

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
November 13, 2001 in LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 Encinas, La Cañada, California

AGENDA

CALL TO ORDER in La Cañada Elementary School Library at 5:00 p.m.

CLOSED SESSION in La Cañada Elementary School Faculty Lounge at 5:01 p.m. (Agenda attached)

REPORT OUT OF CLOSED SESSION

REGULAR MEETING in La Cañada Elementary School Library at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES, October 23, 2001

APPROVAL OF AGENDA

REPORTS:

- | | | |
|----|-------------------------------|-----------|
| 1. | PTA Enrichment Budget | Ledbetter |
| 2. | Superintendent's Report | Leabo |
| 3. | President's Report | Racklin |
| 4. | Student Representative Report | Bicknell |

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

PROPOSED ACTION ITEMS (over for a description of items)

1. First Reading [Asterisk (*) denotes action may be taken on the first reading.]
 - a. BP 4117.11 Pre-Retirement Part-Time Employment, R91-01-02 Leabo
 - b. *Establish Bid Limits for Phase II Elementary Minor Modernization, R-90-01-02 Leabo
 - c. *Request to Approve Contract with Godbe Research, R84-01-02 Kramar

2. Consent Agenda
 - a. Personnel Report, P10-01-02 Leabo
 - b. Extra Duty/Extra Pay Report, P11-01-02 Leabo
 - c. Addendum to Memorandum of Understanding with LCTA, R82-01-02 Leabo
 - d. Agreement between LCUSD and CSEA, R81-01-02 Leabo
 - e. Special Activity: Grades 4 and 6 – Orange County Marine Institute and Wrightwood Outdoor Education, R93-01-02 Stratton
 - f. Special Activity: Headlands Institute, Golden State, R94-01-02 Stratton
 - g. Disposal of Outdated Curriculum Materials, R95-01-02 Stratton
 - h. Non-Public School/Non-Public Agency Contracts, R83-01-02 Stratton
 - i. Change Orders – Phase 2 Library, R85-01-02 Kramar
 - j. Agreement Granting Use of School Property, R88-01-02 Kramar
 - k. Contract Award Recommendation, R89-01-02 Kramar
 - l. Gifts, R87-01-02 Kramar
 - m. Purchase Order List #7 Kramar

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

**The Next Regular Governing Board Meeting will be held on December 11, 2001 at 7:00 p.m. in the
La Cañada Elementary School Library**

November 13, 2001 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

1. **First Reading** [*Asterisk (*) denotes action may be taken on the first reading.*]
 - a. BP 4117.11 Pre-Retirement Part-Time Employment, R91-01-02. The Board is requested to approve this new policy which would allow certificated employees to work on a part-time basis before retirement without jeopardizing their full retirement credit.
 - b. *Establish Bid Limits for Phase II Elementary Minor Modernization, R90-01-02. In order to provide some time for reevaluation of current District modernization priorities and to have some funds, the Board is requested to approve the District's plan to award only enough bids for Phase II Elementary Minor Modernization to meet the requirements to obtain the 80% matching funds available from the state.
 - c. *Request to Approve Contract with Godbe Research, R84-01-02. Based on the interviews performed on May 25, 2001 and the reference checks on the four companies, the Board is requested to approve the contract with the firm Godbe Research and Analysis to perform a public opinion survey.
2. **Consent Agenda**
 - a. Personnel Report, P10-01-02. The Board is requested to approve the Personnel items.
 - b. Extra Duty/Extra Pay Report, P11-01-02. The Board is requested to approve the Extra Duty/Extra Pay Report.
 - c. *Agreement between LCUSD and CSEA, R81-01-02. This is the third year of a staff development program funding by the State for instructional aides. The District and CSEA have negotiated an agreement for payment for the 2001-2002 school year. The Board is requested to approve the agreement between LCUSD and CSEA.
 - d. *Addendum to Memorandum of Understanding with LCTA, R82-01-02. The La Cañada Unified School District and the La Cañada Teachers' Association would like to amend the previous Memorandum of Understanding, approved 10-1-01 to add an additional stipend. The Board is requested to approve the Addendum to the Memorandum of Understanding approved on 10-1-01.
 - e. Special Activity: Grades 4 and 6 – Orange County Marine Institute and Wrightwood Outdoor Education, R93-01-02.
 - f. Special Activity: Headlands Institute, Golden State, R94-01-02.
 - g. Disposal of Outdated Curriculum Materials, R95-01-02.
 - h. Non-Public School/Non-Public Agency Contracts, R64-01-02. The Board is requested to approve the Non-Public School/Non-Public Agency Contracts.
 - i. Change Orders – Phase 2 Library, R85-01-02. The Board is requested to approve Change Orders for Phase 2 Library as follows: Bid Division #9 Crew Electric, Bid Division #16 Trans Therm, and Bid Division #22 Woodley Custom Metal.
 - j. Agreement Granting Use of School Property, R88-01-02. The Learning Castle approached the District in August with a request to recondition a room to marketable condition, with renovations totaling approximately \$5,000.00. In exchange for these renovations, Learning Castle has requested the lease of this room for \$700.00 per month for one year. The Board is requested to ratify the agreement granting use of school property.
 - k. Contract Award Recommendation, R89-01-02. Bid opening for “Asbestos and Lead Abatement at Building 60 at LCHS – Phase 2 Modernization” was held on October 30, 2001. We have received ten (10) bids ranging from \$26,600.00 to \$73,750.00. Post-Bid Qualifying was conducted with the lowest acceptable bidder. The Board is requested to approve awarding a contract to the post-qualified, responsive, low bidder.
 - l. Gifts, R-01-02. This is a list of donations to the district since the last regular Board meeting.
 - m. Purchase Order List #7.

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

NOVEMBER 13, 2001 – LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 ENCINAS, LA CAÑADA, CALIFORNIA

CLOSED SESSION: 5:00 P.M.

IN LA CAÑADA ELEMENTARY SCHOOL FACULTY LOUNGE

CLOSED SESSION AGENDA

1. **Public Employee Discipline/Dismissal/Release**
2. **Public Employee Appointment/Employment**
3. **Student Discipline and/or Related Student Matters**
4. **Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Interim Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

5. **Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Interim Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

6. **Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

7:00 p.m. in La Cañada Elementary School Library

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.