

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
February 25, 2003 in **LA CAÑADA HIGH SCHOOL IRC**
4463 Oak Grove Drive, La Cañada, California

PLEASE NOTE
LOCATION:
La Cañada
High School
IRC
(New Library)
7:00 p.m.

AGENDA

CALL TO ORDER in La Cañada High School IRC at 5:00 p.m.

CLOSED SESSION in La Cañada High School IRC at 5:01 p.m. (Agenda attached)

REPORT OUT OF CLOSED SESSION

REGULAR MEETING in La Cañada High School IRC (New Library) at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES, February 4, 2003

REPORTS:

- | | | |
|----|---|-------------------|
| 1. | Superintendent's Report | Leabo |
| 2. | Student Representative Report | Linden |
| 3. | President's Report | Tracy |
| | a. Joint Use Update | |
| 4. | Report on SAT, Golden State Exam and Advanced Placement | Dreibelbis Arthur |
| 5. | College Report | Leininger |

DISTRICT GOALS PROGRESS

Stratton

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

PROPOSED ACTION ITEMS (over for a description of items)

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| 1. | <u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.] | |
| | a. *Resolution #15-02-03 Classified Layoff | Leabo |
| | b. *CSBA Delegate Assembly Election Ballot, R144-02-03 | Tracy |
| | c. * Rental Fees for IRC, R145-02-03 | Banis |
| 2. | <u>Second Reading</u> | |
| | a. Educational Goals for 2003-04, R135-02-03 | Stratton |
| | b. Textbook Adoption: <i>Biology</i> , R133-02-03 | Stratton |
| 3. | <u>Consent Agenda</u> | |
| | a. Personnel Report, P15-02-03 | Leabo |
| | b. Update Job Description – Director Secretary and Office Assistant II, R142-02-03 | Leabo |
| | c. Authorization to Teach Physical Education, R150-02-03 | Leabo |
| | d. Assistance League Summer School Contract, R146-02-03 | Stratton |
| | e. Contract for Inside the Outdoors Science Study Program at PCY, R147-02-03 | Stratton |
| | f. Settlement Agreement for Case No. SN 00-1766, R148-02-03 | Stratton |
| | g. Special Activities: Choir Tour – Men's Ensemble and Concert Choir Tour, R149-02-03 | Stratton |
| | h. Non-Public School/Non-Public Agency Contracts, R141-02-03 | Stratton |
| | i. Approval of Agreement with YMCA for Use of School Property for 2003 Summer Camp, R143-02-03 | Banis |
| | j. Purchase Order List #10 | Banis |

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

The Next Regular Governing Board Meeting will be held on Tuesday, March 11, 2003, at 7:00 p.m. in the
La Cañada High School Information Resource Center

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability who requires reasonable accommodation to participate in a Board meeting
may request assistance by contacting the Superintendent's Office,
5039 Palm Drive, La Cañada, CA 91011; telephone – (818) 952-8381; fax – (818) 952-8309

February 25, 2003 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

PROPOSED ACTION ITEMS

1. First Reading [Asterisk (*) denotes action may be taken on the first reading.]
 - a. *Resolution #15-02-03 Classified Layoff. La Cañada Unified School District has determined that there is a lack of work or lack of funds to maintain the positions of Paraprofessional I, II, Campus Aides, Elementary and High School Health Office Coordinators, Textbook Coordinator, High School Security, Fine Arts Specialist Music, Auditorium Technician and Office Assistant II. The Board is requested to approve Resolution #15-02-03 Classified Layoff.
 - b. *CSBA Delegate Assembly Election Ballot, R144-02-03. Annually, members of California governing boards elect members to the California School Boards Association (CSBA) Delegate Assembly. There are currently two vacancies in sub-region 23-A. The Board is requested to instruct the president as to how to mark the ballot for the CSBA Delegate Assembly Election.
 - c. *Rental Fees for IRC, R145-02-03. Since the opening of the LCHS IRC, many community groups have requested the use of space at the IRC. Currently the IRC is not being rented to the community. The District would like to set the rental rate at \$50.00 for Community Users and \$25.00 for Non-Profit Users. The Board is requested to approve the Rental Fees for IRC.
2. Second Reading
 - a. Educational Goals for 2003-04, R135-02-03. These revisions were initially suggested by the Curriculum Council on January 16, 2003. If approved by the Board, all sites will use this statement of goals as the basis of their site planning. This item is presented for first reading.
 - b. Textbook Adoption: *Biology*, R133-02-03. The science department has reviewed four textbooks and has determined that *Biology* by Miller & Levine, meets the established criteria. This item is presented for first reading.
3. Consent Agenda
 - a. Personnel Report, P15-02-03. The Board is requested to approve the Personnel items.
 - b. Update Job Descriptions – Director Secretary and Office Assistant II, R142-02-03. All job descriptions must be negotiated with the appropriate bargaining union and approved by the Governing Board. The Board is requested to approve the updated job descriptions for Director Secretary and Office Assistant II.
 - c. Authorization to Teach Physical Education, R150-02-03. Education Code 44258.7 states an individual who holds a teaching credential in a subject other than physical education may be authorized by action of the local governing board to coach one period per day in a competitive sport for which students receive physical education credit. La Cañada High School has a full time teacher who holds a teaching credential and has completed the minimum 20 hours of first aid instruction. The Board is requested to approve the Authorization to Teach Physical Education.
 - d. Assistance League Summer School Contract, R146-02-03. Since the passage of Proposition 13 in 1978, Assistance League of Flintridge has helped in sponsoring a summer school program for La Cañada students. The Board is requested to approve the 2003 Summer School Contract with Assistance League of Flintridge.
 - e. Contract for Participation in “Inside the Outdoors Science Study” Program at PCY, R147-02-03. The Orange County Department of Education offers a Science Study Program called “Inside the Outdoors.” Paradise Canyon Elementary would like to have the Orange County Department of Education present its program, “Traveling Scientist: Eight Legs or Six” at the site to the 2nd grade students. The Board is requested to approve the contract for participation in Inside the Outdoors Science Study Program.
 - f. Settlement Agreement for Case No. SN 1766-00, R148-02-03. The District representatives have entered into a settlement agreement, dated January 13, 2003 in Case No. SN 1766-00. The Board is requested to approve the Settlement Agreement for Case No. SN 1766-00
 - g. Special Activities: Choir Tour – Men’s Ensemble and Concert Choir Tour, R149-02-03. The Board is requested to approve the following Special Activities: Men’s Ensemble Choir Tour to San Diego, Thursday, April 24 to Sunday, April 27, 2003; and Concert Choir Heritage Festival in San Francisco, Wednesday, April 2 to Saturday, April 6, 2003.
 - h. Non-Public School/Non-Public Agency Contracts, R141-02-03. The Board is requested to approve the Non-Public School/Non-Public Agency Contracts.
 - i. Approval of Agreement with YMCA for Use of School Property for 2003 Summer Camp, R143-02-03. The Crescenta-Canada YMCA has submitted a request for use of District property for its 2003 Summer Day Camp. Palm Crest Elementary is the site being considered for this purpose. The Board is requested to approve the Agreement with YMCA for Use of School Property for 2003 Summer Camp.
 - j. Purchase Order List #10

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

FEBRUARY 25, 2003 – LA CAÑADA HIGH SCHOOL IRC
4463 OAK GROVE DRIVE, LA CAÑADA, CALIFORNIA

CLOSED SESSION: 5:00 P.M.

IN LA CAÑADA HIGH SCHOOL IRC

CLOSED SESSION AGENDA

1. **Public Employee Discipline/Dismissal/Release**
2. **Public Employee Appointment/Employment**
3. **Student Discipline and/or Related Student Matters**
4. **Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

5. **Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

6. **Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

7:00 p.m. in La Cañada High School IRC

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.