

**LA CAÑADA UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
**October 23, 2001 in LA CAÑADA ELEMENTARY SCHOOL LIBRARY**  
**4540 Encinas, La Cañada, California**

**AGENDA**

**CALL TO ORDER** in La Cañada Elementary School Library at 4:30 p.m.

**CLOSED SESSION** in La Cañada Elementary School Faculty Lounge at 4:30 p.m. (Agenda attached)

**REPORT OUT OF CLOSED SESSION**

**REGULAR MEETING** in La Cañada Elementary School Library at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**, September 25, 2001 and October 1, 2001

**APPROVAL OF AGENDA**

**SWEARING IN OF STUDENT REPRESENTATIVE**

**REPORTS:**

- |    |                                |          |
|----|--------------------------------|----------|
| 1. | Superintendent's Report        | Leabo    |
| 2. | President's Report             | Racklin  |
| 3. | Student Representative Report  | Bicknell |
| 4. | Curriculum Report – SAT and AP | Stratton |

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

**PROPOSED ACTION ITEMS** (over for a description of items)

1. **First Reading** [Asterisk (\*) denotes action may be taken on the first reading.]
  - a. \*Resolution #6-01-02 Proclaiming October 22-26, 2001 Red Ribbon Week Leabo
  - b. \*Five Star Coalition Legislative Action Agenda, R65-01-02 Dalbeck
  - c. \*Election of Members to Los Angeles County Committee on School District Organization, R66-01-02 Racklin
  - d. \*Special Activity: Space Camp, R69-01-02 Stratton
  - e. \*Resolution #7-01-02 Participation in L'STARSS Stratton
  - f. \*Resolution #8-01-02 Authorized Signatures Kramar
  - g. \*Resolution #9-01-02 Adopt Gann Limit Calculations – 2000-01 Appropriations Limit Recalculation, 2001-02 Estimated Appropriations Limit Calculation Kramar
  - h. \*Resolution #10-01-02 Contract to G. Voskanian Construction: Emergency Resolution Kramar
  - i. \*Emergency Resolution #11-01-02 to Replace Contractor at LCE Kramar
2. **Consent Agenda**
  - a. Personnel Report, P8-01-02 Leabo
  - b. Extra Duty/Extra Pay Report, P9-01-02 Leabo
  - c. Contract for Interim Assistant Superintendent of Business Services, R79-01-02 Leabo
  - d. Agreement with LACOE – Marine Education Programs, R67-01-02 Stratton
  - e. Agreement with LACOE – Outdoor Science and Conservation Education, R68-01-02 Stratton
  - f. Special Activity: LCHS Band Spring Break Trip to New Orleans, R70-01-02 Stratton
  - g. Special Activity: LCHS Bridge Retreat to Seal Beach, R71-01-02 Stratton
  - h. Disposal of Outdated and Unusable Curriculum Materials, R72-01-02 Stratton
  - i. Settlement Agreement #SN1513-99, R73-01-02 Stratton
  - j. Non-Public School/Non-Public Agency Contracts, R64-01-02 Stratton
  - k. Change Orders for Phase 2 Library, R76-01-02 Kramar
  - l. Request for Allowance of Attendance Because of Emergency Conditions, R77-01-02 Kramar
  - m. Notice of Completion: S and Cabinets, R78-01-02 Kramar
  - n. Approval of Contract with HMC for Bond Survey, R80-01-02 Kramar
  - o. Gifts, R75-01-02 Kramar
  - p. Purchase Order List #6 Kramar

**COMMUNICATIONS: Informational communication among Board and staff members**

**RECONVENE CLOSED SESSION** (if needed)

**RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION** (if needed)

**ADJOURNMENT**

The Next Regular Governing Board Meeting will be held on November 13, 2001 at 7:00 p.m. in the  
La Cañada Elementary School Library

## October 23, 2001 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

1. **First Reading** [*Asterisk (\*) denotes action may be taken on the first reading.*]
  - a. \* Resolution #6-01-02 Proclaiming October 22-26, 2001 Red Ribbon Week. The Board is requested to adopt Resolution #6-01-02 Proclaiming October 22-26, 2001 Red Ribbon Week.
  - b. \*Five Star Coalition Legislative Action Agenda, R65-01-02. The Board is requested to approve the Five Star Coalition Legislative Action Agenda.
  - c. \*Election of Members to Los Angeles County Committee on School District Organization, R66-01-02. The Board is requested to advise Barbara Racklin as to how to mark the election ballot for the Los Angeles County Committee on School District Organization.
  - d. \*Special Activity: Space Camp, R69-01-02. The Board is requested to approve the Special Activity: LCE Grade 5 trip to U.S. Space Camp, Moffett Federal Airfield, Mountain View, CA, Monday January 14 to Wednesday January 16, 2002 and Wednesday, January 16 to Friday January 18, 2002.
  - e. \*Resolution #7-01-02 Participation in L'STARSS. The Board is requested to approve the continued participation in the L'STARSS Consortium.
  - f. \*Resolution #8-01-02 Authorized Signatures. With the recent change in personnel, revisions are required to the current Resolution on Authorized Signatures. The Board is requested to approve Resolution #8-01-02 Authorized Signatures.
  - g. \*Resolution #9-01-02 Adopt the Gann Limit Calculations – 2000-01 Appropriations Limit Recalculation, 2001-02 Estimated Appropriations Limit Calculation. In accordance with Government Code Section 7906(f), the Board is requested to approve Resolution #9-01-02 to adopt the Gann Limit Calculations – 2000-01 Appropriations Limit Recalculation, 2001-02 Estimated Appropriations Limit Calculations.
  - h. \*Resolution #10-01-02 Contract to G. Voskanian Construction: Emergency Resolution. Due to safety concerns with the new walkway from Jessen Drive down to Portable 29 at Palm Crest identified by the Project Inspector of Record and District administrative and on-site staff, the District sought to have the handrailing installed before the opening of the ram to students and the public. Due to the limited time before the start of classes, District Administration authorized the work. The Board is requested to approve Emergency Resolution #10-01-02 for construction of handrailings at Palm Crest.
  - i. \*Resolution #11-01-02 Recommendation to award separate contracts for Advance Mechanical and G. Voskanian Construction under an Emergency Resolution. During the course of construction, Trans-Therm fell seriously behind the project schedule and appeared increasingly unable to complete the contracted project by the August 29, 2001 completion date. The La Cañada Elementary portion of Trans-Therm's contract was removed and awarded to Advance Mechanical and G. Voskanian on August 13, 2001. Advance Mechanical and G. Voskanian helped complete the project by the August 29 completion date. The Board is requested to approve Resolution #11-01-02 Recommendation to award separate contracts for Advance Mechanical and G. Voskanian Construction under an Emergency Resolution.
2. **Consent Agenda**
  - a. Personnel Report, P8-01-02. The Board is requested to approve the Personnel items.
  - b. Extra Duty/Extra Pay Report, P9-01-02. The Board is requested to approve the Extra Duty/Extra Pay Report.
  - c. Contract for Interim Assistant Superintendent of Business Services, R79-01-02. The Board is requested to approve the contract with John Kramar for the position of Interim Assistant Superintendent of Business Services for a period of six (6) months.
  - d. Agreement with LACOE – Marine Education Programs, R67-01-02. The Board is requested to approve the contract for participation in Marine Education Programs with Los Angeles County Office of Education.
  - e. Agreement with LACOE – Outdoor Science and Conservation Education, R68-01-02. The Board is requested to approve the contract for participation in Outdoor Education Programs with Los Angeles County Office of Education.
  - f. Special Activity: LCHS Band Spring Break Trip to New Orleans, R70-01-02. The Board is requested to approve the Special Activity: LCHS Band & Guard to New Orleans, LA, Saturday April 6 through Saturday, April 13, 2002.
  - g. Special Activity: LCHS Bridge Retreat to Seal Beach, R71-01-02. The Board is requested to approve the Special Activity: Bridge Retreat to Seal Beach, CA, Friday, October 26 to Sunday, October 28, 2001.
  - h. Disposal of Outdated and Unusable Curriculum Materials, R72-01-02. The Board is requested to approve the disposal of outdated and unusable curriculum materials.
  - i. Settlement Agreement #SN1513-99, R73-01-02. The Board is requested to approve the Settlement Agreement for Case No. SN 1513-99.
  - j. Non-Public School/Non-Public Agency Contracts, R64-01-02. The Board is requested to approve the Non-Public School/Non-Public Agency Contracts.
  - k. Change Orders for Phase 2 Library, R76-01-02. The Board is requested to approve the Changes Orders for Phase 2 Library for Bid Divisions #03, #6, #12, and #18.
  - l. Request for Allowance of Attendance Because of Emergency Conditions, R77-01-02. On September 11, 2001, La Cañada High School was closed due to the terrorist attacks. The Board is requested to approve the submission of a Request for Allowance of Attendance Because of Emergency Conditions.
  - m. Notice of Completion: S and H Cabinets, R78-01-02. Completion of punch list, closeout requirements, and lien release requirements have all been verified. The work is 100%. The contract completion date was August 29, 2001. There were no change orders to S and H Cabinets contract. The Board is requested to approve final payment to S and H Cabinets.
  - n. \*Approval of Contract with HMC for Bond Survey, R80-01-02. The Board is requested to approve the contract with HMC for a Bond Survey.
  - o. Gifts, R-01-02. This is a list of donations to the district since the last regular Board meeting.
  - p. Purchase Order List #6.

**LA CAÑADA UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
**OCTOBER 23, 2001 – LA CAÑADA ELEMENTARY SCHOOL LIBRARY**  
**4540 ENCINAS, LA CAÑADA, CALIFORNIA**

**CLOSED SESSION: 4:30 P.M.**

**IN LA CAÑADA ELEMENTARY SCHOOL FACULTY LOUNGE**

**CLOSED SESSION AGENDA**

**1. Student Expulsion Hearing**

Expulsion Hearing for Student Reference #SN1513-99

**2. Public Employee Discipline/Dismissal/Release**

**3. Public Employee Appointment/Employment**

**4. Student Discipline and/or Related Student Matters**

**5. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Interim Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

**6. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Interim Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

**6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

**RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING**

**7:00 p.m. in La Cañada Elementary School Library**

**RECONVENE CLOSED SESSION** following the regular 7:00 p.m. meeting, if needed.

**RECONVENE OPEN SESSION** for adjournment.