

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
April 2, 2002 in LA CAÑADA HIGH SCHOOL IRC
4463 Oak Grove Drive, La Cañada, California

<p style="text-align:center">PLEASE NOTE <u>LOCATION:</u> La Cañada High School IRC (New Library) 7:00 p.m.</p>
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AGENDA

CALL TO ORDER in La Cañada High School IRC at 5:00 p.m.

CLOSED SESSION in La Cañada High School IRC at 5:01 p.m. (Agenda attached)

GOVERNING BOARD WORKSHOP: Facilities Master Plan Update at 6:00 p.m.

REPORT OUT OF CLOSED SESSION

REGULAR MEETING in La Cañada High School IRC (New Library) at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES, March 5, 2002 and March 12, 2002

REPORTS:

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| 1. | Superintendent's Report | Leabo |
| | a. Staffing Update | |
| | b. Construction Update | |
| | c. Computer Proficiency Graduation Requirement (Mike Leininger) | |
| 2. | Student Representative Report | Bicknell |

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

PROPOSED ACTION ITEMS (over for a description of items)

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| 1. | <u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.] | |
| | a. *Educational Goals for 2002-2003, R183-01-02 | Stratton |
| | b. *Request to Enter into Contract with Osborn Architects for Facilities Master Plan Update, R184-01-02 | Leabo |
| | c. *Request to Enter into Contract with Osborn Architects for A & E Services, R185-01-02 | Leabo |
| | d. *Change of Board Meeting Date, R178-01-02 | Leabo |
| | e. *2002-2003 Calendar, R187-01-02 | Leabo |
| | f. *Resolution #21-01-02 Los Angeles County Schools Pooled Tax and Revenue Anticipation Notes (TRANS) Program | Kramar |
| 2. | <u>Consent Agenda</u> | |
| | a. Personnel Report, P22-01-02 | Leabo |
| | b. Non-Public School/Non-Public Agency Contracts, R177-01-02 | Stratton |
| | c. Special Activity: Broadway Bound – Advanced Drama Trip to New York City, R182-01-02 | Stratton |
| | d. Change Orders for New Library, R179-01-02 | Kramar |
| | e. Change Orders for 600 Building, R186-01-02 | Kramar |
| | f. Notice of Completions, R180-01-02 | Kramar |
| | g. Gifts, R181-01-02 | Kramar |
| | h. Purchase Order List #13 | Kramar |

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

The Next Regular Governing Board Meeting will be held on April 23, 2002 at 7:00 p.m. in the La Cañada High School Information Resource Center

April 2, 2002 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

PROPOSED ACTION ITEMS

1. **First Reading** [*Asterisk (*) denotes action may be taken on the first reading.*]
 - a. *Educational Goals for 2002-2003, R183-01-02. The Curriculum Council recommends K-12 district educational goals that serve as the basis for program planning, implementation and review. These revisions were initially suggested by the Curriculum Council on February 13, 2002. Further revisions were made by the Governing Board at a Board Workshop on March 7 and the Curriculum Council on March 13, 2002. If approved, all sites will use this statement of goals as the basis of their site planning. The Board is requested to approve the 2002-2003 District Educational Goals.
 - b. *Request to Enter into Contract with Osborn Architects for Facilities Master Plan Update, R184-01-02. Having recently completed a significant portion of the renovation recommendations contained in the 1995 Facilities Master Plan, the Governing board now wishes to have the 1995 Plan updated. The Board requested that Osborn Architects begin the update process in December 2000. Since then, many individual components of the work required have been completed. Given that some time has passed, this work-to-date should be revisited and reconfirmed as current. Additionally, it is recommended that the team and process should be redefined to permit more open input, debate and eventually plan approval. The Board is requested to approve entering into contract with Osborn Architects for Facilities Master Plan update.
 - c. *Request to Enter into Contract with Osborn Architects for A & E Services, R185-01-02. LCHS has approved State funding eligibility of approximately \$2.1 million. To capture this funding, the District must submit a project to OPSC with CDE and DSA approval. The Board is requested to approve entering into contract with Osborn Architects for A & E Services necessary to capture State funding.
 - d. * Change of Board Meeting Date, R178-01-02. The Board meeting scheduled for August 20, 2002, is in conflict with the Management Team retreat scheduled for August 19-21, 2002. The Board is requested to approve changing the Board meeting date from August 20 to Thursday, August 22, 2002.
 - e. *2002-2003 Calendar, R187-01-02. The Board is requested to approve the 2002-2003 Calendar.
 - f. *Resolution #21-01-02 Los Angeles County Schools Pooled Tax and Revenue Anticipation Notes (TRANS). Tax and Revenue Anticipation Notes (TRANS) are short-term, tax exempt securities which are issued by public agencies to provide adequate funds for expenditure during periods of projected cash short falls. Taking part in the TRANS process allows the District to retain the difference between the borrowing rate and the reinvestment rate. Borrowing rates tend to be between 1.5% and 3.0% below available reinvestment rates. The Board is requested to adopt Resolution #21-01-02 to issue 2002-03 Tax Revenue Anticipation Notes and participate in the Los Angeles County Schools Pooled TRANS Program.

2. **Consent Agenda**
 - a. Personnel Report, P22-01-02. The Board is requested to approve the Personnel items.
 - b. Non-Public School/Non-Public Agency Contracts, R177-01-02. The Board is requested to approve the Non-Public School/Non-Public Agency contracts.
 - c. Special Activity: Broadway Bound – Advanced Drama Trip to New York City, R182-01-02. The Board is requested to approve the Advanced Drama trip to New York City, Monday, June 24 to Sunday, June 30, 2002.
 - d. Change Orders for New Library, R179-01-02. Due to an increase in the scope of work in Bid Division #12, the contract will increase by \$974.49. Due to an increase in the scope of work for Bid Division #03, the contract will increase by \$1,623.55. The Board is requested to ratify Change Orders for the LCHS New Library.
 - e. Change Orders for 600 Building, R186-01-02. Due to an increase in the scope of work in the following Bid Divisions, the contracts will increase by the following amounts: Bid Division #01 - \$57,582.72; Bid Division #02 - \$2,222.50; Bid Division #04 - \$574.00; Bid Division #06 - \$20,157.37; Bid Division #07 - \$12,336.04. The Board is requested to ratify Change Orders for the LCHS 600 Building.
 - f. Notice of Completions, R180-01-02. The specified contracts and bid divisions have been fulfilled and all punch list items have been completed as of the date referenced. The Board is requested to approve Notice of Completions.
 - g. Gifts, R181-01-02. This is a list of donations to the district since the last regular Board meeting.
 - h. Purchase Order List #13

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

APRIL 2, 2002 – LA CAÑADA HIGH SCHOOL IRC
4463 OAK GROVE DRIVE, LA CAÑADA, CALIFORNIA

CLOSED SESSION: 5:00 P.M.

IN LA CAÑADA HIGH SCHOOL IRC

CLOSED SESSION AGENDA

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

7:00 p.m. in La Cañada High School IRC

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.