

**Please Note**  
**Meeting Date:**  
**September 30, 2003**

**LA CAÑADA UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
**September 30, 2003 in LA CAÑADA HIGH SCHOOL IRC**  
**4463 Oak Grove Drive, La Cañada, California**

**PLEASE NOTE**  
**LOCATION:**  
**La Cañada**  
**High School**  
**IRC**  
**(New Library)**  
**7:00 p.m.**

**AGENDA**

**CALL TO ORDER** in La Cañada High School IRC at 5:00 p.m.

**CLOSED SESSION** in La Cañada High School IRC at 5:01 p.m. (Agenda attached)

**REPORT OUT OF CLOSED SESSION**

**BOARD WORKSHOP ON BOARD POLICIES – 9000 SERIES – BOARD BYLAWS** in LCHS IRC at 6:00 p.m.

**REGULAR MEETING** in LCHS IRC at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES, September 9, 2003**

**OATH OF OFFICE FOR STUDENT REPRESENTATIVE**

**REPORTS:**

1.	Superintendent's Report	Tracy Leabo
	a) Survey	
2.	President's Report	Tracy
3.	Student Representative Report	Masters

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

**PROPOSED ACTION ITEMS** (over for a description of items)

1.	<u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.]	
	a. New and Revised Board Policies 5000 & 6000's, R43-03-04	Stratton
	b. *Approve Special Meeting of the Governing Board on December 2, 2003, R48-03-04	Leabo
	c. *Revised Declaration of Need for Fully Qualified Educators, R49-03-04	Leabo
2.	<u>Second Reading</u>	
	a. Board Policies – 9000 Series – Board By Laws, R164-02-03	Leabo
3.	<u>Consent Agenda</u>	
	a. Personnel Report, P6-03-04	Leabo
	b. Extra Duty, Extra Pay, P7-03-04	Leabo
	c. Non-Public School/Non-Public Agency Contracts, R39-03-04	Stratton
	d. Student Teacher Agreement with Cal State Northridge, R44-03-04	Stratton
	e. Special Activities: Headlands and Yosemite Institute, R45-03-04	Stratton
	f. Special Activities: Wrightwood and Pali Mountain, R46-03-04	Stratton
	g. Agreement with LACOE for Outdoor Science Education Program, R47-03-04	Stratton
	h. Change Order for LCE Playground, R40-03-04	Banis
	i. Disposal of Surplus Textbooks, R42-03-04	Banis
	j. Gifts to District, R31-03-04	Banis
	k. Purchase Order List #4	Banis

**COMMUNICATIONS: Informational communication among Board and staff members**

**RECONVENE CLOSED SESSION** (if needed)

**RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION** (if needed)

**ADJOURNMENT**

**The Next Regular Governing Board Meeting will be held on Tuesday October 21, 2003, at 7:00 p.m.  
in the La Cañada High School Information Resource Center**

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

**Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office, 5039 Palm Drive, La Cañada, CA 91011; telephone – (818) 952-8381; fax – (818) 952-8309**

## September 30, 2003 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

### **PROPOSED ACTION ITEMS** First Reading [Asterisk (\*) denotes action may be taken on the first reading.]

1. First Reading [Asterisk (\*) denotes action may be taken on the first reading.]
  - a. New and Revised Board Policies 5000 & 6000's, R43-03-04. Quarterly, CSBA provides required and recommended revisions on board policies. The Board is requested to approve the board policy revisions.
  - b. \*Approve Special Meeting of the Governing Board on December 2, 2003, R48-03-04. A Special Meeting is being requested on December 2, 2003 to administer the Oath of Office and seat the appointed members prior to December 5, 2003 as required by Ed Code. The Board is requested to approve the request for a Special Meeting.
  - c. \*Revised Declaration of Need for Fully Qualified Teachers, R49-03-04. LCUSD anticipates that it may need to employ some teachers who are in the process of completing a full credential. This Revised Declaration is for the 2003-04 school year only and must be filed with the CCTC prior to any initial or renewal applications or emergency permits. The Board is requested to approve the Declaration of Need for Fully Qualified Teachers.
2. Second Reading
  - a. Board Policies – 9000 Series – Board By Laws, R164-02-03. The District is currently in the process of updating LCUSD Board policies and aligning them with California School Boards Association (CSBA) recommendations where necessary. The Board is requested to approve Board Policies 9000 Series– Board By Laws.
3. Consent Agenda
  - a. Personnel Report, P4-03-04. The Board is requested to approve the Personnel items.
  - b. Extra Duty, Extra Pay, P5-03-04. The Board is requested to approve the Extra Duty, Extra Pay.
  - c. Non-Public School/Non-Public Agency Contracts, R39-03-04. The Board is requested to approve the non-public school/non-public agency contracts.
  - d. Student Teacher Agreement with Cal State Northridge, R44-03-04. The Board is requested to approve the Student Teacher Agreement with Cal State Northridge.
  - e. Special Activities: Headlands and Yosemite Institute, R45-03-04. The Board is requested to approve the LCHS 7-12 field trip to Yosemite Institute Sunday, February 12, 2004 to Friday, February 20, 2004 and the LCHS 7-8 field trip to Headlands Institute Monday, February 16, 2004 to Friday, February 20, 2004.
  - f. Special Activities: Wrightwood and Pali Mountain, R46-03-04. The Board is requested to approve the LCE 6<sup>th</sup> grade field trip to Wrightwood, Monday October 20, 2003 to Friday, October 22, 2003 and the PCY 6<sup>th</sup> grade field trip to Pali Mountain, Wednesday, October 22, 2003 to October 24, 2003.
  - g. Agreement with LACOE for Outdoor Science Education Program, R47-03-04. The sixth grade at each elementary site participates in the Outdoor Education Program. The Board is requested to approve the agreement with LACOE for Outdoor Education at Wrightwood.
  - h. Change Order for LCE Playground, R30-03-04. The Board is requested to approve the Change Order for LCE Playground.
  - i. Disposal of Surplus Textbooks, R42-03-04. The Board is requested to approve the request to dispose of surplus textbooks that have been updated and replaced.
  - j. Gifts to District, R31-03-04. This is a list of donations to the district since July 15, 2003.
  - k. Purchase Order List #4

**LA CAÑADA UNIFIED SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD**

**September 30, 2003 – LA CAÑADA HIGH SCHOOL IRC**  
**4463 OAK GROVE DRIVE, LA CAÑADA, CALIFORNIA**

**CLOSED SESSION: 5:00 P.M.**

**IN LA CAÑADA HIGH SCHOOL IRC**

**CLOSED SESSION AGENDA**

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

**RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING**

**7:00 p.m. in La Cañada High School IRC**

**RECONVENE CLOSED SESSION** following the regular 7:00 p.m. meeting, if needed.

**RECONVENE OPEN SESSION** for adjournment.

