

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
March 20, 2001 in LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 Encinas, La Cañada, California

AGENDA

CALL TO ORDER in La Cañada Elementary School Library at 5:00 p.m.

CLOSED SESSION in La Cañada Elementary School Faculty Lounge at 5:01 p.m. (Agenda attached)

REPORT OUT OF CLOSED SESSION

REGULAR MEETING in La Cañada Elementary School Library at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES, March 6, 2001

APPROVAL OF AGENDA

REPORTS:

- | | | |
|----|-------------------------------|-----------------|
| 1. | Superintendent's Report | Gonia |
| 2. | Student Representative Report | Michael Kotick |
| 3. | Extra-Duty/Extra-Pay Report | Leabo/Leininger |

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

PROPOSED ACTION ITEMS (over for a description of items)

1. **First Reading** [Asterisk (*) denotes action may be taken on the first reading.]
 - a. *Short Term Facility Use, R183-00-01 Evans
 - b. *Memorandum of Understanding Between La Cañada Unified School District and La Cañada Teachers Association to approve PAR Joint Panel Alternate, R191-00-01 Leabo
 - c. *Resolution #18-00-01 TRANS Evans
 - d. Homework Policy – Homework Make-up, R192-00-01 Stratton
2. **Second Reading**
 - a. Adoption Textbook: Language Network, R180-00-01 Stratton
 - b. 2001-2002 School Calendar, R172-00-01 Leabo
3. **Consent Agenda**
 - a. Personnel Report, P22-00-01 Leabo
 - b. Request to Go to Bid for Student Field Trip and Athletic Transportation Services and Home School Transportation, R184-00-01 Evans
 - c. Request to Go to Bid for Fire Extinguisher Services and Other Fire Protection Services, R185-00-01 Evans
 - d. Request to Go to Bid for Waste Disposal Services for 2001-2001, R186-00-01 Evans
 - e. Request to Go to Bid for Pest Control Services, R187-00-01 Evans
 - f. Notice of Completion, R190-00-01 Evans
 - g. Community Advisory Committee for the Special Education Consortium, R182-00-01 Stratton
 - h. Non-Public School/Non-Public Agency Contracts, R189-00-01 Stratton
 - i. Gifts, R188-00-01 Evans
 - j. Purchase Order List #14 Evans

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

The Next Regular Governing Board Meeting will be held on April 3, 2001 at 5:00 p.m. in the La Cañada Elementary School Cafetorium

March 20, 2001 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

1. First Reading[*Asterisk (*) denotes action may be taken on the first reading.*]

- a. *Short Term Facility Use, R183-00-01. After reviewing data collected, District Staff has made several recommendations. The recommendations were submitted to the Governing Board on August 15, 2000. Since that time, Staff has continued reviewing and refining our policies, regulations and procedures in order to assure fairness and compliance with the Civic Center Act. As a result, Staff is recommending the changes outlined in the attached item. The Board is requested to approve the changes outlined.
- b. *Memorandum of Understanding Between La Cañada Unified School District and La Cañada Teachers Association to approve PAR Joint Panel Alternate, R191-00-01. The Board is requested to approve the Memorandum of Understanding between La Cañada Unified School District and La Cañada Teachers Association to approve PAR Joint Panel Alternate.
- c. *Resolution #18-00-01 Los Angeles County Schools Pooled Tax and Revenue Anticipation Notes (TRANS) Program. Taking part in the TRANS process allows the District to retain the difference between the borrowing rate and the reinvestment rate. The Board is requested to adopt Resolution *18-00-01 to issue 2001-02 Tax Revenue Anticipation Notes and participate in the Los Angeles County Schools Pooled TRANS program.
- d. BP 6154 Homework/Makeup Work, R192-00-01. The Board is requested to approve the changes to BP 6154 Homework/Makeup Work.

2. Second Reading

- a. Adoption Textbook: Language Network, R180-00-01. The Board is requested to approve the adoption of Language Network.
- b. 2001-2002 School Calendar, R172-00-01. The Board is requested to approve the 2001-2002 School Calendar.

3. Consent Agenda

- a. Personnel Report, P22-00-01. The Board is requested to approve the following personnel items: *Certificated*: New Hires – Substitute Teacher Marion Darling, Substitute Teacher Lorraine Molina, Substitute Teacher Jane Noll, Substitute Teacher Teresa Rothe. Leave of Absence – 4th Grade Teacher Terese Caire (50% leave), 4th Grade Teacher Lisa Chung (50% leave), 5th Grade Teacher Tracy Heverly (50% leave), 1st Grade Teacher Elizabeth McKenzie, 3rd Grade Teacher Tracy Mitchell, 4th Grade Teacher Jeri Reck (40% leave), 5th Grade Teacher Reina Rogers (50% leave), 4th Grade Teacher Kathy Selsor (60% leave). Resignations – 7th Grade English Teacher Sally Fisher, 3rd Grade Teacher Carolyn Stussi. Release of Substitute Teacher. *Classified*: New Hires – Lead Custodian Ted Dominguez, Paraprofessional Aide II-ELD Heather McClellan, Thomas Nelson, Paraprofessional I-SIP, Paraprofessional I-Reading, Paraprofessional II-1:1 Aide Tawny Williams. Resignations – Custodian Ted Dominguez, Paraprofessional I-SIP, Paraprofessional I-Reading, Paraprofessional II-1:1 Aide Kristin Dutton.
- b. Request to Go to Bid for Student Field Trip and Athletic Transportation Services and Home School Transportation, R184-00-01. To provide the student transportation for field trips and athletic events and the home to school transportation covering the Chilao area, it is necessary to go to bid. The Board is requested to approve going to bid for student transportation and home to school transportation covering the Chilao area for the 2001-2002 school year.
- c. Request to Go to Bid for Fire Extinguisher Services and Other Fire Protection Services, R185-00-01. To provide the students and staff with proper fire systems that meet all the specifications and mandates of the law, it is necessary to go to bid for fire extinguisher service. The Board is requested to approve going to bid for fire protection services.
- d. Request to Go to Bid for Waste Disposal Services for 2001-2002, R186-00-01. To provide the students and staff with a healthy and clean environment, it is necessary to go to bid for waste disposal including green waste service. The Board is requested to approve going to bid for waste disposal service.
- e. Request to Go to Bid for Pest Control Services, R187-00-01. To provide the students and staff with a healthy and clean environment, it is necessary to go to bid for pest control services. The Board is requested to approve going to bid for pest control services.
- f. Notice of Completion for Phase 2 – Library, Bid Division #26, R190-00-01. Pacific Mechanical was awarded a contract to provide Site Mechanical work described in Bid Division 26. This contract has been fulfilled and all punch list items have been completed as of February 15, 2001. The Board is requested to approve the notice of completion for Phase 2 – Library, Bid Division #26 and approve the issuance of all final payments to Pacific Mechanical.
- g. Community Advisory Committee for the Special Education Consortium, R182-00-01. The Committee representatives for 1999-2000 were President Michelle Hanrahan, and members Linda Gustafson and Nancy Conforti. Michelle Hanrahan has moved out of the district. The new President will be Denise Longo. She will serve as a parent representative to the CAC for a two-year term (2000-2001 and 2001-2002). Linda Gustafson and Nancy Conforti will also serve the remaining of their two-year term as the parent representatives for our District Advisory Committee (DAC) (1999-2000 and 2000-2001).
- h. Non-Public School/Non-Public Agency Contracts, R189-00-01.
- i. Gifts, R188-00-01. These are donations received since the last regular Board meeting.
- j. Purchase Order List #14

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

MARCH 20, 2001 – LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 ENCINAS, LA CAÑADA, CALIFORNIA

CLOSED SESSION: 5:00 P.M.

IN LA CAÑADA ELEMENTARY SCHOOL FACULTY LOUNGE

CLOSED SESSION AGENDA

- 1. Public Employee Performance Evaluation, Superintendent**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 3. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiators Assistant Superintendent of Human Resources Dr. Sue Leabo and Assistant Superintendent of Business Services Maureen Evans regarding negotiations with LCTA and CSEA.

- 4. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Assistant Superintendent of Business Services Maureen Evans regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

7:00 p.m. in La Cañada Elementary School Library

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.