

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
April 1, 2003 in LA CAÑADA HIGH SCHOOL IRC
4463 Oak Grove Drive, La Cañada, California

PLEASE NOTE
LOCATION:
La Cañada
High School
IRC
(New Library)
7:00 p.m.

AGENDA

CALL TO ORDER in La Cañada High School IRC at 5:00 p.m.

GOVERNING BOARD WORKSHOP on Board Policies 9000 Series – Board Bylaws in LCHS IRC at 5:00 p.m.

CLOSED SESSION in La Cañada High School IRC at 5:45 p.m. (Agenda attached)

REPORT OUT OF CLOSED SESSION

REGULAR MEETING in La Cañada High School IRC (New Library) at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES, March 11, 2003

REPORTS:

1. Superintendent's Report Leabo
 - a. Security Issues
 - b. 7/8 After School Program
2. President's Report Tracy
 - a. Elementary Instrumental Music Update
 - b. Educational Foundation Update
3. Student Representative Report Linden
Stratton

DISTRICT GOALS PROGRESS

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

PUBLIC HEARING

1. Public Hearing on 2003-04 LCTA Negotiations Proposals, R161-02-03 Leabo

PROPOSED ACTION ITEMS (over for a description of items)

1. **First Reading** [Asterisk (*) denotes action may be taken on the first reading.]
 - a. *Resolution 22-02-03 Ordering Governing Board Election Leabo
 - b. Board Policies 9000 Series – Board Bylaws, R164-02-03 Leabo
 - c. Textbook Adoption: AP Computer Science, *Fundamentals of Java*, R162-02-03 Stratton
 - d. *Resolution 23-02-03: 2002-03 Los Angeles County Schools Pooled Tax and Revenue Anticipation Notes (TRANS) Banis
 - e. Board Policies 3000 Series – Business and Noninstructional Operations, R165-02-03 Banis
2. **Second Reading**
 - a. Board Policy 6162.52 – High School Exit Exam, R153-02-03 Stratton
 - b. Authorization for Use of Reserves in the 2003-04 Budget, R154-02-03 Banis
3. **Consent Agenda**
 - a. Personnel Report, P18-02-03 Leabo
 - b. Extra Duty/Extra Pay Report, P19-02-03 Leabo
 - c. Student Teaching Agreement with Cal State, Long Beach, R163-02-03 Stratton
 - d. Non-Public School/Non-Public Agency Contracts, R160-02-03 Stratton
 - e. Request to Go to Bid for Fire Extinguisher Services, R155-02-03 Banis
 - f. Request to Go to Bid for Fire Protection Services, R156-02-03 Banis
 - g. Request to Go to Bid for Pest Control Services, R157-02-03 Banis
 - h. Request to Go to Bid for Student Field Trip and Athletic Transportation and Home School Transportation – Chilao Area for 2003-2004, R158-02-03 Banis
 - i. Request to Go to Bid for Waste Disposal including Green Waste for 2003-2004, R159-02-03 Banis
 - j. Gifts, R166-02-03 Banis
 - k. Purchase Order List #12 Banis

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

The Next Regular Governing Board Meeting will be held on Tuesday, April 22, 2003, at 7:00 p.m. in the
La Cañada High School Information Resource Center

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability who requires reasonable accommodation to participate in a Board meeting
may request assistance by contacting the Superintendent's Office,
5039 Palm Drive, La Cañada, CA 91011; telephone – (818) 952-8381; fax – (818) 952-8309

April 1, 2003 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

PROPOSED ACTION ITEMS

1. First Reading [Asterisk (*) denotes action may be taken on the first reading.]
 - a. * Resolution 22-02-03 Ordering Governing Board Election. The terms of Governing Board Members Virginia Dalbeck and Meredith Reynolds are expiring and those seats are to be filled by election on November 4, 2003. The Board is requested to approve Resolution #22-02-03 Ordering Governing Board Election.
 - b. Board Policies 9000 Series – Board Bylaws, R164-02-03. The District is currently in the process of updating LCUSD Board policies and aligning them with California School Boards Association (CSBA) recommendations where necessary. This item is presented for first reading.
 - c. Textbook Adoption: AP Computer Science, *Fundamentals of Java*, R162-02-03. A textbook that is aligned with the new standards for Advanced Placement Computer Science needs to be adopted. The committee determined that the Lambert & Osborne text meets the established criteria. This item is presented for first reading.
 - d. *Resolution 23-02-03: 2002-03 Los Angeles County Schools Pooled Tax and Revenue Anticipation Notes (TRANS) Program. Tax and Revenue Anticipation Notes (TRANS) are short-term, tax exempt securities which are issued by public agencies to provide adequate funds for expenditure during periods of projected cash short falls. The TRANS must be authorized by resolution of the Governing Board as directed by Government Code Section 53580. The Board is requested to approve Resolution #23-02-03: 2002-03 Los Angeles County Schools Pooled Tax and Revenue Anticipation Notes.
 - e. Board Policies 3000 Series – Business and Noninstructional Operations, R165-02-03. The District is currently in the process of updating LCUSD Board policies and aligning them with California School Boards Association (CSBA) recommendations where necessary. This item is presented for first reading.
2. Second Reading
 - a. Board Policy 6162.52 – High School Exit Examination, R153-02-03. Proposed Board Policy 6162.52 establishes procedures for the administration of the exit exam as well as provisions for supplemental instruction and waivers for students with disabilities to be able to take the exam with modifications. The Board is requested to approve Board Policy 6162.52 – High School Exit Examination.
 - b. Authorization for Use of Reserves in the 2003-04 Budget, R154-02-03. Due to the deteriorating condition of the State budget, revenue for the 2003-04 LCUSD budget will be reduced from 2002-03 levels. The LCUSD has monetary reserves in designated funds. Use of these reserves can alleviate some of the effects of the reduced revenues on the 2003-04 budget. It is recommended that, based on current information in and preparation for the 2003-04 budget, an amount of reserves up to \$300,000 be authorized to be transferred into the General Fund from the Lease Interruption Fund. The Board is requested to authorize use of reserves for the 2003-04 budget.
3. Consent Agenda
 - a. Personnel Report, P18-02-03. The Board is requested to approve the Personnel items.
 - b. Extra Duty/Extra Pay Report, P19-02-03. The Board is requested to approve the Extra Duty/Extra Pay Report.
 - c. Student Teaching Agreement with Cal State, Long Beach, R163-02-03. In order for new graduates to qualify for California Teaching Credentials they must have practical experience in a classroom. The approval of this agreement at this time does not mean that the district will have student teachers but rather is contractually prepared for one to begin. The Board is requested to approve the Student Teaching Agreement – California State University, Long Beach.
 - d. Non-Public School/Non-Public Agency Contracts, R160-02-03. The Board is requested to approve the non-public school/non-public agency contracts.
 - e. Request to Go to Bid for Fire Extinguisher Services, R155-02-03. To provide the students and staff with proper fire systems that meet all the specifications and mandates of the law it is necessary to go to bid for fire extinguisher service. The Board is requested to approve the request to go to bid for fire extinguisher services.
 - f. Request to Go to Bid for Fire Protection Services, R156-02-03. To provide the students and staff with proper fire protection systems that meet all the specifications and mandates of the law it is necessary to go to bid for fire protection services. The Board is requested to approve the request to go to bid for fire protection services.
 - g. Request to Go to Bid for Pest Control Services, R157-02-03. The District is to provide the students and staff with a healthy and clean environment that meets the California State guidelines of the Healthy Schools Act. In order to meet these guidelines it is necessary to go out to bid for pest control services that follow these guidelines. The Board is requested to approve the request to go to bid for pest control services.
 - h. Request to Go to Bid for Student Field Trip and Athletic Transportation and Home School Transportation – Chilao Area for 2003-2004, R158-02-03. To provide the student transportation for field trips, athletic events and the home to school transportation covering the Chilao area it is necessary to go to bid. The Board is requested to approve the request to go to bid for student field trip and athletic transportation and home school transportation – Chilao Area for 2003-2004
 - i. Request to Go to Bid for Waste Disposal including Greet Waste for 2003-2004, R159-02-03. To provide the students and staff with a healthy and clean environment it is necessary to go to bid for waste disposal service including green waste service. The Board is requested to approve the request to go to bid for waste disposal including green waste for 2003-2004
 - j. Gifts, R166-02-03. This is a list of donations to the district since the last regular Board meeting.
 - k. Purchase Order List #12

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

APRIL 1, 2003 – LA CAÑADA HIGH SCHOOL IRC
4463 OAK GROVE DRIVE, LA CAÑADA, CALIFORNIA

CLOSED SESSION: 5:00 P.M.

IN LA CAÑADA HIGH SCHOOL IRC

CLOSED SESSION AGENDA

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

7:00 p.m. in La Cañada High School IRC

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.