

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

April 19, 2005

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Ron Dietel on April 19, 2005 at La Canada High School in the Information Resource Center at 4463 Oak Grove in La Cañada, California. Present were Board Members, Ron Dietel, Scott Tracy, Jinny Dalbeck, Cindy Wilcox, and Andy Beattie.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 5:01 p.m. in La Canada High School in the Information Resource Center at 4463 Oak Grove in La Canada, California. Present were the five Board Members, Superintendent Sue Leabo, Deputy Superintendent Jim Stratton and Assistant Superintendent Bill Loose. Closed session adjourned at 6:05 p.m.

GOVERNING BOARD WORKSHOP

A Governing Board workshop on the Student Board Representative began at 6:18 p.m. Dr. Dietel distributed Board Bylaws from Oxnard Union High School District for review and discussion. Dr. Dietel asked Assistant Principal Joanne Davidson and high school Principal Mike Leininger to discuss the current selection process for the Student Board Representative. Dr. Leininger distributed the current School Board Representative job description from Section 18 of the ASB Constitution. The ASB Student Board Representative appointment takes place after the ASB officer elections. The Student Board Representative is appointed by the Director of ASB. Dr. Dietel asked whether the appointment is working vs. an election. In the past, the candidates that ran for President that weren't elected were approached to be the Student Board Representative. Three ASB juniors were present to provide input to the discussion. The students present agreed an application process was the best way to appoint the Student Representative. It was agreed by the Governing Board the Student Board Representative position should be an application process. This recommendation will be taken back to ASB.

Dr. Dietel discussed an appropriate ending time for the Student Board Representative to stay at the meetings. The students present stated that a specific ending time wasn't necessary, but the board dates and times should be disclosed. Dr. Leininger agreed.

Ms. Davidson asked if a member of the board would like to be part of the selection process. It was recommended the Governing Board Vice President be part of the application process.

Mrs. Dalbeck asked Ms. Chau if she felt juniors would benefit from sitting on the board. Ms. Chau stated generally juniors are more focused and more interested in the position. Juniors are more in touch with underclassmen and have less senior activities on their minds.

The board asked Dr. Leabo to prepare a board policy on the Student Board Representative. Ms. Davidson asked if the board would like her to present a draft of the ASB Constitution. It was agreed Ms. Davidson would bring back a draft of the ASB Constitution.

The workshop was adjourned at 6:54 p.m.

GOVERNING BOARD WORKSHOP - Deferred

The Governing Board workshop on Educational Goals was deferred.

4/19/05

MEMBERS PRESENT: Dr. Ron Dietel, President
 Mr. Scott Tracy, Vice President
 Mrs. Jinny Dalbeck, Clerk
 Mrs. Cindy Wilcox, Member
 Mr. Andy Beattie, President

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:08 p.m. in the Information Resource Center at La Canada High School in La Canada. Present were the five Governing Board Members, Dr. Leabo, Mr. Stratton, Dr. Loose, and Executive Secretary to the Superintendent Kim Bergner. There were approximately 190 people in the audience. Dr. Dietel asked Joanne Davidson to lead the Pledge of Allegiance to the Flag.

REPORT OUT OF CLOSED SESSION

Dr. Dietel reported there was a stipulated expulsion agreement reached on student 04-04-05.

APPROVAL OF AGENDA

It was moved and seconded (Dalbeck/Tracy) to approve the agenda. It was request 1g bulleted item Request to go to Bid for FIS new District Office Modernization, R167-04-05 be moved to become 1h on the agenda. The motion to amend the agenda was adopted. The motion to approve the agenda as amended was adopted unanimously.

Dr. Dietel reported the workshop on Educational Goals was deferred.

APPROVAL OF MINUTES

Dr. Dietel stated that the minutes of the March 21, 2005 and March 29, 2005 meetings of the Governing Board had been distributed to the Governing Board Members in advance for review. The minutes of the March 21, 2005 and March 29, 2005 meetings were approved as presented.

REPORTS

1. Superintendent's Report

- a) **Negotiations Update** – Dr. Leabo reported on the most recent negotiations session. The district will meet with LCTA again on May 10 and will be meeting with CSEA on April 28.
- b) **Principal Search** – The district is currently working on the Elementary Principal search. Interviews are scheduled for May.

2. President's Report

Child Education Center Presentation - Elyssa Nelson and Lisa Cain Chang, of Child Education Center were present with Evan and Alexander Chang. Ms. Nelson stated every year CEC offers a service award to someone in the community that is a leader to advocate and support childcare in the community. Jim Stratton is the recipient this year. Ms. Nelson stated Mr. Stratton really understands the importance of childcare in education. Mrs. Chang thanked Mr. Stratton for his leadership and support while Evan and Alexander Chang presented Mr. Stratton with a plaque. Dr. Dietel also thanked Mr. Stratton for his strong support and leadership in childcare.

3. **Student Representative Report** – Ms. Chau reported LCHS seniors have been hearing back from colleges and their acceptances are due by May 1. Ms. Chau stated more and more students are opting to go to community colleges for their first year. Last month there was a Serv-a-thon. The campus looks great. Drama II is preparing for their production. This Friday, there is a jog-a-thon called Run for the Green. The proceeds will go to an organization that will help save the rain forest.

Ms. Chau also reported junior and seniors are concerned about parking. Students are getting ticketed because parking passes have been over-issued. Ms. Chau asked the board to look at additional parking options for students.

Ms. Chau reported many students are here tonight to talk about the all school musical, “Bat Boy”.

OPPORTUNITY TO ADDRESS BOARD

Prior to public comment Dr. Leininger addressed the audience and gave an update on the play, “Bat Boy”.

The following audience members addressed the Board:

Karen Mathison, Parent
 Jennie Jackson, Student
 Jeannie Knopf, Parent
 Nikki Guza, Parent
 Michael Bayard, Parent
 Tadd Stones, Advisor of Drama
 Nico Turko, Student
 Katie Guza, Student
 Belinda Randolph, PCY Parent
 Jeff King, Student
 Jason Rivera, Alumni-Student
 Carrie Rupe, Former Teacher at High School and advisor
 Denise Call, Board Member of Foothill Summer Theatre
 Otis Paige, Parent
 Karen Murphy, Student
 Brian Jackson, Parent
 Shelly Miles, Parent
 Hallcott Thomas, LC Resident
 Bob Walasheski, Focus on the Family
 Rich Harris, Parent
 Barb Barber, Parent
 Fred Cordova, Parent
 Tom King, Parent
 Tad Malone, Parent
 Andrea Barber, Alumni Parent
 Felice Lammi, Parent
 Leslie Baldwin, Teacher
 Benjamin Goldsmith, Student
 Lauren Oaks, Parent
 Daniel Barber, Student
 Sophia Harris, Student
 Bill Slattery, Parent

The governing board thanked the community for attending the board meeting to express their opinions on the play. The governing board unanimously agreed to support staff recommendation to continue the play with a disclosure on content.

PROPOSED ACTION ITEMS

1. First Reading

- a. **Resolution 13-04-05 Relative to the layoff of a Classified Employee.** It was moved and seconded (Tracy/Beattie) to adopt Resolution 13-04-05 Relative to the layoff of a Classified Employee due to lack of work or lack of funds. Dr. Loose stated administration has determined that a classified lay off is required. This layoff is for the Director of Maintenance and Operations. The motion to adopt Resolution 13-04-05 Relative to the layoff of a Classified Employee was adopted unanimously.
- b. **Resolution 14-04-05 Relative to the layoff of a Classified Employee.** It was moved and seconded (Dalbeck/Tracy) to adopt Resolution 14-04-05 Relative to the layoff of a Classified Employee due to lack of work or lack of funds, Dr. Loose stated administration has determined that a classified lay off is required. This lay off is for the Director of Food Services. The motion to adopt Resolution 14-04-05 Relative to the layoff of a Classified Employee was adopted unanimously
- c. **Resolution 15-04-05 Day of the Teacher.** It was moved and seconded (Beattie/Wilcox) to adopt Resolution 15-04-05 proclaiming May 11, 2005 as Day of the Teacher. Annually, the district passes a resolution to recognize the teachers of La Canada Unified. The motion to adopt Resolution 15-04-05 Proclaiming May 11, 2005 as Day of the Teacher was adopted unanimously.
- d. **Resolution 16-04-05 Proclaiming May 16 – 22, 2005 as Classified School Employee Week.** It was moved and seconded (Wilcox/Tracy) to adopt Resolution 16-04-05 Proclaiming May 16 – 22, 2005 Classified School Employee Week. Dr. Leabo reported annually the district passes a resolution to recognize the classified employees of La Canada Unified. The motion to adopt Resolution 16-04-05 proclaiming May 16 – 22, 2005 as Classified School Employee Week was adopted unanimously.
- e. **District Standards for Technology Infrastructure Equipment, R159-04-05.** It was moved and seconded (Dalbeck/Beattie) to approve District Standards for Technology Infrastructure Equipment, R159-04-05. Mr. Stratton reported Director or Technology, Enoch Kwok has established a list of quality equipment for the district. Establishing this list will allow a better bidding process and a more timely purchasing process. The motion to approve District Standards for Technology Infrastructure Equipment, R159-04-05 was adopted unanimously.
- f. **ESEA Title III-LEP Student Funding Memorandum of Understanding, R172-04-05.** It was moved and seconded (Wilcox/Beattie) to approve ESEA Title III-LEP Student Funding Memorandum of Understanding, R172-04-05. The purpose of ESEA Title III-Limited English Proficient (LEP) Student Program is to allocate federal funds to eligible LEAs to provide supplemental programs and services to LEP students as authorized by the *No Child Left Behind Act*. The purpose of this Memorandum of Understanding is to enter into a consortium with the Glendale Unified School District to obtain the grant award for the program for the fiscal year 2005-2006. The motion to approve the ESEA Title III-LEP Student Funding Memorandum of Understanding, R172-04-05 was adopted unanimously.
- g. **Construction Bids. Request to go to Bid for LCHS Restroom Modernization, R167-04-05. Request to go to Bid for Energy Management System at LCHS, R169-04-05. Request to go to Bid for LCE Modernization, R170-04-05. Request to go to Bid for Asbestos Abatement, R171-04-05.** It was moved and seconded (Tracy/Beattie) to approve Construction Bids. Request to go to Bid for LCHS

Restroom Modernization, R167-04-05. Request to go to Bid for Energy Management System at LCHS, R169-04-05. Request to go to Bid for LCE Modernization, R170-04-05. Request to go to Bid for Asbestos Abatement, R171-04-05. Dr. Loose reported we are in the process of beginning many modernization projects. The district is requesting the approval to go to bid on these projects. Dr. Leabo briefly discussed the four projects that the district is requesting the approval to go to bid on. The motion to approve Construction Bids. Request to go to Bid for LCHS Restroom Modernization, R167-04-05. Request to go to Bid for Energy Management System at LCHS, R169-04-05. Request to go to Bid for LCE Modernization, R170-04-05. Request to go to Bid for Asbestos Abatement, R171-04-05 was adopted unanimously.

- h. **Request to go to Bid for FIS new District Office Modernization, R167-04-05.** It was moved and seconded (Wilcox/Dalbeck) to approve the Request to go to Bid for FIS new District Office Modernization, R167-04-05. The anticipated time line to begin construction on this project is June. Mr. Tracy briefly discussed his concern with approving this item prior to receiving the recommendation of the Surplus Property Advisory Committee (SPAC). The charge of the SPAC was discussed. It was agreed to approve the request to go to bid for FIS new District Office Modernization but not to approve the bids until after the Surplus Property Advisory Committee makes their recommendation to the governing board. The motion to approve the Request to go to Bid for FIS new District Office Modernization, R167-04-05 was adopted unanimously.

2. Consent Agenda

It was moved and seconded (Beattie/Dalbeck) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P18-04-05.** The Board approved the following Personnel Items: *Certificated: New Hires:* Marjorie Ludwig, Blake Williams. *Retirement:* Joanna Kenney. *Classified: New Hires:* Mario Aquino, Alvin Jones, Jennifer Swain.
- b. **Non-Public School/Non-Public Agency Contracts, R158-04-05.** The Board approved the non-public school/non-public agencies contracts.
- c. **Student Teaching Agreement: Azusa Pacific, R160-04-05.** The Board approved entering into agreement with Azusa Pacific for student teaching.
- d. **Request to go to bid for Fire Extinguisher Service, R162-04-05.** The Board approved the request to go to bid for Fire Extinguisher Service.
- e. **Request to go to bid for Pest Control Services, R163-04-05.** The Board approved the request to go to bid for Pest Control Services.
- f. **Request to go to bid for Transportation, R164-04-05.** The Board approved the request to go to bid for Transportation.
- g. **Request to go to bid for Fire Protection Services, R165-04-05.** The Board approved the request to go to bid for Fire Protection Services.
- h. **Request to go to bid for Waste Disposal, R166-04-05.** The Board approved the request to go to bid for Waste Disposal.
- i. **Rejection of Claim, R172-04-05.** The Board approved the Rejection of Claim for Raymond Panduro.
- j. **Gifts to District, R161-04-05.** The Board approved the following Gifts to the District.
- k. **Purchase Order List #13.** The Board approved Purchase Order List #13.

COMMUNICATIONS

Calendars were briefly discussed.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 9:50 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, May 10, 2005 7:00 p.m. in the La Cañada High School Information Resource Center.



Sue Leabo, Superintendent
Secretary to the Governing Board

MINUTES APPROVED



Jimmy Dalbeck, Clerk

5-10-05

Date