

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE SPECIAL MEETING OF THE GOVERNING BOARD**

June 7, 2005

The Special meeting of the Governing Board of La Cañada Unified School District was called to order at 5:14 p.m. by Board President Ron Dietel on June 7, 2005 at La Canada High School in the Information Resource Center at 4463 Oak Grove Drive in La Canada, California.

WORKSHOP

A Governing Board workshop began at 5:15 p.m. Present were the five Board Members, Superintendent Sue Leabo, Deputy Superintendent Jim Stratton, Assistant Superintendent Bill Loose and Secretary to the Superintendent Kim Bergner.

WORKSHOP: the workshop on the Brown Act was presented by Martin Fine of Best, Best & Krieger. Mr. Fine distributed a handout entitled, "A Brown Act Workshop for La Canada Unified School District". Mr. Fine explained the purpose of the Brown Act, which is for a public agency to perform business in public. Mr. Fine briefly discussed Prop 59. Mr. Fine continued to discuss the Brown Act by discussing what constitutes a meeting, what are the legal requirements for noticing the meeting and what can be discussed in closed session. The Governing Board asked Mr. Fine for clarification on specific Brown Act issues.

Mr. Fine discussed Bylaw amendments to BB 9121 and 9312. Mr. Fine drafted an amendment to provide language to enforce the board's rules, Resolutions, Bylaws and Policies relating to the order of business and the conduct of Board members. The workshop was adjourned at 7:05 p.m.

SPECIAL MEETING

The Meeting of the Governing Board of La Cañada Unified School District was called to order at 7:15 p.m. by President Ron Dietel on June 7, 2005 in the Information Resource Center at 4463 Oak Grove Drive Avenue in La Cañada, California. Present were Board Members, Ron Dietel, Cindy Wilcox, Jinny Dalbeck, Andy Beattie and Scott Tracy, Superintendent Sue Leabo, Deputy Superintendent Jim Stratton and Assistant Superintendent Bill Loose, Executive Secretary to the Superintendent Kim Bergner. There were 5 people in the audience. Mr. Dietel asked Andy Beattie to lead the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

It was moved and seconded (Dalbeck/Wilcox) to approval the agenda as presented. It was moved and seconded (Wilcox/Tracy) to amend the agenda to move item b to item a, item c to b, and item A to C. The motion was not adopted with a 2:3 vote. It was moved and seconded (Dalbeck/Tracy) to move item B to A, item A to B with the removal of the second reading on R204-04-05. The motion was adopted. The agenda was approved as amended.

OPPORTUNITY TO ADDRESS BOARD ON AGENDIZED ITEMS

The following audience members addressed the Board:

None

PROPOSED ACTION ITEMS

1. First Reading

6/07/05

- a) ***Sodexo Report, R208-04-05.** It was moved and seconded (Dalbeck/Tracy) to approve the Sodexo Report for Consideration of Contract Renewal R208-04-05. Dr. Loose introduced the Sodexo representatives present. Dr. Loose reported the current loss to be \$131,344. The district is asking Sodexo to reimburse the district an estimated \$67,542. The District's contribution is \$63,802. Mrs. Dalbeck questioned the guarantee from Sodexo. Sodexo has guaranteed the district that there will be no cost to the General Fund to continue the present Food Service program. Dr. Dietel questioned sales to date compared to last year. Dr. Dietel asked what Sodexo is doing to increase participation. Sue Eckert from Sodexo discussed their plans to increase participation for next year. The motion to renew the Sodexo contract was adopted unanimously.
- b) **2005-06 Projected Budget and 2004-2005 Estimated Actuals and Approval of Interfund Transfer from Lease Interruption Fund (17.1) to Cafeteria Fund, R205-04-05.** This item is being presented as a First Reading. Dr. Loose discussed the projected budget for 2005-06. Dr. Loose expressed concerns on two elements that may affect the budget: AB3236 the County Mental Health Cost Shift, and the 2% contribution requirement on STRS. Dr. Loose discussed the budget assumptions for the 2005-06 Budget. Dr. Loose reviewed the Proposed Budget for 2005-06 with the Governing Board. The Special Education encroachment was briefly discussed. Mrs. Wilcox reported that the decreases in percentage net revenue during the prior year made it difficult to grasp on major budget issues. There was much discussion on COLA and the net revenue gain. The board thanked Dr. Loose for coming into the district mid-year and putting together the 2005-06 budget. Dr. Loose thanked Diane Clinton for her hard work. Approval of the 2005-06 Projected Budget and 2004-05 Estimated Actuals and Approval of Interfund Transfer from Lease Interruption Fund (17.1) to Cafeteria Fund, R205-04-05 will return at the next board meeting on June 21, 2005.
- c) **Approval of Amended Board Bylaws, R207-04-05.** This is a first reading only. Dr. Leabo introduced a by-law related to conduct of board members. Mr. Tracy questioned the need for these amendments at this time. Dr. Leabo reported there have been a couple of times that this amendment would have been helpful to the board. There are other districts that have similar bylaws adopted. Mrs. Dalbeck discussed some issues at other districts that have happened, which if happened here, would have made these amendments helpful. It is better to have these amendments adopted prior to a need arising. Dr. Dietel asked the board to review these amendments for a second reading. CSBA recommends being pro active with training the board so these types of actions aren't necessary. Mrs. Wilcox asked to table these amendments. Mrs. Dalbeck stated negotiations sometimes gets very emotional and heated and feels a procedure should be in place, and suggests adopting the revisions and re-visiting them in October. Dr. Dietel would like to bring this back at the June 21st meeting. It was requested training language be added to the amendment for that meeting. The Approval of Amended Board Bylaws, R207-04-05 will return for a second reading at the June 21, 2005 meeting of the Governing Board.
- d) ***Award Bids, R206-04-05.** It was moved and seconded (Beattie/Dalbeck) to approve the Award Bids, R206-04-05. Dr. Loose announced the information on the header was carried over from a previous agenda item. The information on the agenda item is correct. Presented are the bids for BP#1 – FIS DO, BP #2 – LCE Mod, BP #3 – LCHS Restroom, BP #4 – LCHS – EMS. Mr. Tracy discussed the SPAC recommendations and questioned approval of the FIS – DO bids. Specifically, Mr. Tracy inquired about the 30% increase in the bid from prior estimates to relocate the District offices to the FIS site and expressed concerns about the size of the bid in light of the Board decision to ignore the recommendation of the Surplus Property Advisory Committee to consider

other relocation options. After some discussion, the motion to award G. Voskianian Construction BP#1 – Foothill Intermediate School – District Office and BP#3 La Cañada High School – Restrooms for the General Construction. And to award BP#2 la Canada Elementary School – New Wall Partitions for the General Construction to Lee's Construction & Engineering and BP#4 – La Canada High School – Energy Management System for the Mechanical to Athena Engineer was adopted with a 4:1 vote, Dalbeck, Beattie, Dietel and Wilcox voting for and Tracy voting against.

CLOSED SESSION

The board convened into Closed Session at 9:11 p.m.

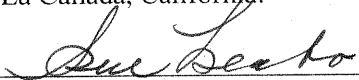
OPEN SESSION

Reconvened to Open Session at 9:30 p.m.

Dr. Dietel reported there was nothing to report out of Closed Session.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 9:31 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, June 21, 2005, at 7:00 p.m. in the Information Resource Center at 4463 Oak Grove Drive in La Canada, California.

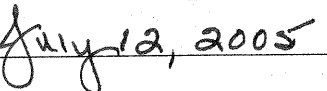


 Sue Leabo, Superintendent
 Secretary to the Governing Board

MINUTES APPROVED



 Jinny Dalbeck, Clerk



 Date

