P5-08-09. The Governing Board is requested to approve the Extra Duty/Extra Pay report as presented.
  - c. Variable Term Waiver, R26-08-09. The Governing Board is requested to approve the Variable Term Waiver for Sharon Sherman.
  - d. Special Activity: PCR Passage to the Mother Lode/Brigg Pilgrim, R24-08-09. The Governing Board is requested to approve the Palm Crest Elementary trip to the Passage to the Mother Lode/Brigg Pilgrim.
  - e. Special Activity: PCR Valley Forge, R25-08-09. The Governing Board is requested to approve the Palm Crest Elementary trip to Valley Forge, Pennsylvania.
  - f. Disposal of Textbooks, R33-08-09. The Governing Board is requested to approve the disposal of unused Palm Crest Elementary textbooks.
  - g. \*Resolution 5-08-09 Fund Establishment. The Governing Board is requested to adopt Resolution 5-08-09 which would approve the establishment of a petty cash fund and a change fund for Food Services.
  - h. Disposal of Equipment, R34-08-09. The Governing Board is requested to approve the disposal of outdated ROP computers.
  - i. Gifts to District, R28-08-09. The Governing Board is requested to approve the recent list of donations to the district.
  - j. Purchase Order List #3-08-09. The Governing Board is requested to approve Purchase Order list #3-08-09.

**LA CAÑADA UNIFIED SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD**

**September 9, 2008**

**4490 CORNISHON AVENUE, LA CAÑADA, CALIFORNIA**

**CLOSED SESSION: 5:00 P.M.**

**4490 CORNISHON AVENUE, LA CAÑADA, CALIFORNIA**

**CLOSED SESSION AGENDA**

**1. Public Employee Evaluation, Superintendent**

Government Code Sections 54954.4 (e), 54957.

**2. Public Employee Appointment/Employment**

**3. Student Discipline and/or Related Student Matters**

**4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Jim Stratton regarding negotiations with LCTA and CSEA.

**5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Jim Stratton regarding the terms of the leases at the District owned sites.

**6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

**RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING**

**7:00 P.M**

**4490 CORNISHON AVENUE, LA CAÑADA, CALIFORNIA**

**RECONVENE CLOSED SESSION** following the regular 7:00 p.m. meeting, if needed.

**RECONVENE OPEN SESSION** for adjournment.