

Please Note
Meeting Date:
June 29, 2004

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD

June 29, 2004 in Room 41
4490 Cornishon, La Cañada, California

PLEASE NOTE
LOCATION:
Room 41
4490 Cornishon

7:00 p.m.

AGENDA

CALL TO ORDER in Room 41 at 4490 Cornishon at 5:00 p.m.

CLOSED SESSION in Room 41 at 4490 Cornishon at 5:01 p.m. (Agenda attached)

REPORT OUT OF CLOSED SESSION

REGULAR MEETING in Room 41 at 4490 Cornishon at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES, April 27, 2004, May 11, 2004 and May 17, 2004

REPORTS:

1.	Superintendent's Report	Leabo
	a) Enrollment Update	
2.	President's Report	Beattie
	a) Bond Presentation	

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from taking action on items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 20 minutes.

PUBLIC HEARING

1. 2004-05 Proposed Budget

PROPOSED ACTION ITEMS (over for a description of items)

1.	<u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.]	
	a. *Approval of Loan Agreement with City of La Cañada Flintridge, R185-03-04	Leabo
	b. AP English 3-4 Title, R176-03-04	Stratton
	c. *ASB Budget 7-8, R179-03-04	Banis
	d. *ASB Budget 9-12, R180-03-04	Banis
	e. *Consolidated Application – Part 1 -2004-05, R191-03-04	Arthur
2.	<u>Second Reading</u>	
	a. 2004-05 Proposed Budget, R162-03-04	Banis
3.	<u>Consent Agenda</u>	
	a. Personnel Report, P24-03-04	Leabo
	b. Extra Duty, Extra Pay, P25-03-04	Leabo
	c. Approval of Job Description: Facilities Maintenance VII, R175-03-04	Leabo
	d. CSEA Calendar R177-03-04	Leabo
	e. Approval of Summer Contract with Child Education Center, R190-03-04	Banis
	f. Approval of Agreement for Special Legal Services, R181-03-04	Banis
	g. Memorandum of Understanding Regarding Release of Welfare Information, R182-03-04	Banis
	h. Request to go to Bid for Elementary Roofing Projects, R183-03-04	Banis
	i. Accept Bid for Transportation, R186-03-04	Banis
	j. Accept Bid for Fire Protection Services, R187-03-04	Banis
	k. Accept Bid for Fire Extinguisher Services, R188-03-04	Banis
	l. Accept Bid for Pest Management, R189-03-04	Banis
	m. Gifts to District, R184-03-04	Banis
	n. Purchase Order List #1-04-05 and #15-03-04	Banis

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

**The Next Regular Governing Board Meeting will be held on Tuesday July 20, 2004, at 7:00 p.m.
in Room 41 at 4490 Cornishon, La Cañada, California**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office, 5039 Palm Drive, La Cañada, CA 91011; telephone – (818) 952-8381; fax – (818) 952-8309

June 29, 2004 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

PROPOSED ACTION ITEMS First Reading [Asterisk (*) denotes action may be taken on the first reading.]

1. First Reading [Asterisk (*) denotes action may be taken on the first reading.]
 - a. Approval of Loan Agreement with City of La Cañada Flintridge, R185-03-04. The Board is requested to approve entering into a loan agreement with the City of La Cañada Flintridge to assist with the recently approved sewer assessment.
 - b. *AP English 3-4 Title, R176-03-04. The Board is requested to approve the addition of The Fall by Albert Camus and A Burntout Case by Graham Greene as approved AP English 3-4 Titles.
 - c. *ASB Budget 7-8, R179-03-04. The incoming ASB plans and approves their fiscal budget every year. This procedure sets guidelines for how much money is available toward allowable expenditures. The Board is requested to approve the ASB Budget for 7-8.
 - d. *ASB Budget 9-12, R180-03-04. The incoming ASB plans and approves their fiscal budget every year. This procedure sets guidelines for how much money is available toward allowable expenditures. The Board is requested to approve the ASB Budget for 9-12.
 - e. *Consolidated Application – Part I-2004-05, R191-03-04. The Consolidated Application is the mechanism by which California school districts apply for state and federal funding in special categorical programs. The Board is requested to approve the 2004-2005 Consolidated Application.
2. Second Reading
 - a. 2004-05 Proposed Budget, R162-03-04. The presented 2004-05 Proposed Budget reflects the most recent information on the Governor's Proposed Budget as well as local modifications, revisions and plans for next year. The Board is requested to approve the proposed 2004-05 Budget as presented.
3. Consent Agenda
 - a. Personnel Report, P24-03-04. The Board is requested to approve the Personnel items.
 - b. Extra Duty, Extra Pay, P25-03-04. The Board is requested to approve the Extra Duty, Extra Pay.
 - c. Approval of Job Description: Facilities Maintenance VII, R175-03-04. The Board is requested to approve the job description as presented.
 - d. CSEA Calendar, R177-03-04. The calendar is a negotiated item. CSEA has approved the 2004-05 calendar as presented. The Board is requested to approve the CSEA calendar for the 2004-05 school year as presented.
 - e. Approval of Summer Contract with Child Education Center, R190-03-04. Annually, the Child Education Center (CEC) provided child care in the summer. The board is requested to approve the contract with CEC for this years summer program.
 - f. Approval of Agreement for Special Legal Services, R181-03-04. In Fiscal year 02-03 the district participated in TRANS's program. LACOE has received notice these TRAN's Certificates have been selected for a random audit. Legal counsel is required for this process. The board is requested to approve the agreement for special legal services.
 - g. Memorandum of Understanding regarding Release of Welfare Information, R182-03-04. This Memorandum of Understanding (MOU) is an update to the current MOU in place since 1991. This MOU allows the District to access confidential welfare information if needed. It is requested the Board approve the Memorandum of Understanding Regarding Release of Confidential Welfare Information with the County of Los Angeles.
 - h. Request to go to Bid for Elementary Roofing Projects, R183-03-04. The elementary roofing projects are included in the District's Deferred Maintenance Program Five Year Plan. It is requested the Board approve the request to go to bid for roofing projects at LCE, PCR and PCY.
 - i. Accept Bid for Transportation, R186-03-04. Annually the district must go to bid for transportation services. The board is requested to accept the bid from Laidlaw Transit.
 - j. Accept Bid for Fire Protection Services, R187-03-04. Annually the district must go to bid for Fire Protection Services. The board is requested to accept the bid from Myers Construction..
 - k. Accept Bid for Fire Extinguisher Services, R188-03-04. Annually the district must go to bid for fire extinguisher services. The board is requested to accept the bid from Red Flag Fire Protection.
 - l. Accept Bid for Pest Management Services, R#189-03-04. Annually the district must go to bid for pest management services. The board is requested to accept the bid from Service Pro Management Co.
 - m. Gifts to District, R184-03-04. This is a current list of donations to the district.
 - n. Purchase Order List #15-03-04 and #01-04-05

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD

June 29, 2004 –

**ROOM 41 AT 4490 CORNISHON
LA CAÑADA, CALIFORNIA**

CLOSED SESSION: 5:00 P.M.

**IN ROOM 41 AT 4490 CORNISHON
CLOSED SESSION AGENDA**

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

7:00 P.M. ROOM 41 AT 4490 CORNISHON

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.

