



La Cañada Unified School District Technology Department

5039 Palm Drive • La Cañada, California 91011 • (818) 952-8333

September 21, 2004

Dear Parents,

The La Cañada Unified School District has a strong commitment to providing a quality education for its students, including access to and experience with current technology. In addition to providing computers and software to every classroom and school library, the district provides support for integrating technology into the daily curriculum. Use of the Internet is one aspect of connecting technology, curriculum, classroom instruction and student learning. The benefits of the Internet as a research and communication tool expand as more and more resources become available on the World Wide Web. Unfortunately, some of the resources accessible via the Internet are inappropriate for student use.

In the past, student access to information has been managed through District selection of printed, recorded or video materials available in schools. On a larger scale, students have access to other libraries, radio, television or other media that are also somewhat regulated by law and community standards. The Internet, however, is unregulated and open to all types of communication, information, misinformation, propaganda and even pornography. Students may encounter objectionable material during normal exploration. Others may seek it out. The La Cañada Unified School District has taken steps to guide student use of the Internet, including installation of blocking software to limit access to inappropriate resources and information. In addition, LCUSD monitors student use of the network and provides instruction in the proper use and evaluation of Internet resources. Finally, the development of district policies and user agreements clarifying expectations and requirements for appropriate and safe use of technological resources will be continually evaluated and revised. Unfortunately, total control of student access to material on the Internet is not technically feasible due to the nature of the technology and of the network. Therefore, it remains essential for students to accept responsibility for the proper use of the technological resources available at their school.

LCUSD has established ethical standards for the use of technology and technological resources in our schools. Students have access to all available technology resources with guidance and support provided by teachers and staff in accordance with Board Policy/Administrative Regulations 6163.4. Direct instruction will be provided on appropriate and ethical use of these resources and students will sign a Student Technology and Internet Use Agreement annually. A copy of this Agreement is included in the school handbook or first day packet. Additional copies of the Student Technology and Internet Use Agreement are available from the LCUSD website (see Frequently Requested Documents under the Technology section). Students who choose to disregard ethical standards, demonstrated either by inappropriate behavior or poor citizenship, will be subject to discipline as outlined in the school's discipline policy and the Student Technology and Internet Use Agreement.

Your signature on the form on the reverse side of this letter indicates that you have reviewed the Student Technology and Internet Use Agreement and understand that students may use technological resources on a daily basis in accordance with Board Policy/Administrative Regulations 6163.4. Also, your signature affirms your understanding that inappropriate use of technology will be dealt with under the terms of the district and school's discipline policy. **Please sign this cover letter AND the Student Technology and Internet Use Agreement and return them to the school during the registration process.**

Sincerely,

Enoch Kwok
Director of Technology

- Please return this to your student's school along with a signed Student Technology Use Agreement -

Student Name: _____ **Student's Date of Birth** _____

Home Address: _____

Student's Grade Level: _____ **Student's ID#** _____

PARENT /GUARDIAN:

I have read the La Cañada Unified School District Student Technology and Internet Use Agreement contained in the school handbook or packet and understand that my child _____ may have daily access to technology and will receive instruction in the appropriate use of this technology. I understand that it is impossible to restrict access to all controversial materials.

I understand that all student use of technology use will be governed by Board Policy/Administrative Regulations 6163.4 which is reflected in the Student Technology and Internet Use Agreement.

I hold the District, its officers, agents and employees harmless from any liability or claims, which may arise from my child's use of the Internet.

I fully understand that participants are to abide by all rules and regulations governing conduct during use of the Internet. Any violations of these rules and regulations will result in disciplinary action and/or appropriate legal action.

I also understand that the district cannot guarantee that a student without parent/guardian consent will never gain access to the internet while on school premises.

Parent or Guardian Name (please print) _____

Signature _____ **Date** _____