

**Please Note**  
**Meeting Date:**  
**December 9, 2003**

**LA CAÑADA UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
**December 9, 2003 in LA CAÑADA HIGH SCHOOL IRC**  
**4463 Oak Grove Drive, La Cañada, California**

**PLEASE NOTE**  
**LOCATION:**  
**La Cañada**  
**High School**  
**IRC**  
**(New Library)**  
**7:00 p.m.**

**AGENDA**

**CALL TO ORDER** in La Cañada High School IRC at 5:00 p.m.

**CLOSED SESSION** in La Cañada High School IRC at 5:01 p.m. (Agenda attached)

**REPORT OUT OF CLOSED SESSION**

**GOVERNING BOARD WORKSHOP** – Discussion of Liaisons to Community Organizations in La Cañada High School IRC at 6:30 p.m.

**REGULAR MEETING** in LCHS IRC at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES, November 18, 2003**

**REPORTS:**

|    |                               |         |
|----|-------------------------------|---------|
| 1. | Superintendent's Report       | Leabo   |
|    | a. Winter Performances        |         |
|    | b. School Recognitions        |         |
| 2. | President's Report            | Tracy   |
|    | a. PTA Enrichment             |         |
| 3. | Student Representative Report | Masters |

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** concerning items not on the agenda. The *Brown Act* prohibits the Board from taking action on items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 20 minutes.

**PROPOSED ACTION ITEMS** (over for a description of items)

|    |  |          |
|----|--|----------|
| 1. | <u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.]  |          |
|    | a. * First Interim Budget Report, R76-03-04  | Banis    |
|    | b. *Resolution #10-03-04 Reimbursement of Expenses Incurred by Board Representatives   | Banis    |
|    | c. *Resolution #11-03-04 Authorized Signatures   | Banis    |
|    | d. *Annual Developer Fee Report, R79-03-04   | Banis    |
|    | e. *Approval of Contract for Food Services, R80-03-04  | Banis    |
|    | f. *Approval of Lease Rates for LCHS Field and Green Room, R81-03-04   | Banis    |
|    | g. *Approve Board Meeting Calendar for 2004, R75-03-04   | Leabo    |
|    | h. * Approval of Special Board Meeting, R85-03-04  | Leabo    |
|    | i. *Voting Instructions to LACSTA Election of Members to the Los Angeles County Committee on School District Organization, R82-03-04 | Tracy    |
| 2. | <u>Consent Agenda</u>  |          |
|    | a. Personnel Report, P12-03-04   | Leabo    |
|    | b. Special Activities: Palm Crest Elementary 5 <sup>th</sup> Grade to Valley Forge, R74-03-04  | Stratton |
|    | c. Special Activities: Key Club to Sacramento, R83-03-04   | Stratton |
|    | d. Non-Public Schools/Non-Public Agency Contracts, R73-03-04   | Stratton |
|    | e. CIF Application for Multi-Team Status, R84-03-04  | Stratton |
|    | f. Gifts to District, R78-03-04  | Banis    |
|    | g. Purchase Order List #7  | Banis    |

**ELECTION OF OFFICERS, President, Vice President, Clerk**

**2004 BOARD APPOINTMENTS/DISCUSSION OF LIASONS TO COMMUNITY ORGANIZATIONS**

**COMMUNICATIONS: Informational communication among Board and staff members**

**RECONVENE CLOSED SESSION (if needed)**

**RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)**

**ADJOURNMENT**

**The Next Regular Governing Board Meeting will be held on Tuesday January 13, 2004, at 7:00 p.m.  
in the La Cañada High School Information Resource Center**

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office, 5039 Palm Drive, La Cañada, CA 91011; telephone – (818) 952-8381; fax – (818) 952-8309

## December 9, 2003 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

### **PROPOSED ACTION ITEMS** First Reading [Asterisk (\*) denotes action may be taken on the first reading.]

1. **First Reading** [Asterisk (\*) denotes action may be taken on the first reading.]
  - a. \*First Interim Budget Report, R76-0304
  - b. \*Resolution #10-03-04 Reimbursement of Expenses Incurred by Board Representatives. Each year it is necessary for the Governing Board to adopt a resolution regarding the reimbursement of expenses. The Board is requested to approve Resolution #10-03-04 Reimbursement of Expenses Incurred by Board Representatives.
  - c. \*Resolution 11-03-04 Authorized Signatures. Each year in December, it is necessary for the Governing Board to authorize certain employees to sign for contracts, reports, leases, data processing, etc., which have been approved by the Governing Board. The Board is requested to approve Resolution #11-03-04 Authorized Signatures.
  - d. \*Annual Developer Fee Report, R79-03-04. The Governing Board is requested to review and accept the Developer Fee Report for 2002-03.
  - e. \*Approval of Contract for Food Services, R80-03-04. The District recently requested RFP's for Food Services. The proposals have been received and reviewed and the Governing Board is requested to approve the contract for Food Services.
  - f. \*Approval of Lease Rates for LCHS Field and Green Room, R81-03-04. Currently, there are no rates established for the use of the LCHS field and the Green Room at FIS. The Governing Board is requested to approve the lease rates for the LCHS field and the Green Room at FIS.
  - g. \*Approve Board Meeting Calendar for 2004. R75-03-04. Annually in December, the Governing Board sets the board meeting calendar for the following year. The Board is requested to approve the proposed Board Meeting Calendar for 2004.
  - h. \*Approval of Special Board Meeting, R85-03-04. The Governing Board is requested to approve a Special Closed Session Board Meeting on January 22, 2004 to discuss negotiations.
  - i. Voting Instructions to LACSTA Election of Members to the Los Angeles County Committee on School District Organization, R82-03-04. At the annual election of Members to the Los Angeles County Committee on School District Organization a majority vote was not received for any one candidate for the Fifth Supervisorial District. Therefore the two candidates with the highest number of votes must have a run-off. The Board is requested to advise Mr. Tracy how to mark the ballot on behalf of the Board.
2. **Consent Agenda**
  - a. Personnel Report, P12-03-04. The Board is requested to approve the Personnel items.
  - b. Special Activities: Palm Crest Elementary 5<sup>th</sup> Grade to Valley Forge, R74-03-04. The Board is requested to approve the annual Palm Crest Elementary 5<sup>th</sup> Grade field trip to Valley Forge.
  - c. Special Activities: Key Club to Sacramento, R83-03-04. The Board is requested to approve the Kiwanis Key Club trip to Sacramento.
  - d. Non-Public School/Non-Public Agency Contracts, R73-03-04. The Board is requested to approve the non-public school/non-public agency contracts.
  - e. CIF Application for Multi-Team Status, R84-03-04. The Board is requested to approve the CIF application for a non-LCHS student to participate in LCHS Wrestling.
  - f. Gifts to District, R78-03-04. This is a list of donations to the district since July 15, 2003.
  - g. Purchase Order List #7

**LA CAÑADA UNIFIED SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD**

**December 9, 2003 – LA CAÑADA HIGH SCHOOL IRC**  
**4463 OAK GROVE DRIVE, LA CAÑADA, CALIFORNIA**

**CLOSED SESSION: 5:00 P.M.**

**IN LA CAÑADA HIGH SCHOOL IRC**

**CLOSED SESSION AGENDA**

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

**RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING**

**7:00 p.m. in La Cañada High School IRC**

**RECONVENE CLOSED SESSION** following the regular 7:00 p.m. meeting, if needed.

**RECONVENE OPEN SESSION** for adjournment.