

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

March 12, 2002

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by Vice President Scott Tracy on March 12, 2002 in the La Cañada High School Information Resource Center at 4463 Oak Grove Drive in La Cañada, California. Present were Board Members Andy Beattie, Ron Dietel, Meredith Reynolds, and Scott Tracy, Superintendent Sue Leabo, Deputy Superintendent of Educational Services Jim Stratton, and Assistant Superintendent of Business Services John Kramar.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 5:01 p.m. in the La Cañada High School Information Resource Center Workroom. Present were the four Board Members, Superintendent Sue Leabo, Deputy Superintendent of Educational Services Jim Stratton, and Assistant Superintendent of Business Services John Kramar. Closed Session adjourned at 7:00 p.m.

MEMBERS PRESENT: Mr. Scott Tracy, Vice President
Mrs. Meredith Reynolds, Clerk
Mr. Andy Beattie, Member
Mr. Ron Dietel, Member

MEMBERS ABSENT: Mrs. Jinny Dalbeck, President

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:05 p.m. in the La Cañada High School Information Resource Center. Present were the four Governing Board Members, Dr. Leabo, Jim Stratton, John Kramar, and Secretary to the Superintendent Judy Mellick. There were approximately 7 people in the audience. Mr. Tracy asked Mary Jane Hufstedler to lead the Pledge of Allegiance to the Flag

REPORT OUT OF CLOSED SESSION

Mr. Tracy reported that no action was taken in Closed Session.

APPROVAL OF AGENDA

It was moved and seconded (Beattie/Dietel) to approve the agenda. It was moved and seconded (Reynolds/Beattie) to amend the agenda to remove item 1b. The motion to amend the agenda was adopted unanimously. The motion to approve the agenda as amended was adopted unanimously.

APPROVAL OF MINUTES

Mr. Tracy stated that the minutes of the February 26, 2002 regular meeting of the Governing Board had been distributed to the Governing Board Members in advance for review. The minutes of the February 26, 2002 regular meeting were approved as amended.

REPORTS

1. Superintendent's Report

Dr. Leabo reported that interviews are scheduled for Friday afternoon for elementary principals.

Dr. Leabo also reported that she attended a recruitment fair at Cal State last Thursday. There were more candidates this year than last year. She handed out about 80 applications. The District has posted positions in math, science and special education.

Dr. Leabo reported that approximately \$2.74 million were expended on Phase 1 modernization. There have been some problems with chiller boiler pipes in the 600 building. The District is going to apply for emergency deferred maintenance hardship. The District will ask the Board to approve the application after the fact, since it must be turned in by March 30. PCM 3 and Craig Windsor have had initial meetings with site councils and site administrators on Phase 2.

Mr. Tracy asked if there was any update from the state. Dr. Leabo replied that funds have been approved and the money has been released; however funds have not yet been received.

2. Student Representative Report

JoAnn Bicknell reported that next Saturday is the Backwards Dance. Next Wednesday is the Fine arts concert at 7:00 p.m. Tomorrow Ms. Bicknell is flying to Sacramento to speak to the State Senate on behalf of AB 878, the cell phone bill.

Mrs. Reynolds told Ms. Bicknell that the nutrition committee wants to survey students, and will be contacting ASB.

Opportunity to address Board

The following audience members addressed the Board:
none

PUBLIC HEARING

1. Public Presentation of CSEA and District 2002-03 Negotiation Proposals, R176-01-02.

The Public Hearing was opened at 7:15 p.m. There were no comments from the public. The Public Hearing was closed at 7:16 p.m.

PROPOSED ACTION ITEMS

1. First Reading

- a. ***Second Interim Budget Report, R163-01-02.** It was moved and seconded (Reynolds/Dietel) to accept the Second Interim Budget Report. Mr. Kramar reported that the second interim report is required by law. The District must report on the status of the District as of January 31, and proposed change in the current budget to bring it in line with anticipated revenues and expenditures. The budget must be projected 2 more years, and the District must show that it will complete the year in the black and continue for two additional years in the black, with at least a 3% reserve. The motion to accept the Second Interim Budget Report was adopted unanimously.

- b. ***Proposed Calendar for 2002-2003, R173-01-02.** This item was pulled from the agenda.
- c. ***School Accountability Report Cards (SARCS), R169-01-02.** It was moved and seconded (Reynolds/Beattie) to approve the School Accountability Report Cards. Mr. Stratton reported that each school will prepare a report card that provides information to the community on a number of things. New this year, all information is entered on-line and will be available on-line. The motion to approve the School Accountability Report Cards (SARCS) was adopted unanimously.
- d. ***Joint Use Library Agreement, R175-01-02.** It was moved and seconded (Dietel/Beattie) to approve the Joint Use Library Agreement. Mrs. Reynolds reported that this started with the facilities master plan in 1995. This agreement will be of benefit to community members, as they will have access to the library. The City will be paying expenses to extend the hours. This is a pilot project beginning April 15, 2002 and ending June 30, 2004. Mrs. Reynolds said that the pilot program will run until the end of school, then the committee will address the summer hours. It was moved and seconded (Reynolds/Dietel) to amend the agreement, Exhibit "A" under Personnel Reimbursement: "One .50 FTE (20 hours/week) Security." The motion to amend the agreement was adopted unanimously. The motion to approve the Joint Use Library Agreement as amended was adopted unanimously.

3. Consent Agenda

It was moved and seconded (Beattie/Dietel) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P20-01-02.**
- b. **Extra Duty/Extra Pay Report, P21-01-02.**
- c. **Student Teacher Agreement with CSUN, R170-01-02.**
- d. **Certification for Education Technology Staff Development Programs for Grades 4 through 8, R174-01-02.**
- e. **Ratification of Change Orders for LCHS Library, R164-01-02.**
- f. **Request to Go to Bid for Transportation Services, R165-01-02.**
- g. **Request to Go to Bid for Pest Control Services, R166-01-02.**
- h. **Request to Go to Bid for Waste Disposal Services, R167-01-02.**
- i. **Request to Go to Bid for Fire Extinguisher Services, R171-01-02.**
- j. **Request to Go to Bid for Fire Protection Services, R172-01-02.**
- k. **Gifts, R168-01-02.**
- l. **Purchase Order List #12.**

COMMUNICATIONS

Mr. Dietel reported that there is a CPC Seminar scheduled for March 21.

Mr. Tracy reported on invitations he has received from Congressman Dreier and from Junior Baseball for their opening on March 17. He also reminded everyone about the Educational Foundation's Gala on Saturday.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:06 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, April 2, 2002, at 7:00 p.m. in the La Cañada High School Information Resource Center.

Sue Leabo, Superintendent
Secretary to the Governing Board

MINUTES APPROVED

Meredith Reynolds, Clerk

Date