

**Please Note**  
**Meeting Date:**  
**April 27, 2004**

**LA CAÑADA UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
**April 27, 2004**  
**4490 Cornishon Avenue, Room 41, La Cañada, California**

**PLEASE NOTE**  
**LOCATION:**  
**4490 Cornishon Ave**  
**Room 41**  
**(FIS)**  
**7:00 p.m.**

**AGENDA**

**CALL TO ORDER** at 4490 Cornishon Avenue, Room 41 at 5:00 p.m.  
**CLOSED SESSION** at 4490 Cornishon Avenue, Room 41 at 5:01 p.m. (Agenda attached)  
**REPORT OUT OF CLOSED SESSION**  
**REGULAR MEETING** at 4490 Cornishon Ave., Room 41 at 7:00 p.m.  
**PLEDGE OF ALLEGIANCE**  
**APPROVAL OF AGENDA**  
**APPROVAL OF MINUTES**, March 9, 2004 and March 16, 2004

**REPORTS:**

1.	Superintendent's Report	Leabo
	a) Bond Construction Update	
2.	President's Report	Beattie
	a) Legislative Update	
	b) T.H.A.N.K.S. Award Presentation	
3.	Student Representative Report	Masters

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** concerning items not on the agenda. The *Brown Act* prohibits the Board from taking action on items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 20 minutes.

**PROPOSED ACTION ITEMS** (over for a description of items)

1.	<u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.]	
	a. *Fee for Bus Service to and from Chilao, R135-03-04	Banis
	b. *Resolution #22-03-04 School Holidays	Leabo
	c. *Resolution #23-03-04 Proclaiming May 12, 2004 as the Day of the Teacher	Leabo
	d. *Resolution #24-03-04 Proclaiming May 16-22, 2004 Classified School Employees Week	Leabo
	e. *Resolution #26-03-04 Authorizing Issuance of 2004 General Obligation Bonds Series A	Banis
	f. *Amendment to Contract for Architectural Services with Osborn Architects, R142-03-04	Banis
	g. Approval of Language Arts Literature Book, R139-03-04	Stratton
2.	<u>Second Reading</u>	
	a. Approve School Calendar for 2004-05, R130-03-04	Leabo
3.	<u>Consent Agenda</u>	
	a. Personnel Report, P20-03-04	Leabo
	b. Extra Duty, Extra Pay, P21-03-04	Leabo
	c. Approve Special Meeting of the Governing Board, R143-03-04	Leabo
	d. Non-Public School/Non-Public Agency Contracts, R141-03-04	Stratton
	e. Request to go to Bid for Student Field Trip and Athletic Transportation and Home School Transportation-Chilao Area for 2004-2005, R138-03-04	Banis
	f. Approval of Agreement with Bond Counsel, R140-03-04	Banis
	g. Approval of Job Description: Maintenance HVAC, R136-03-04	Leabo
	h. Variable Term Waiver Request, R134-03-04	Leabo
	i. Approval of Assistance League Contract for Fine Arts Academy/Music Classes for 2004-05 School Year	Straton
	j. Gifts to District, R137-03-04	Banis
	k. Purchase Order List #12	Banis

**COMMUNICATIONS: Informational communication among Board and staff members**

**RECONVENE CLOSED SESSION** (if needed)

**RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION** (if needed)

**ADJOURNMENT**

**The Next Regular Governing Board Meeting will be held on Tuesday May 18, 2004, at 7:00 p.m.**  
**At 4490 Cornishon Avenue, Room 41, La Canada, California**

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office, 5039 Palm Drive, La Cañada, CA 91011; telephone – (818) 952-8381; fax – (818) 952-8309

## April 27, 2004 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

### PROPOSED ACTION ITEMS First Reading [Asterisk (\*) denotes action may be taken on the first reading.]

1. First Reading [Asterisk (\*) denotes action may be taken on the first reading.]
  - a. \*Fee for Bus Service to and from Chilao, R135-03-04. District personnel have discussed funding opportunities with the Chilao parents that use this bus service. The Board is requested to approve a fee of \$115 per month, per family to help offset the expense of busing these students.
  - b. \*Resolution #22-03-04 School Holidays. This resolution places the observance of Lincoln Day in the 2004-05 instructional school calendar on Tuesday, February 15, 2005 the day before Washington Day. The Board is requested to approve Resolution #22-03-04.
  - c. \*Resolution #23-03-04 Proclaiming May 12, 2004 s the day of the teacher. California schools have been asked to set aside May 12, 2004 as Day of the Teacher to honor their teachers. The Board is requested to approve Resolution #22-03-04 Proclaiming May 12, 2004 as Day of the Tteacher in La Cañada Unified School District.
  - d. \*Resolution #24-03-04 Proclaiming May 16-22, 2004 Classified School Employees Week. California public schools have been asked to set aside May 16-22, 2004 as Classified School Employee Week. The Board is requested to approve Resolution #24-03-04 Proclaiming May 16-22, 2004 as Classified School Employee Week.
  - e. \*Resolution #26-03-04 Authorizing Issuance if General Obligation Bonds, Series A. With the passage of the March 2, 2004 election, LCUSD was given the approval for the issuance and sale of general obligation bonds of the District in the maximum amount of \$25,000,000. The Board is requested to approve Resolution #26-03-04 to authorize the issuance of \$15,000,000 of the \$25,000,000 bond.
  - f. \*Amendment to Contract for Architectural Services with Osborn Architects, R142-03-04. District facilities will be undergoing construction in accordance with projects outlined in Measure B. Architectural Services are required. The Board is requested to approve the amendment to the contract for architectural services with Osborn Architects.
  - g. Approval of Language Arts Literature Book, R139-03-04. Language Arts literature selections include various titles beyond the core reading list. The Board is requested to approve The Watsons Go to Birmingham.
2. Second Reading
  - a. Approve School Calendar for 2004-05, R130-04-05. The school calendar is an item that must be negotiated with the appropriate Bargaining Unit. Recently, the La Cañada Teachers Association and the District negotiating team have agreed on a proposed calendar for the 2004-05 school year. The Board is requested to approve the calendar for the 2004-05 school year.
3. Consent Agenda
  - a. Personnel Report, P20-03-04. The Board is requested to approve the Personnel items.
  - b. Extra Duty, Extra Pay, P21-03-04. The Board is requested to approve the Extra Duty, Extra Pay.
  - c. Approve Special Meeting of the Governing Board, R143-03-04. The Board is requested to approve a Special Board Meeting on May 11, 2004.
  - d. Non-Public School/Non-Public Agency Contracts, R141-03-04. The Board is requested to approve the non-public school/non-public agency contracts.
  - e. Request to go to Bid for Student Field Trip and Athletic Transportation and Home School Transportation – Chilao Area for 2004-02005, R138-03-04. .To provide the student transportation for field trips, athletic events and the home to school transportation covering the Chilao area it is necessary to go to bid,. The Board is requested to approve the request to go to bid for student filed trip and athletic transportation and school transportation – Chilao Area for 2004-2005.
  - f. Approval of Agreement with Bond Counsel, R140-03-04. The District will be issuing general obligation bonds to provide funds for the upgrade of facilities. The District has a need for services of bond counsel in connection with the District’s issuance of these general obligation bonds. . The Board is requested to approve the agreement with bond counsel Stradling Yocca Carlson and Rauth.
  - g. Approval of Job Description: Maintenance HVAC, R136-03-04. The Board is requested to approve the updated Job Description.
  - h. Variable Term Waiver Request, R134-03-04. The District has employed a part-time temporary teacher to teach Special Education at La Cañada Elementary who has not yet completed credential requirements. The board is requested to approve the Variable Term Waiver Report and district the Superintendent or her designee to submit to the Commission for consideration.
  - i. Approval of Assistance League contract for Fine Arts Academy/Music Classes for 2004-05 School Year, R144-03-04. The Board is requested to approve the contract with Assistance League for the Fine Arts Academy/Music Classes for the 2004-05 school year.
  - j. Gifts to District, R137-03-04. This is a list of donations to the district since March, 2004.
  - k. Purchase Order List #12

**LA CAÑADA UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE GOVERNING BOARD**

**April 27, 2004**  
**4490 CORNISHON AVENUE, ROOM 41, LA CAÑADA, CALIFORNIA**

**CLOSED SESSION: 5:00 P.M.**

**at 4490 CORNISHON AVENUE, ROOM 41, LA CAÑADA, CALIFORNIA (FIS)**

**CLOSED SESSION AGENDA**

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

- 6. Conference with Legal Counsel**

GC Section 54956.9(a). Disclosure would jeopardize process of settlement.

Existing Litigation

Number of Cases: 1

Name of Case: Student - #4870

**RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING**

**7:00 p.m. at 4490 Cornishon Avenue, Room 41, La Canada, California**

**RECONVENE CLOSED SESSION** following the regular 7:00 p.m. meeting, if needed.

**RECONVENE OPEN SESSION** for adjournment.

