

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
November 9, 2004 in LA CANADA HIGH SCHOOL IRC
La Cañada, California
AGENDA

PLEASE NOTE
LOCATION:

LCHS IRC
7:00 p.m.

CALL TO ORDER in La Canada High School IRC at 5:00 p.m.

CLOSED SESSION in La Canada High School IRC at 5:01 p.m. (Agenda attached)

REPORT OUT OF CLOSED SESSION

REGULAR MEETING in La Canada High School IRC at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES, Sept. 21, 2004, Sept. 24, 2004, Sept. 28, 2004, Sept. 30, 2004 & Oct. 12, 2004

REPORTS:

- | | | |
|----|---|---------|
| 1. | Superintendent's Report | Leabo |
| | a) Sadie Koblin b) Negotiations Update c) Yosemite Update | |
| 2. | President's Report | Beattie |
| | a) Nominating Committee | |
| 3. | Student Representative Report | Chau |

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from taking action on items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 20 minutes.

PUBLIC HEARING

1. Statement of Assurances for 2004-2005 Pupil Textbook and Instructional Materials Incentive Program for Grades K-12

PROPOSED ACTION ITEMS (over for a description of items)

1. **First Reading** [Asterisk (*) denotes action may be taken on the first reading.]
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|----|--|----------|
| a. | *Approval of Superintendent Contract, R76-04-05 | Beattie |
| b. | *Approval of Assistant Superintendent Contract, R64-04-05 | Leabo |
| c. | *Ratification of CSEA Memorandum of Understanding , R69-04-05 | Leabo |
| d. | *Settlement Agreement with Bank of America, R74-04-05 | Kramar |
| e. | *Approval of 04-05 Application for Carl D. Perkins Vocational and Technical Education Act of 1998, R65-04-05 | Stratton |
| f. | *Resolution #3-04-05 Statement of Assurances for 2004-2005 Pupil Textbook and Instructional Materials Incentive Program grades K-12, | Stratton |
2. **Second Reading**
- | | | |
|----|--|----------|
| a. | Authorization to seek Survey and Lot Split at Palm Crest Elementary and District Office, R56-04-05 | Leabo |
| b. | Approval of Board Policy Revisions, R44-04-05 | Stratton |
3. **Consent Agenda**
- | | | |
|----|--|----------|
| a. | Personnel Report, P7-04-05 | Leabo |
| b. | Non-Public School/Non-Public Agency Contracts, R67-04-05 | Stratton |
| c. | Disposal of Obsolete Computers and Equipment, R60-04-05 | Stratton |
| d. | Special Activity: American Heritage Club to East Coast, R61-04-05 | Stratton |
| e. | Special Activity; Freedoms Foundation at Valley Forge, R62-04-05 | Stratton |
| f. | Special Activity: LCE Fifth Graders to Williamsburg, R63-04-05 | Stratton |
| g. | Student Teaching Agreement-California State University, Los Angeles, R66-04-05 | Stratton |
| h. | Student Teaching Agreement – Northern Arizona University, R75-04-05 | Stratton |
| i. | Approval of Change Order for Mallcraft, R70-04-05 | Kramar |
| j. | Correction to Change Order for Prime Painting, R77-04-05 | Kramar |
| k. | Request to go to Bid for LCHS A Bldg remodel, R71-04-05 | Kramar |
| l. | Authorization to Award Bid for LCE Roof Replacement, R72-04-05 | Kramar |
| m. | Authorization to Award Bid for Parking Lot Repair at Oak Grove, R73-04-05 | Kramar |
| n. | Gifts to District, R68-04-05 | Kramar |
| o. | Purchase Order List #7 | Kramar |

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

The Next Regular Governing Board Meeting will be held on Tuesday December 7, 2004, at 7:00 p.m.
in IRC at 4463 Oak Grove, La Cañada, California

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office, 5039 Palm Drive, La Cañada, CA 91011; telephone – (818) 952-8381; fax – (818) 952-8309

November 9 2004 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

PROPOSED ACTION ITEMS First Reading [Asterisk (*) denotes action may be taken on the first reading.]

1. **First Reading** [Asterisk (*) denotes action may be taken on the first reading.]
 - a. *Approval of Superintendent Contract, R76-04-05. The Board is requested to approve a Contract for Employment for the position of Superintendent.
 - b. *Approval of Assistant Superintendent Contract, R64-04-05. The Board is requested to approve a Contract for Employment for the position of Assistant Superintendent.
 - c. *Ratification of CSEA Memorandum of Understanding, R69-04-05. During the 2003-04 school year, the District and CSEA met to negotiate salary for the 2004-05 school year. It is recommended the Governing Board approve the attached memorandum of understanding with CSEA.
 - d. *Settlement Agreement with Bank of America, R74-04-05. The Board is requested to approve the settlement agreement reached with Bank of America.
 - e. *Approval of 04-05 Application for Carl D. Perkins Vocational and Technical Education Act of 1998, R65-04-05. The Carl D. Perkins monies help to provide services and activities related to career and technical education. The Board is requested to approve the Application for Carl D. Perkins Vocational and Technical Education Act of 1998.
 - f. Resolution #3-04-05 Statement of Assurances for 2004-2005 Pupil Textbook and Instructional Materials Incentive Program grades K-12. Recent law requires districts to certify that the district has sufficient textbooks and instructional materials for each student or will have prior to the end of the fiscal year. The Board is requested to approve Resolution #3-04-05 Statement of Assurances for 2004-05 Pupil Textbook and Instructional Materials Incentive Program grades K-12.
2. **Second Reading**
 - a. Authorization to seek Survey and Lot Split at Palm Crest Elementary and District Office, R56-04-05. The first steps in the potential sale of the district office property are to obtain a survey and split the lot. The Board is requested to authorize the Superintendent to proceed with the steps necessary to seek a survey and lot split of the district office/palm crest property.
 - b. Approval of Board Policy Revisions, R44-04-05. At the recommendation of CSBA the district is requesting the Board approve revisions to Board Policy 6174-Education for English Language Learners.
3. **Consent Agenda**
 - a. Personnel Report, P7-04-05. The Board is requested to approve the Personnel items.
 - b. Non-Public School/Non-Public Agency Contracts, R67-04-05. The Board is requested to approve the non-public school/non-public agency contracts.
 - c. Disposal of Obsolete Computers and Equipment, R6-04-05. The district has a series of computers and peripherals which have approached the end of their useful life. The Board is requested to approve the disposal of obsolete computers and equipment.
 - d. Special Activity: American Heritage Club to East Coast, R61-04-05. The Board is requested to approve the American Heritage Club trip to the East Coast during Spring Break 2005.
 - e. Special Activity: Freedoms Foundation at Valley Forge, R62-04-05. The Board is requested to approve the Freedoms Foundation trip to Valley Forge March 28, 2005 to April 1, 2005.
 - f. Special Activity: LCE Fifth Graders to Williamsburg, R63-04-05. The Board is requested to approve the LCE Fifth Grade trip to Williamsburg February 7, 2005 to February 11, 2005.
 - g. Student Teacher Agreement with Cal State Los Angeles, R66-04-05. The Board is requested to approve the Student Teacher Agreement with Cal State Los Angeles.
 - h. Student Teacher Agreement with Northern Arizona University, R75-04-05. The Board is requested to approve the Student Teacher Agreement with Northern Arizona University.
 - i. Approval of Change Order for Mallcraft, R70-04-05. The Board is requested to approve the Change Orders for Mallcraft in the amount of \$19,429.
 - j. Correction to Change Order for Prime Painting, R77-04-05. The Board is requested to approve the Change Order correction for Prime Painting in the amount of \$1,242.58.
 - k. Request to go to Bid for LCHS A Bldg Remodel, R71-04-05. The Board is requested to authorize the district to go to bid to complete the LCHS Bldg A remodel of the 3rd floor restrooms and Room 317.
 - l. Authorization to Award Bid for LCE Roof Replacement, R71-04-05. The Board is requested to award the bid for LCE Roof Replacement to Stone Roofing in the amount of \$51,000.
 - m. Authorization to Award Bid for Parking Lot Repair at Oak Grove, R73-04-05. The Board is requested to award the bid for Parking Lot Repair at Oak Grove to Commercial Paving & Coating in the amount of \$38,500.
 - n. Gifts to District, R68-04-05. The board is requested to approve the gifts to district as presented.
 - o. Purchase Order List #7

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

November 9, 2004

**IRC at La Canada High School
4463 Oak Grove
La Canada, California**

CLOSED SESSION: 5:01P.M.

**in IRC at La Canada High School
4463 Oak Grove
La Canada, California**

CLOSED SESSION AGENDA

1. Public Employee Discipline/Dismissal/Release

2. Public Employee Appointment/Employment

Superintendent Contract
Assistant Superintendent Contract

3. Student Discipline and/or Related Student Matters

Stipulated Expulsion: Student #01-04-05

4. Conference with Labor Negotiator

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

5. Conference with Real Property Lease Negotiator

GC Sections 54954.5, 54956.8. Property: 5039 Palm Drive, La Canada
Agency Negotiator: Superintendent Sue Leabo
Negotiating parties: La Canada Unified School District and prospective purchaser (unknown)
Under negotiation: Instruction to negotiator regarding impact of lot split on selling price of property.

6. Pending Litigation

GC Section 54956.9. Bankruptcy Court District of Utah, Case No. 04-28808

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

7:00 P.M. IRC at 4463 Oak Grove, La Canada, California

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.