Chapter V : Action Plans

Goal 1- *To design and implement a school-wide systematic approach to support each student.*

Rationale: (A) Create a decision-making model to ensure coordination and implementation of the WASC Action Plan and School Site Plan.

Specific Steps	Timeline	Responsible Persons	Resources	Means to Assess & Monitor Progress	Report of Progress
Create an Administrative Cabinet (diagram 1)	June 2007	• WASC Leadership Team	• WASC Leadership Team •IC •Master Schedule	Introduction of Cabinet via summer communications	All Stakeholders
Review and revise the job descriptions of department chairs, SSC Coordinator, and Team Leaders	Summer 2007	• Admin Cabinet • IC	•SSC •Sample Models •LCTA Contract	Produce guidelines and descriptions in Fall 2007	Faculty Superintendent
Define roles of all decision making groups (SSC, IC, Admin Cabinet, A-Team, Curriculum Council)	October 2007	• Admin Cabinet • SSC • IC	• Guidelines • District & Site Goals • Individual	Guidelines available	All Stakeholders
Explore additional opportunities for staff, parent, and student input.	June 2008	• IC • Admin Cabinet • SSC	• Students, ASB • parent survey • faculty input	Options presented	All Stakeholders
Host an annual leadership/team building retreat to clarify and align district and site goals	January 2008	• IC • 7/8 Team Ldrs • Admin Cabinet	SSC	Agenda Minutes	Departments IC SSC 7/8 Team Leaders Administrative Cabinet
Continue to address the unique needs of the 7/8 School on the LCHS Campus	Annual Review	7/8 Principal 9-12 Principal 7/8 Team Leaders 7/8 Counselors	• Admin Cabinet • IC •LCFEF	Annual survey of parents, students, and staff	All Stakeholders

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Rationale: (B) To employ the Developmental Assets Approach to create a school environment where every student is valued and thrives.

Specific Steps	Timeline	Responsible Persons	Resources	Means to Assess & Monitor Progress	Report of Progress
To engage all school personnel in developing sustained, strength building relationships with students (the Asset Approach)	Introduced Nov 2006 Annual progress toward a 6-year full implementation cycle. As recommended by Admin Cabinet and IC	• Admin Cabinet • Counselors • Faculty 7-8 • Faculty 9-12 • Staff 7-12 • Parents • Students	• *Tag, You're It! 50 Easy Ways to Connect with Young People* • *Taking Asset Building Personally: Guide and Workbooks* • *Search Institute's Student Survey* • *Single School Plan and SSC Funding* • *Time (SSR / Advisory)*	• Yearly Student Survey results to monitor longitudinal school climate change • Training dates and agendas • Meeting dates and agendas • Counselor Activity Plans • Classroom activities and lessons calendars • Annual Perception Data • Discipline / Suspension Rates	Principals to all constituency Counselors to Small Schools or Departments
To mobilize students to use their power as asset builders and change agents (the Asset Approach)	Introduced Nov 2006 Annual progress toward a 6-year full implementation cycle. As recommended by Admin Cabinet and IC	• Admin Cabinet • Counselors • Faculty 7-8 • Faculty 9-12 • Staff 7-12 • Parents • Students	• *What Teens Need to Succeed: Proven, Practical Ways to Shape Your Own Future* • *Get Things Going! 50 Asset-Building Activities for Workshops, Presentations and Meetings* • *Counselor Resources and Presentations* • *SSR--Advisory Time (Phase in with restructuring of SSR)* • *Single School Plan and SSC Funding* • *The Search Institute's Student Survey*	• Yearly Student Survey results to monitor longitudinal school climate change • Service-Learning Opportunities • SSR Activity Plans • Counselor Activity Plans • Classroom activities and lesson calendars • Perception Data • Discipline / Suspension Rates	Principals to all constituency Counselors to Small Schools or Departments Student Reporting
Activate all sectors of the school's constituency and local community to create an asset building culture which contributes to the healthy development of LCHS 7-12 students (the Asset Approach)	Introduced Nov 2006 Annual progress toward a 6-year full implementation cycle. As recommended by Admin Cabinet and IC	• Admin Cabinet • Counselors • Faculty 7-8 • Faculty 9-12 • Staff 7-12 • Parents • Students • School Support Groups • Local Businesses • Local Agencies • Community Groups	• *What Teens Need to Succeed: Proven, Practical Ways to Shape Your Own Future* • *Get Things Going! 50 Asset-Building Activities for Workshops, Presentations and Meetings* • *Step By Step! A Young Person's Guide to Positive Community Change* • *Search Institute's Student Survey* • *Counselor Resources and Presentations* • *SSR/Advisory Time (Phase in with restructuring of SSR)* • *Single School Plan and SSC Funding* • *Assets Workshops*	• Yearly Student Survey results to monitor longitudinal school climate change • Service-Learning Opportunities • SSR Activity Plans • Counselor Activity Plans • Classroom activities and lesson calendars • Perception Data • Discipline / Suspension Rates • Calendar Community Trainings in Developmental Assets	• Principals to all constituency • Counselors to Small Schools or Departments • Student Reporting • Community Meeting Agendas and Minutes

Goal 1- *To design and implement a school-wide systematic approach to support each student.*

Rationale: (C) Create systems of data analysis to inform reflective instructional practices that integrate standards-based curriculum and best practices in teaching and learning.

Specific Steps	Timeline	Responsible Persons	Resources	Means to Assess & Monitor Progress	Report of Progress
Train each teacher on the basic state-wide assessment data available, how to access it, and how to interpret it.	1st two months of each school year	• Principals • Department Chairs • Small School Leaders	API Data Q drive ABI	Department Chairs will report and verify in Instructional Council (forms)	IC (final meeting in October of each year)
Administer and review the quarterly anchor assessment by course/subject. (Instruments, results, and reporting)	Quarterly	• Department Chairs • Subject Teams	Standards Course Outlines AP Results ABI Data Power Standards Pacing Guides	• Subject/course teams meet and reflect on the instrument. Results and implications on classroom instruction and learning drive classroom instruction. • Student feedback/ evaluation	Instructional Council Curriculum Council Departments Superintendent Board of Education
Create common templates to assist teachers in the evaluation of Quarterly Assessments, Student Learning and Content Mastery	Fall of 2007 Two-year Impl. Cycle	Instructional Council Sub Committee of Faculty	SSC	Documents loaded to Q drive	IC Principals Board of Education Curriculum Council

Goal 1- *To design and implement a school-wide systematic approach to support each student.*

Rationale: (D) Redesign the purpose, concept, and implementation of SSR

Specific Steps	Timeline	Responsible Persons	Resources	Means to Assess & Monitor Progress	Report of Progress
• Best Practices Investigation • Evaluation of options • Recommendation of viable models	Begin Spring 2007	• Instructional Council • 7/8 Team Leaders • Admin Cabinet	• Admin Budget • SSC • Master Schedule	Presentation of proposed models to all groups	To all stakeholders

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Rationale: (E) Identify the needs of Special Education and General Education faculty and support staff to continue to effectively service the growing 7-12 Special Education Student Population.

Specific Steps	Timeline	Responsible Persons	Resources	Means to Assess & Monitor Progress	Report of Progress
• Best Practices Investigation • Evaluation of options • Recommendation of viable models	Fall 2007 2 year implementation cycle	• A-Team • Sp Ed Dept • Guidance • Dir of Spec Ed • IC • 7-12 Staff	• Admin Budget • SSC • General Fund • Master Schedule	• Meeting agendas and minutes • IEP documents • Reporting of findings Professional Dev Reports	To all stakeholders

Goal 2- *Revisit the meaning and intent of our vision, mission and School-wide learning goals on a regular (annual) basis.*

Rationale: (A) Communicate, clarify, and implement our school to career plans and goals for LCHS students.

Specific Steps	Timeline	Responsible Persons	Resources	Means to Assess & Monitor Progress	Report of Progress
Create an advisory committee of parents, students, and faculty to ensure that the current needs of school to career for LCHS students are being met and make appropriate curricular recommendations as needed.	Fall 2007	Admin Cabinet	• ROP • LACOE • 5 Star Coalition 21st Century • Naviance • SSC • LCFEF	Report progress	IC Curriculum Council LACOE-ROP

Goal 2- *Revisit the meaning and intent of our vision, mission and School-wide learning goals on a regular (annual) basis.*

Rationale: (B) Conduct a regular needs assessment to drive staff development.

Specific Steps	Timeline	Responsible Persons	Resources	Means to Assess & Monitor Progress	Report of Progress
Each staff member will determine his/her professional growth needs and share with administrator during their goals meeting.	Fall 2007	All Staff	District Resources	G-2 forms, meetings	Evaluations to District HR
Conduct an annual survey on staff development needs, including recommendations for Buy Back.	Spring	Admin Cabinet All Staff	District Resources	Survey and results	IC Curriculum Council Superintendent
Purchase and Institutional Membership to ASCD	Fall	A-Team	SSC	Department Presentations	SSC Curriculum Council

Goal 2- *Revisit the meaning and intent of our vision, mission, and School-wide learning goals on a regular (annual) basis.*

Rationale: (C) Employ a systematic approach to integrate technology in to the curricular and instructional practices to increase support for student achievement.

Specific Steps	Timeline	Responsible Persons	Resources	Means to Assess & Monitor Progress	Report of Progress
Identify needs and opportunities for professional development and training on effective uses of technology to enhance instruction.	Annually	All Staff Department Chairs District Tech Committee	Time Staff Expertise SSC	Creation and delivery of enhanced lessons	Instructional Council A-Team Teacher Tech Portfolios
Provide Pinnacle Training for Teachers	Annually	A-Team Tech Personnel	SSC	Ongoing Training Opportunities	Instructional Council

Goal 3- *To become a professional learning community*.

Rationale: (A) Educate the staff and stake holders in the aspects and characteristics of professional learning communities.

Specific Steps	Timeline	Responsible Persons	Resources	Means to Assess & Monitor Progress	Report of Progress
Identify the current literature on PLC's, including Brain Based Research, Differentiated Instruction, and Best Practices in Teaching and Learning.	Begin Summer 2007	Admin Cabinet	ASCD IRC SSC	Produce directed reading list,	Admin Cabinet IC Faculty Meetings SSC
Create forums for professional discussions. Explore formal and informal approaches to expand the discussion of this literature.	Begin Summer 2007	Admin Cabinet	ASCD IRC SSC	Produce directed reading list,	Admin Cabinet IC Faculty Meetings
Identify existing elements in place and implement needed components for growth	Ongoing	Departments Small Schools	ASCD IRC SSC	Meeting agendas	Instructional Council
Formalize orientation and articulation plan between professional colleagues.	Begin Summer 2007	Admin Cabinet	Admin Budget SSC	Teacher retention, professional growth, teacher feedback	Admin Cabinet