

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

April 23, 2002

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 4:30 p.m. by President Jinny Dalbeck on April 24, 2002 in the La Cañada High School Information Resource Center at 4463 Oak Grove Drive in La Cañada, California. Present were Board Members Andy Beattie, Jinny Dalbeck, Ron Dietel, Meredith Reynolds, and Scott Tracy, Superintendent Sue Leabo, Deputy Superintendent of Educational Services Jim Stratton, and Assistant Superintendent of Business Services John Kramar.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 4:31 p.m. in the La Cañada High School Information Resource Center Workroom. Present were the five Board Members. Former Assistant Superintendent of Business Services John Kramar joined the Board at 5:00p.m. Superintendent Sue Leabo and Deputy Superintendent of Educational Services Jim Stratton joined the Board at 5:30 p.m. Closed Session adjourned at 6:35 p.m.

MEMBERS PRESENT: Mrs. Jinny Dalbeck, President
 Mr. Scott Tracy, Vice President
 Mrs. Meredith Reynolds, Clerk
 Mr. Andy Beattie, Member
 Mr. Ron Dietel, Member

GOVERNING BOARD WORKSHOP

President Dalbeck called the Workshop to order at 6:40 p.m. She explained that the purpose of the workshop was to discuss Board Bylaw 9313, which has to do with Administrative Regulations, Board Policy 1250 and Administrative Regulation 1250, which have to do with visitors to the schools. Mr. Dietel expressed concerns that the Administrative Regulation is too stringent. The remaining Board members felt it was reasonable within the discretion of the Administration to draft the regulation consistent with Board Policy.

Following a discussion, the Board directed staff to add a reference to Board Policy 1240 on volunteers at the bottom of AR 1250 to clarify that AR 1250 does not govern PTA or solicited volunteers in the classroom. The board also directed staff to report on how this AR is working in a year.

The Governing Board Workshop adjourned at 7:38 p.m.

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:40 p.m. in the La Cañada High School Information Resource Center. Present were the five Governing Board Members, Dr. Leabo, Jim Stratton, John Kramar, and Secretary to the Superintendent Judy Mellick. There were approximately 16 people in the audience. Mrs. Dalbeck asked LCHS Math Teacher Todd Kissell to lead the Pledge of Allegiance to the Flag.

REPORT OUT OF CLOSED SESSION

Mrs. Dalbeck reported that no action was taken in Closed Session.

APPROVAL OF AGENDA

It was moved and seconded (Beattie/Reynolds) to approve the agenda. The motion to approve the agenda as submitted was adopted unanimously.

APPROVAL OF MINUTES

Mrs. Dalbeck stated that the minutes of the April 2, 2002 regular meeting of the Governing Board had been distributed to the Governing Board Members in advance for review. The minutes of the April 2, 2002 regular meeting were approved as submitted.

REPORTS

1. Superintendent's Report

- a. Facilities Master Plan Update** – Dr. Leabo reported that the Executive Committee met on two occasions and have drafted an organization chart and established meeting times. She then introduced Ted Osborn, of Osborn Architects. Mr. Osborn handed out the organization chart. He explained that there will be six committees – 3 elementary schools and the high school – which will be formulated to conform to school site needs, as well as curriculum and business committees. Osborn Architects will meet with each of the committees and with the Community Based Committee. The Executive Committee will be in charge of managing the process.
- b. Hiring Update** – Dr. Leabo reported that she has scheduled interviews for high school counselors. Candidates for interviews have been selected for chemistry teacher, and Director of Assessment, Research and Consolidated Programs positions. Elementary positions have been posted, both permanent and temporary, and one social science position at 7/8. She also reported that she is recommending that the Board approve the contract for Chief Business Official with Dave Banis. She then introduced and welcomed Dave Banis. Mrs. Dalbeck also welcomed Mr. Banis on behalf of the Board.
- c. Presentation** – Dr. Leabo thanked John Kramar for the hours of service he has given La Cañada Unified School District. She said that he has helped tremendously in providing excellent leadership to the District. Mrs. Dalbeck presented Mr. Kramar with a THANKS Award plaque.

2. Student Representative Report

Ms. Bicknell reported that next week is SAT 9 week, and the following week is Golden State Exams. She reported that the high school had a blood drive today. The Prom is scheduled for May 4 at the Universal Sheraton. The play, Anything Goes, is scheduled for May 31. ASB is planning Senior Activity Day. Last weekend was Family Theatre, with the production of Blue Light. The Intermediate drama students put on a production of children's theatre. On Thursday there will be a comedy sports meet. The Band Carnival is this weekend.

3. President's Report

Mrs. Dalbeck reported that she and Mrs. Reynolds attended a CALSSD Legislative conference in Sacramento. Information on the State budget indicates that revenues for the State are down and have not increased by what was projected. There will be a budget shortfall of about \$20 billion and it could be as much as \$22 billion. There is a possibility of a suspension of Proposition 98 allocations, which means the legislature will determine how much money schools receive. There is also a possibility of manipulating Proposition 98 definition of programs, such as moving child care and other social welfare programs into Proposition 98. There is the possibility that the

budget adoption will drag on until September. The Governor is continuing to talk about possibly moving new federal special education money to support COLA and growth. Other pending bills include SB 1646, which relates to teacher credentialing, and AB 2160, which expands the scope of collective bargaining. Further discussion of AB 2160 will be held following Board review of the materials distributed at the meeting.

Opportunity to address Board

The following audience members addressed the Board:
none

PUBLIC HEARING

1. **Public Presentation of 2002-03 District Negotiation Proposals, R195-01-02.** Mrs. Dalbeck opened the public hearing at 8:20 p.m. Dr. Leabo explained that government regulations mandate that all proposed negotiation items be made public prior to negotiations to give the public the opportunity for input.

Richard Weld, LCTA President, addressed the Board.

Mrs. Dalbeck closed the public hearing at 8:22 p.m.

PROPOSED ACTION ITEMS

1. First Reading

- a. ***Contract for Construction Management Services, R-188-01-02.** It was moved and seconded (Dietel/Beattie) to approve the Contract for Construction Management Services. Mr. Kramar explained that he is recommending this contract with Osborn Architects for construction management services, to include the chiller/boiler project and the roof of the 600 building, as well as managing of the critical hardship application. The motion to approve the Contract for Construction Management Services was adopted unanimously.
- b. ***Critical Hardship Application, R191-01-02.** It was moved and seconded (Beattie/Tracy) to approve the Critical Hardship Application. Mr. Kramar explained that, because the chiller/boiler project must be completed immediately for safety reasons, the building qualifies as a critical hardship case for expenditures from the Deferred Maintenance Fund. To obtain this fund a Critical Hardship Application must be filed with the State. The motion to approve the Critical Hardship Application was adopted unanimously.
- c. ***Deferred Maintenance Plan, R192-01-02.** It was moved and seconded (Reynolds/Dietel) to approve the Deferred Maintenance Plan. Mr. Kramar explained that some changes were needed to the submitted plan. Amended to change item (2) line HVAC to 450,000 and total to 650,000. It was moved and seconded (Reynolds/Dietel) to amend Deferred Maintenance Plan to change item (2) line HVAC to \$450,000 and change the total to \$650,000 and to reflect this year's deferred maintenance expenditures. The motion to approve amending the Deferred Maintenance Plan was adopted unanimously. The motion to approve the Deferred Maintenance Plan was adopted unanimously.

3. Consent Agenda

It was moved and seconded (Tracy/Reynolds) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P23-01-02.**
- b. **CBO Contract, R196-01-02.**
- c. **Certificated Administrative Salary Schedule, R194-01-02.**
- d. **Delphi Lease Extension, R190-01-02.**
- e. **Disposal of Surplus Equipment, R190-01-02.**
- f. **Change Orders for Phase 2 New Library, R197-01-02.**
- g. **Notice of Completions, R198-01-02.**
- h. **Gifts, R193-01-02.**
- i. **Purchase Order List #14.**

COMMUNICATIONS

Mr. Dietel reported that at the meeting of the Playground Safety Committee, a chair was elected, and the Committee made improvements and expansions to the proposed reporting form. There was a discussion of watering the fibar surfaces. It was decided that there would be no sprinklers or plants in or near the fibar surface. The next meeting of the Playground Safety Committee will be in June.

Mr. Dietel also reported that the Community Prevention Council had a successful presentation in April on social behaviors. The last CPC forum of the year will be on May 16. High school students have completed a drug survey and the results will be available in August or later.

Mrs. Dalbeck reported that she will attend Five-Star Coalition on Friday.

RECONVENE TO CLOSED SESSION

The Board reconvened to Closed Session at 8:50 p.m.

REPORT OUT OF CLOSED SESSION

The Board reconvened to Open Session at 9:10 p.m. and reported that no action was taken in Closed Session.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 9:15 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, May 7, 2002, at 7:00 p.m. in the La Cañada High School Information Resource Center.

Sue Leabo, Superintendent
Secretary to the Governing Board

MINUTES APPROVED

Meredith Reynolds, Clerk

Date