

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
May 31, 2005 in LA CANADA HIGH SCHOOL IRC
La Cañada, California

PLEASE NOTE
LOCATION:

LCHS IRC
7:00 p.m.

AGENDA

Posted:

CALL TO ORDER in La Canada High School IRC at 4:00 p.m.

CLOSED SESSION in La Canada High School IRC at 4:01 p.m. (Agenda attached)

REPORT OUT OF CLOSED SESSION

WORKSHOP: FIELD TRIPS, 5:30 p.m.

WORKSHOP: SURPLUS PROPERTY ADVISORY COMMITTEE, 6 p.m.

REGULAR MEETING in La Canada High School IRC at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES, May 9, 2005; May 10, 2005; May 11, 2005 and May 16, 2005

REPORTS:

1.	Superintendent's Report	Leabo
	a) Negotiations Update	
2.	President's Report	Dietel
	a) Plaque Presentation	
3.	Student Representative Report	Chau

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from taking action on items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 20 minutes.

PUBLIC HEARING

1. Public Presentation of CSEA Agreement, R187-04-05

PROPOSED ACTION ITEMS (over for a description of items)

1. **First Reading** [Asterisk (*) denotes action may be taken on the first reading.]

a.	*Approval of CSEA Agreement, R187-04-05	Loose
b.	*CMSA Agreement Changes, R181-04-05	Loose
c.	*Approval of Surplus Property Advisory Committee Recommendations, R202-04-05	Leabo
d.	*Resolution #24 Temporary Cash Transfer and Resolution #25 Temporary Borrowing	Loose
e.	*ASB Budget 7-8, R189-04-05	Loose
f.	*ASB Budget 9-12, R190-04-05	Loose
g.	*Resolution 20-04-05 School Holidays	Loose
h.	*Resolution 21-04-05 To Limit Candidate Statements to 200 Maximum Words	Leabo
i.	*Resolution 19-04-05 Declaration of Indefinite Salaries for Retroactive Pay	Loose
j.	*Resolution 23-04-05 Authorization to Reissue Warrant	Loose
k.	*Declaration of Need for Fully Qualified Educators, R180-04-05	Loose
l.	Grades K-12 Core Literature List Revisions, R183-04-05	Stratton
m.	School Site Plans, R182-04-05	Stratton
n.	*Field Trip Summary Report 2004-2005, R184-04-05	Stratton
o.	*GATE Program Application for 2005-2006, R185-04-05	Stratton
p.	*Resolution 22-04-05 Exemption from Tuberculosis Testing	Loose
q.	New Board Bylaw, BB9150 Student Board Representative, R200-04-05	Leabo
r.	Approval to Proceed with Draft of Bond Sale Resolution, R204-04-05	Stratton

2. **Consent Agenda**

a.	Personnel Report, P21-04-05	Loose
b.	Extra Duty/Extra Pay, P22-04-05	Loose
c.	Non-Public School/Non-Public Agency Contracts, R199-04-05	Stratton
d.	Elementary Instrumental Music Agreement with Assistant League of Flintridge, R179-04-05	Stratton
e.	Student Teaching Agreement-Pacific Oaks College, R186-04-05	Stratton
f.	Recommendation for Designee to sign Glendale Community College Adm. Forms, R193-04-05	Stratton
g.	Approval of Special Activities, R201-04-05	Stratton
h.	Award Bid for Asbestos & Lead Containing Materials Abatement, R188-04-05	Loose
i.	Accept Bid for Waste Disposal for 2005-2006, R194-04-05	Loose
j.	Accept Bid for Transportation for 2005-2006, R195-04-05	Loose
k.	Accept Bid for Pest Management Services, R198-04-05	Loose

- l. Change Order for Southern California Roofing, R196-04-05
- m. Gifts to District, R192-04-05
- n. Purchase Order List #15

Loose
Loose
Loose

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

The Next Regular Governing Board Meeting will be held on Tuesday June 20, 2005, at 7:00 p.m.

In the Information Resource Center at 4463 Oak Grove Drive, La Cañada, California

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office, 5039 Palm Drive, La Cañada, CA 91011 telephone – (818) 952-8381; fax – (818) 952-8309

May 31, 2005 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

PROPOSED ACTION ITEMS First Reading [Asterisk (*) denotes action may be taken on the first reading.]

1. First Reading [Asterisk (*) denotes action may be taken on the first reading.]
 - a. *Approval of CSEA Agreement, R187-04-05. Any changes made to the CSEA agreement need to be approved by the governing board before implementation. The Board is requested to approve the CSEA agreement changes.
 - b. *CMSA Agreement Changes, R181-04-05. Any changes made to the CMSA agreement need to be approved by the governing board before implementation. The Board is requested to approve the CMSA agreement changes.
 - c. *Approval of Surplus Property Advisory Committee Recommendations, R202-04-05. The board is requested to review the Surplus Property Advisory Committee Recommendations and approve the Superintendent's recommendations.
 - d. *Resolution #24 Temporary Cash Transfer and Resolution #25 Temporary Borrowing. To protect districts against temporary cash shortages, the Los Angeles County Office of Education makes cash available to districts with no interest or other charges. The Board is requested to approve Resolution #24 Temporary Cash Transfer and Resolution #25 Temporary Borrowing.c.
 - e. *ASB Budget 7-8, R189-04-05. The incoming ASB plans and approves their fiscal budget every year. This procedure sets guidelines for how much money is available toward allowable expenditures. The Board is requested to approve the ASB Budget for 7-8.
 - f. *ASB Budget 9-12, R190-04-05. The incoming ASB plans and approves their fiscal budget every year. This procedure sets guidelines for how much money is available toward allowable expenditures. The Board is requested to approve the ASB Budget for 9-12.
 - g. *Resolution 20-04-05 School Holidays. This resolution places the observance of Lincoln's Birthday in the 2005-06 instructional school calendar on Monday, February 20, 2006 and President's Day on Tuesday, February 21, 2006.
 - h. *Resolution 21-04-05 To Limit Candidate Statements to 200 Maximum Words. Elections for three governing board seats will be held on November 8, 2005. This resolution limits the number of words in candidate statements to 200. The Board is requested to adopt Resolution 21-04-05.
 - i. *Resolution 19-04-05 Declaration of Indefinite Salaries for Retroactive Pay. If the governing board intends to revise salaries for unrepresented employees and possibly make salary changes retroactive to July 1, 2005, or to any other mid-year retroactive date, salaries must be legally indefinite as of the retroactive date. The Board is requested to adopt Resolution 19-04-05 Declaration of Indefinite Salaries for Retroactive Pay for 2005-06.
 - j. *Resolution 23-04-05 Authorization to Reissue Warrant. In order to reissue a stale dated warrant the governing board needs to authorize the staff to request the re-issuance of the warrant. The Board is requested to adopt Resolution 23-04-05 Authorization to Reissue Warrant.
 - k. *Declaration of Need for Fully Qualified Teachers, R180-04-05. LCUSD anticipates that it may need to employ some teachers who are in the process of completing a full credential. This Declaration is for the 2005-06 school year only and must be filed with the CCTC prior to any initial or renewal applications or emergency permits. The Board is requested to approve the Declaration of Need for Fully Qualified Teachers.
 - l. Grades K-12 Core Literature List Revisions, R183-04-05. When changes are made to the Core Literature List the revisions must be approved by the governing board. The Board is requested to approve the grades K-12 core literature list revisions.
 - m. School Site Plans, R182-04-05. The district site plans adhere to the Single School plan for Pupil Achievement template as provided for in amended Education Code 64001. The template provides a single, comprehensive school plan to improve the academic performance of students. The Board is requested to approve the School Site Plans.
 - n. *Field Trip Summary Report 2004-2005, R184-04-05. During the 2004-2005 school year, district students continued to enhance their education with out-of-school activities. This report is a list of the field trips taken in the 2004-05 school year. The Board is requested to approve this report.
 - o. *GATE Program Application for 2005-2006, R185-04-05. Education Code requires districts to submit an application to the California State Board of Education in order to receive GATE funds. The Board is requested to approve the GATE Program Application.

- p. *Resolution 22-04-05 Exemption from Tuberculosis Testing. Per Education Code 49406 (g) a district employee is requesting exemption from Tuberculosis Testing. It is requested the Governing Board adopt Resolution 22-04-05 Exemption from Tuberculosis Testing.
- q. New Board Bylaw, BB9150 Student Board Representative, R200-04-05. The Board is requested to review and adopt the proposed Board Bylaw.
- r. Approval to Proceed with Draft of Bond Sale Resolution, R204-04-05. Long term interest rates and the bid market suggest this is a more cost effective time to sell the Issue B bonds than in 2008. The Board is requested to approve staff to proceed with a Resolution to consider the issuance of \$10 million in General Obligations Bonds, Series B.

2.

Consent Agenda

- a. Personnel Report, P21-04-05. The Board is requested to approve the Personnel items.
- b. Extra Duty/Extra Pay, P22-04-05. The Board is requested to approve the Extra Duty/Extra Pay report.
- c. Non-Public School/Non-Public Agency Contracts, R199-04-05. The Board is requested to approve the non-public school/non-public agency contracts.
- d. Elementary Instrumental Music Agreement with Assistance League of Flintridge, R179-04-05. It is recommended the Governing Board approve entering into an agreement with Assistance League of Flintridge for the Elementary Instrumental Music program for 2005- 2006.
- e. Student Teacher Agreement with Pacific Oaks College, R186-04-05. The Board is requested to approve the Student Teacher Agreement with Pacific Oaks College.
- f. Recommendation for Designee to sign Glendale Community College Admission Forms, R194-04-05. Currently GCC requires the signature of a board member on the "Recommendation for Admission of Selected Students" form. Appointing one or more district administrators to sign on behalf of the board would make this process simpler for the parents, students and staff. The Board is requested to approve the appointment of the Superintendent, Deputy Superintendent and Assistant Superintendent as authorized signers of this GCC form.
- g. Approval for Special Activities, R201-04-05. The Board is requested to approve LCHS basketball team to attend the Palm Springs Basketball Summer Tournament, July 15 to July 17, 2005.
- h. Award Bid for Asbestos & Lead Containing Materials Abatement, R188-04-05. The Board is requested to award CST Environmental, Inc. the contract for Asbestos & Lead Containing Materials Abatement for FIS and LCHS.
- i. Accept Bid for Waste Disposal for 2005-06, R194-04-05. The Board is requested to accept the bid from Solid Waste for waste disposal for 2005-06.
- j. Accept Bid for Transportation for 2005-06, R195-04-05. The Board is requested to accept the bid from Laidlaw Transit for transportation for 2005-06.
- k. Accept Bid for Pest Management Services for 2005-06. The Board is requested to accept the bid from Service Pro Management Company for pest management services for 2005-06.
- l. Change Order for Southern California Roofing, R196-04-05. The Board is requested to approve Change Order #2, which is a credit of \$1,977.20 from Southern California Roofing.
- m. Gifts to District, R192-04-05. The Board is requested to approve recent donations to the district.
- n. Purchase Order List #15

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD

May 31, 2005

**INFORMATION RESOURCE CENTER AT
4463 OAK GROVE DRIVE, LA CANADA, CALIFORNIA**

CLOSED SESSION: 4:00 P.M.

CLOSED SESSION AGENDA

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

7:00 P.M. AT 4463 OAK GROVE DRIVE, LA CANADA, CALIFORNIA

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.

