

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
October 12, 2004 in LA CANADA HIGH SCHOOL IRC
La Cañada, California

PLEASE NOTE
LOCATION:

LCHS IRC
7:00 p.m.

AGENDA

CALL TO ORDER in La Canada High School IRC at 4:00 p.m.

CLOSED SESSION in La Canada High School IRC at 4:01 p.m. (Agenda attached)

REPORT OUT OF CLOSED SESSION

REGULAR MEETING in La Canada High School IRC at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES, August 10, 2004 and August 31, 2004

| | | |
|------------------------|---|---------|
| <u>REPORTS:</u> | 1. Superintendent's Report | Leabo |
| | a) Update on Construction b) CBEDS | |
| | 2. President's Report | Beattie |
| | a) Five Star Update | |
| | 3. Student Representative Report | Chau |

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from taking action on items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 20 minutes.

PROPOSED ACTION ITEMS (over for a description of items)

| | | |
|----|---|----------|
| 1. | <u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.] | |
| | a. Authorization to Proceed with Sale of District Office, R56-04-05 | Leabo |
| | b. Approval of Board Policy Revisions, R44-04-05 | Stratton |
| | c. *English Language Acquisition Program, R59-04-05 | Stratton |
| | d. *Resolution 2-04-05 to Adopt the Gann Limit Calculations | Kramar |
| | e. *Election of Members to the L.A. Committee on School District Organization, R57-04-05 | Beattie |
| | f. *Memorandum of Understanding with LCTA: Concerning Health & Welfare, R58-04-05 | Leabo |
| 2. | <u>Second Reading</u> | |
| | a. Approval of Revisions to CMSA Agreement, R40-04-05 | Leabo |
| 3. | <u>Consent Agenda</u> | |
| | a. Personnel Report, P5-04-05 | Leabo |
| | b. Extra Duty, Extra Pay, P6-04-05 | Leabo |
| | c. Approval of Job Description: Facilities/Maintenance VIII, R49-04-05 | Leabo |
| | d. Authorization to Enter into Contract for Legal Services with Best, Best & Krieger, R50-04-05 | Kramar |
| | e. Special Activities: Cross Country Invitational, R47-04-05 | Stratton |
| | f. Student Teaching Agreement – Cal State, Northridge, R43-04-05 | Stratton |
| | g. Disposal of Textbooks, R45-04-05 | Stratton |
| | h. Approval of Contract with LACOE: Marine Education, R46-04-05 | Stratton |
| | i. Approval of License Contract with LACOE for Software Products, R52-04-05 | Kramar |
| | j. Request to go to Bid for La Canada Elementary Roof Replacement, R53-04-05 | Kramar |
| | k. Request to go to Bid for Oak Grove Parking Lot Repair, R 54-04-05 | Kramar |
| | l. Gifts to District, R51-04-05 | Kramar |
| | m. Purchase Order List #6 | Kramar |

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

The Next Regular Governing Board Meeting will be held on Tuesday November 9, 2004, at 7:00 p.m.
in LCHS Information Resource Center at 4463 Oak Grove Drive, La Cañada, California

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office, 5039 Palm Drive, La Cañada, CA 91011; telephone – (818) 952-8381; fax – (818) 952-8309

October 12, 2004 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

PROPOSED ACTION ITEMS First Reading [Asterisk (*) denotes action may be taken on the first reading.]

1. First Reading [Asterisk (*) denotes action may be taken on the first reading.]
 - a. Authorization to Proceed with Sale of District Office, R56-04-05. Moving the district office to FIS was one of the projects included in the 2004 bond funds. The Board is being requested to authorize the Superintendent to proceed with the necessary steps for the potential sale of the district office.
 - b. Approval of Board Policy Revisions, R44-04-05. At the recommendation of the California School Board Association Board Policy the district is requesting the Board to approve revisions to Board Policy 6174 – Education for English Language Learners.
 - c. *English Language Acquisition Program, R59-04-05. The English Language Acquisition Program (ELAP) was enacted by AB1116 in 1999. Participating districts will receive \$100 for each English Language learner in grades 4 to 8. The district has 39 students that qualify for this funding. The board is requested to approve the application for funds.
 - d. *Resolution 2-04-05 to Adopt the Gann Limit Calculations. Annually the district is required to report its appropriation limit, its appropriations subject to limitation, the amount of its state aid apportionments and subventions included within the proceeds of taxes of the school district, and amounts excluded from its appropriations limit. The Board is requested to approve the Resolution adopting the Gann Limit.
 - e. *Election of Members to the L.A. County Committee on School District Organization, R57-04-05. The Board is requested to vote for three seats on the Los Angeles County Committee on School District Organization prior to the October 28th Fall Meeting.
 - f. *Memorandum of Understanding with LCTA: Health & Welfare Benefits and Appendix H, R58-04-05. The district's negotiating team and LCTA have agreed to changes in Health and Welfare benefits. The Board is requested to approve the Memorandum of Understanding which would change the Kaiser co-pay for prescriptions to \$5 and the Pacific Care co pay for office visits to \$10.00.
2. Second Reading
 - a. Approval of Revisions to CMSA Agreement, R40-04-05. Updates to the CMSA Agreement have been made to reflect current practice. The Board is requested to approve the updates made to the CMSA Agreement.
3. Consent Agenda
 - a. Personnel Report, P5-04-05. The Board is requested to approve the Personnel items.
 - b. Extra Duty, Extra Pay, P6-04-05. The Board is requested to approve the Extra Duty, Extra Pay.
 - c. Approval of Job Description: Facilities/Maintenance VIII, R49-04-. The Board is requested to approve the job description for Facilities/Maintenance VIII which reflects additional duties.
 - d. Authorization to Enter into Contract for Legal Services with Best, Best & Krieger, R50-04-05. The board is requested to approve entering into a contract with Best, Best & Krieger for legal services.
 - e. Special Activities: Cross Country Invitational, R47-04-05. The Board is requested to approve the Boys & Girls Varsity Cross Country Team to attend the Clovis Cross Country Invitational in Fresno.
 - f. Student Teaching Agreement – Cal State, Northridge, R43-04-05. The Board is requested to approve a Student Teaching Agreement with California State University, Northridge.
 - g. Disposal of Textbooks, R45-04-5. The Board is requested to approve the request to dispose of textbooks that have been updated and replaced.
 - h. Approval of Contract with LACOE: Marine Education, R46-04-05. The Board is requested to approve entering into contract with the Los Angeles County Office of Education for participation in their Marine Education Programs.
 - i. Approval of License Contract with LACOE for Software Products, R52-04-05. LACOE provides the district with the HRS and PSSFS System. The Board is requested to approve the contact for the 2004-05 school year for these services.
 - j. Request to go to Bid for La Canada Elementary Roof Replacement, R53-04-05. The roof on the A building at La Canada Elementary is in need of replacement. The Board is requested to approve going to bid for roof replacement at La Canada Elementary.
 - k. Request to go to Bid for Oak Grove Parking Lot Repair, R 54-04-05. The parking lot at Oak Grove is in great disrepair. The Board is requested to approve going to bid for the repair of the Oak Grove parking lot.
 - l. Gifts to District, R51-04-05. This is a list of donations to the district since September 21, 2004
 - m. Purchase Order List #6

LA CAÑADA UNIFIED SCHOOL DISTRICT

October 12, 2004

CLOSED SESSION: 4:00 P.M.

**INFORMATION RESOURCE CENTER AT
4463 OAK GROVE DRIVE
LA CAÑADA, CALIFORNIA**

CLOSED SESSION AGENDA

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

**INFORMATION RESOURCE CENTER AT
4463 OAK GROVE DRIVE
LA CAÑADA, CALIFORNIA**

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.