

**LA CAÑADA UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
January 9, 2001 in **LA CAÑADA ELEMENTARY SCHOOL LIBRARY**  
4540 Encinas, La Cañada, California

<b>PLEASE NOTE:</b> <b><u>LOCATION</u></b> La Cañada Elementary School Library 7:00 p.m.
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**AGENDA**

**CALL TO ORDER** in La Cañada Elementary School Library at 5:00 p.m.

**CLOSED SESSION** in La Cañada Elementary School Faculty Lounge at 5:01 p.m.

(Agenda attached)

**REPORT OUT OF CLOSED SESSION**

**BOARD WORKSHOP: BUDGET PROCESS** at 6:00 p.m. in La Cañada Elementary Library

**REGULAR MEETING** in La Cañada Elementary School Library at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**, December 12, 2000

**APPROVAL OF AGENDA**

**OATH OF OFFICE FOR STUDENT REPRESENTATIVE:** Michael Kotick

**REPORTS:**

- |    |                          |        |
|----|--------------------------|--------|
| 1. | Superintendent's Report  | Gonia  |
| 2. | Special Education Update | Crotty |

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

**PROPOSED ACTION ITEMS** (over for a description of items)

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|----|--|----------|
| 1. | <u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.]              |          |
| a. | *1999-2000 Audit Report, R130-00-01  | Evans    |
| b. | LCE Outdoor Science Lab  | Evans    |
| c. | *Job Descriptions, R123-00-01  | Leabo    |
| d. | New Board Policy – Consolidated Program Evaluation, R124-00-01                                     | Stratton |
| e. | *English Language Acquisition Program Grant Application, R125-00-01                                | Stratton |
| f. | New Board Policy 3553 – Free and Reduced Price Meals, R127-00-01                                   | Leabo    |
| 2. | <u>Consent Agenda</u>  |          |
| a. | Personnel Report, P17-00-01  | Leabo    |
| b. | Employment Contract for Assistant Superintendent of Human Resources, R134-00-01                    | Gonia    |
| c. | Special Activities: Rainforest Institute Trip to Olympia, WA June 16-22, 2001, R126-00-01          | Stratton |
| d. | School Accountability Report Cards, R116-00-01   | Stratton |
| e. | Resolution 15-00-01 Charter School Grant Application   | Stratton |
| f. | Agreement Between La Cañada Teachers Association and La Cañada Unified School District, R114-00-01 | Evans    |
| g. | Facilities Master Plan Update, R121-00-01  | Evans    |
| h. | Contract Modification for Phase 2 Library, R128-00-01  | Evans    |
| i. | Change Orders for Phase 2 Library, R129-00-01  | Evans    |
| j. | Change Orders for Phase 2 Library, R135-00-01  | Evans    |
| k. | Non-Public School/Non-Public Agency Contracts, R133-00-01  | Stratton |
| l. | Gifts, R131-00-01  | Evans    |
| m. | Purchase Order List #10  | Evans    |

**DATE, TIME AND PLACE OF REGULAR GOVERNING BOARD MEETINGS**

**2000 BOARD APPOINTMENTS/DISCUSSION OF LIAISONS TO COMMUNITY ORGANIZATIONS**

**COMMUNICATIONS: Informational communication among Board and staff members**

**RECONVENE CLOSED SESSION** (if needed)

**RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION** (if needed)

**ADJOURNMENT**

The Next Regular Governing Board Meeting will be held on January 23, 2001 at 7:00 p.m. in the La Cañada Elementary School Library

## January 9, 2001 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

### 1. First Reading[*Asterisk (\*) denotes action may be taken on the first reading.*]

- a. \*1999-2000 Audit Report, R130-00-01. The Board is asked to approve the 1999-2000 Audit Report, which was included in the Board packets on Friday, December 15, 2000.
- b. LCE Outdoor Science Lab, R132-00-01. This is presented to the Board for first reading only.
- c. \*Job Descriptions, R123-00-01. The Board is asked to approve job descriptions for the following positions: Athletic Trainer, Drama Technical Advisor, 7/8 Team Leader, Athletic Director, 9-12 Newspaper Advisor, 9-12 Literary Magazine Sponsor, Speech/Debate, 7/8 Choral Director, 9-12 Choral Director, 9-12 Marching Band Assistant/Color Guard, 9-12 Marching Band Director, Drama Coach, Class Sponsor, 9-12 Yearbook, Sports Coordinators, 7/8 ASB Advisor, K-12 Academic Sponsor/Coach, 7/8 Literary Magazine Sponsor, Drama Producer, Varsity Head Coaches, Lower Level Head Coaches, Assistant Coaches, Dance Coach, Pep Club Sponsor, K-6 Choral Director, Administrative Designee, 7/8 Orchestra/Band Director, Palpitating Panthers Coach, Elementary Student Council Advisor, 7/8 Special Education Study Group Coordinator, 7/8 Newspaper Advisor, 7/8 Yearbook, 7/8 Drama Director, 9-12 Drama Director, 9-12 ASB Advisor, Elementary Team Leader.
- d. New Board Policy 6191 Consolidated Program Evaluation, R124-00-01. As established by the Instructional Planning Group and the Leadership Support Team in 1997-98, the district's multiple measures assess the progress of all students in achieving grade level expectations. Those multiple measures are the criteria by which program effectiveness is explicitly measured. The criteria and the evaluation process constitute the basis of Board Policy 6191. Board Policy 6191 is presented for first reading.
- e. \*English Language Acquisition Program Grant Application, R125-00-01. The English Language Acquisition Program (ELAP) was signed by Governor Davis on July 6, 1999, and became effective on January 1, 2000. Funding still remains for 2000-2001. Participating districts will receive \$100 for each English language learner in grades 4 to 8. The Board is asked to approve the ELAP Grant application.
- f. New Board Policy 3553 – Free and Reduced Price Meals, R127-00-01. State mandated testing programs require information on students participating in the free or reduced price meal program for the purpose of disaggregation of academic achievement data. In order to provide that information, it is necessary to have a Board Policy designating employee access to student records. Board Policy 3553 is presented to the Board for first reading.

### 2. Consent Agenda

- a. Personnel Report, P17-00-01. The Board is asked to approve the following Personnel items: *Classified:* Modification – Instructional Specialist II-1:1 Aide Beverlee Recelle, from 3 hrs. to 3 hrs. 20 mins./day.
- b. Contract for Assistant Superintendent of Human Resources, R134-00-01. The Board is asked to approve the modifications to the contract for the Assistant Superintendent of Human Resources.
- c. Special Activities: Rainforest Institute Trip to Olympic National Park, Washington June 16-22, 2001, R126-00-01. The Board is asked to approve the Rain Forest Institute Trip to the Olympic Park Institute in Olympic National Park, Washington on June 16-22, 2001.
- d. School Accountability Report Cards, R116-00-01. The Board is asked to approve the School Accountability Report Cards, which were brought to the Board for first reading on December 12, 2000.
- e. Resolution 15-00-01 Charter School Grant Application. The Board is asked to approve Resolution #15-00-01 Charter School Grant Application.
- f. Agreement Between La Cañada Teachers Association and La Cañada Unified School District, R114-00-01. The Board is asked to approve the agreement between La Cañada Unified School District and La Cañada Teachers Association, which was brought to the Board for first reading on December 12, 2000.
- g. Facilities Master Plan Update, R121-00-01. The Board is asked to approve the Facilities Master Plan Update, which was brought to the Board for first reading on December 12, 2000.
- h. \*Contract Modification for Phase 2 Library, R128-00-01. The Board is asked to approve the contract modification for Bid Division #03 to increase the contract amount. This modification has been reviewed and approved by the district IOR.
- i. Change Orders for Phase 2 Library, R129-00-01. The Board is asked to approve change orders for Phase 2 Library to increase the contract amount on Bid Division #03.
- j. Change Orders for Phase 2 Library, R135-00-01. The Board is asked to approve change orders for Phase 2 Library for Bid Division #03 and Bid Division #19.
- k. Non-Public School/Non-Public Agency Contracts, R133-00-01. The Board is asked to approve the non-public school/non-public agency contracts.
- l. Gifts, R131-00-01. This is a list of donations to the district since the last regular Board meeting.
- m. Purchase Order List #10

**LA CAÑADA UNIFIED SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD**

**JANUARY 9, 2001 – LA CAÑADA ELEMENTARY SCHOOL LIBRARY**  
**4540 ENCINAS, LA CAÑADA, CALIFORNIA**

**CLOSED SESSION: 5:00 P.M.**

**IN LA CAÑADA ELEMENTARY SCHOOL FACULTY LOUNGE**

**CLOSED SESSION AGENDA**

- 1. Public Employee Performance Evaluation, Superintendent**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiators Assistant Superintendent of Human Resources Dr. Sue Leabo and Assistant Superintendent of Business Services Maureen Evans regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Assistant Superintendent of Business Services Maureen Evans regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

**RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING**

**7:00 p.m. in La Cañada Elementary School Library**

**RECONVENE CLOSED SESSION** following the regular 7:00 p.m. meeting, if needed.

**RECONVENE OPEN SESSION** for adjournment.