

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

November 9, 2004

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Andy Beattie on November 9, 2004 at La Canada High School in the Information Resource Center at 4463 Oak Grove in La Cañada, California. Present were Board Members Andy Beattie, Ron Dietel, Cindy Wilcox, Scott Tracy, and Jinny Dalbeck.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 5:01 p.m. at La Canada High School in the Information Resource Center at 4463 Oak Grove in La Canada, California. Present were the five Board Members, Superintendent Sue Leabo, Deputy Superintendent Jim Stratton, Assistant Superintendent John Kramar and Bill Loose joined the governing board members at 5:00 p.m.. Closed session adjourned at 7:00 p.m.

MEMBERS PRESENT: Mr. Andy Beattie, President
Mr. Ron Dietel, Vice President
Mrs. Cindy Wilcox, Clerk
Mr. Scott Tracy, Member
Mrs. Jinny Dalbeck, Member

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:15 p.m. in the Information Resource Center at La Canada High School in La Canada. Present were the five Governing Board Members, Dr. Leabo, Mr. Stratton, Mr. Kramar, Dr. Loose and Executive Secretary to the Superintendent Kim Bergner. There were approximately 40 people in the audience. Mr. Beattie asked Al Koblin to lead the Pledge of Allegiance to the Flag.

REPORT OUT OF CLOSED SESSION

Mr. Beattie reported action taken in closed session. Mr. Beattie reported the board met with property negotiator at 5:16 p.m. to discuss property negotiations, no action was taken.

The Board voted to expel student 1-04-05 for violation of Education Code 48900 (b) and (c) and in accordance with Education Code 48917 to waive enforcement through spring semester 2004-2005 subject to stated conditions and rehabilitation plan provisions.

APPROVAL OF AGENDA

It was moved and seconded (Wilcox/Dietel) to approve the agenda. The motion to approve the agenda was adopted unanimously.

APPROVAL OF MINUTES

Mr. Beattie stated that the minutes of the September 21, 2004, September 24, 2004, September 28, 2004, September 30, 2004, and October 12, 2004 meetings of the Governing Board had been distributed to the Governing Board Members in advance for review. The minutes of the September 21, 2004, September 24, 2004, September 28, 2004, September 30, 2004, and October 12, 2004 were approved as presented.

REPORTS**1. Superintendent's Report**

- a. **Sadie Koblin** – Dr. Leabo took a moment to recognize Sadie Koblin, a past district employee, who passed away in October. Sadie's son, Al Koblin was in the audience. The governing board recognized a moment of silence on behalf of Sadie's passing.

Mr. Beattie read Dr. Leabo's resignation letter effective August 1, 2005 to the public. The governing board approved discussing agenda items 1a and 1b prior to the continuation of the Superintendent's report.

PROPOSED ACTION ITEMS**1. First Reading**

- a. ***Approval of Superintendent Contract, R76-04-05.** It was moved and seconded (Wilcox/Tracy) to approve Superintendent Contract. Mr. Beattie announced the board has been meeting for several months to discuss the hiring of a new Superintendent. The board looked internally and decided to look no further. The board is pleased to announce they have agreed to hire James E. Stratton as the new Superintendent starting August 1, 2005. As part of this appointment there is a wider change in district administration. New changes will be the hiring of a Deputy Superintendent of Fiscal and Human Resources, Dr. Michael Leininger will be promoted to Assistant Superintendent of Facilities and Operations effective August 1, 2005. The motion to approve the Superintendent Contract was adopted unanimously.
- b. **Approval of Assistant Superintendent Contract, R64-04-05.** It was moved and seconded (Dalbeck/Wilcox) to approve the Assistant Superintendent Contract. Dr. Bill Loose will be Assistant Superintendent of Fiscal and Human Resources. The motion to approve the Assistant Superintendent Contract was adopted unanimously.

A short break was called at 7:45 p.m. for a brief reception.
The meeting reconvened at 8:01 p.m.

- b. **Yosemite Update** – Mr. Stratton discussed Yosemite. Mr. Stratton reported there are many challenges to putting together the Yosemite trip. Mr. Stratton has asked Cindy Keech to discuss the trip. This year the Yosemite trip is taking place when school is in session. Usually this trip is during a time when students do not have school. This trip would require 5 teachers to be gone for 5 days just prior to testing week. There are many challenges with supervision on the trip this year. There are only 65 spots for Jr. High and 65 for high school. Because of the many challenges the jr high has lost the Yosemite coordinator. The program is in peril. More updates on this trip will be provided at a later date.

PROPOSED ACTION ITEMS

- c. ***Ratification of CSEA Memorandum of Understanding, R69-04-05.** It was moved and seconded (Wilcox/Tracy) to ratify the CSEA Memorandum of Understanding. The CSEA contract does not expire until June 2005 however there were reopeners on the contract. The agreement was no increase in salary and any increase in funding will be used towards staffing. The motion to ratify the CSEA Memorandum of Understanding was adopted unanimously.

- d. ***Approval of 04-05 Application for Carl D. Perkins Vocational and Technical Education Act of 1998, R65-04-05.** It was moved and seconded (Dietel/Tracy) to approve the 04-05 Application for Carl D. Perkins Vocational and Technical Education Act of 1998. This is an annual application the district uses this for the occupation program at the high school (clarify) The motion to approve the 04-05 Application for Carl D. Perkins Vocational and Technical Education Act of 1998 was adopted unanimously.

2. **Student Representative Report** – Ms. Chau reported that College application deadlines are right around the corner. UC applications are due at the end of this month. Homecoming was great, there was a parade and La Canada won the football game. The bleachers are fixed. La Canada's football team is playing Thursday. If the team wins they will go on to CIF. JSA sponsored debates at lunch time prior to the election. The campus has a Jr. Republicans Club and a Young Democrats Club. Both groups meet off campus. The students at La Canada High School are still waiting for something to be done in the parking lot. The La Canada students are proud of two students who are on the Rose Court, one of the two is the Queen.

OPPORTUNITY TO ADDRESS BOARD

The following audience members addressed the Board:

Mandy Redfern, LCTA President

PUBLIC HEARING

Mr. Beattie opened the public hearing at 8:28 p.m. on the Statement of Assurances for 2004-2005 Pupil Textbook and Instructional Materials Incentive Program grades K-12. Hearing no comments, the public hearing was closed at 8:29 p.m.

1. First Reading (cont.)

- e. ***Settlement Agreement with Bank of America, R74-04-05.** It was moved and seconded (Dietel/Tracy) to approve the Settlement Agreement with Bank of America. Mr. Kramar discussed the National School Fitness Foundation (NSFF) program and the purchase of the fitness equipment. The NSFF went bankrupt and have been unable to provide payments to the district. The district is unable to make the payments with the funding source being unavailable. This agreement has been reached with Bank of America with the assistance of legal counsel. The motion to approve the Settlement Agreement with Bank of America was adopted unanimously.
- f. ***Resolution #3-04-05 Statement of Assurances for 2004-2005 Pupil Textbook and Instructional Materials Incentive Program grades K-12.** It was moved and seconded (Wilcox/Tracy) to approve Resolution #3-04-05 Statement of Assurances for 2004-2005 Pupil Textbook and Instructional Materials Incentive Program Grades K-12. This is the actual language required in addition to the public hearing. This is an annual resolution. The motion to approve Resolution #3-04-05 Statement of Assurances for 2004-2005 Pupil Textbook and Instructional Materials Incentive Program grades K-12 was adopted unanimously.

2. Second Reading

- a. **Authorization to seek Survey and Lot Split at Palm Crest Elementary and District Office, R56-04-05.** It was moved and seconded (Dalbeck/Dietel) to approve the Authorization to seek Survey and Lot Split at Palm Crest Elementary and District Office. Dr. Leabo is seeking authorization to work with a license surveyor to work on the lot split. The motion to approve the Authorization to seek Survey and Lot Split at Palm Crest Elementary and District Office was adopted unanimously.

- b. **Approval of Board Policy Revisions, R44-04-05.** It was moved and seconded (Wilcox/Tracy) to approval the Board Policy Revisions. The change is in board policy 6140 to meet state framework standards and to match the ELD Master Plan. The motion to approve the board policy revisions was adopted unanimously.

3. **Consent Agenda**

It was moved and seconded (Dalbeck/Tracy) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P7-04-05.** The Board approved the following Personnel Items: *Classified:* Hires: Shelley Berger, Elizabeth Dowling, Julia Lee, Angela Min, Holly Price, Jenna Ronnquist, Rachel Sullivan, Kathy Weninger, Diane Yuen. Modification: Tom Float, Alice Hastings, Melaine Kissell, Ann Nielson, Ann Omae. Resignation: Siza Nishan, Brock Turner. Termination: Barbara Giss. *Certificated:* Hires: Jill Baran-Scott, Meg Blakely, Sonia Chung, Marie Frazier, Edita Keshishyan, Julia Lee, Linda Posod. Modification: Jason Lohr.
- b. **Non-Public School/Non-Public Agency Contracts, R67-04-05.** The Board approved the non-public school/non-public agencies contracts.
- c. **Disposal of Obsolete Computers and Equipment, R60-04-05.** The Board approved the disposal of obsolete computers and equipment.
- d. **Special Activity: American Heritage Club to East Coast, R61-04-05.** The Board approved the American Heritage Club trip to the East Coast April 1 to April 9, 2005.
- e. **Special Activity: Freedoms Foundation at Valley Forge, R62-04-05.** The Board approved Paradise Canyon's request for the 5th graders to attend Freedom Foundation at Valley Forge March 28, 2005 – April 1, 2005.
- f. **Special Activity: LCE Fifth Graders to Williamsburg, R63-04-05.** The Board approved the La Canada Elementary fifth grade trip to Williamsburg February 7 – 11, 2005.
- g. **Student Teaching Agreement – California State University, Los Angeles, R66-04-05.** The Board approved the student teaching agreement with California State University.
- h. **Student Teaching Agreement – Northern Arizona University, R75-04-05.** The Board approved the student teaching agreement with Northern Arizona University.
- i. **Approval of Change Order for Mallcraft, R70-04-05.** The Board approved the Change Order #1 in the amount of \$2,943.00 and Change Order #2 in the amount of \$16,486.00.
- j. **Correction to Change Order for Prime Painting, R77-04-05.** The Board approved the correction to change order #1 for \$2,843.60 for Prime Painting, Inc.
- k. **Request to go to Bid for LCHS A Bldg. Remodel, R71-04-05.** The Board approved going to bid for LCHS A Bldg remodel.
- l. **Authorization to Award Bid for LCE Roof Replacement, R72-04-05.** The Board approved awarding the LCE Roof Replacement bid to Stone Roofing in the amount of \$51,000.
- m. **Authorization to Award Bid for Parking Lot Repair at Oak Grove, R73-04-05.** The Board authorized awarding the parking lot repair at Oak Grove to Commercial Paving & Coating in the amount of \$38,500.
- n. **Gifts to District, R68-05-05.** The Board approved the Gifts to the District as presented.
- o. **Purchase Order List #7.** The Board approved Purchase Order List #7.

COMMUNICATIONS

The Nominating Committee was discussed.

CLOSED SESSION

The board reconvened at 8:50 p.m.

OPEN SESSION

At 9:30 p.m. the Governing Board reconvened to Open Session. Mr. Beattie reported there was no action taken in closed session.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 9:31 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, December 7, 2004, at 7:00 p.m. in the La Cañada High School Information Resource Center.



Sue Leabo, Superintendent
Secretary to the Governing Board

MINUTES APPROVED

Cindy Wilcox, Clerk



Date

