

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
November 7, 2000 in **LA CAÑADA HIGH SCHOOL 9-12 LIBRARY**
4463 Oak Grove, La Cañada, California

AGENDA

PLEASE NOTE: <u>LOCATION</u> La Cañada High School 9-12 Library 7:00 p.m.

CALL TO ORDER in La Cañada High School 9-12 Library at 5:00 p.m.
CLOSED SESSION in La Cañada High School 7/8 Library at 5:01 p.m. (Agenda attached)
REPORT OUT OF CLOSED SESSION

BOARD WORKSHOP: Proposed Board Policy 9271.1 Board Bylaws and Board/Superintendent Protocol at 6:00 p.m. in the LCHS 9-12 Library

REGULAR MEETING in La Cañada High School 9-12 Library at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES, October 24, 2000

APPROVAL OF AGENDA

REPORTS:

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| 1. Superintendent's Report | Gonia |
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OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

PROPOSED ACTION ITEMS (over for a description of items)

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| 1. <u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.] | |
| a. *Approval of Job Descriptions, R78-00-01 | Leabo |
| b. *Joint Use Library Project, R80-00-01 | Gonia/Dalbeck |
| c. *Board Policy 9271 Code of Ethics, R81-00-01 | Reynolds |
| d. *Resolution 12-00-01 Certificate of Signatures | Evans |
| e. *Accept PTA Enrichment Budget, R83-00-01 | Gonia |
| 2. <u>Consent Agenda</u> | |
| a. Personnel Report, P11-00-01 | Leabo |
| b. Extra Duty/Extra Pay Report, P 12-00-01 | Leabo |
| c. Memorandum of Understanding with LCTA for PSAT Stipends, R88-00-01 | Leabo |
| d. Memorandum of Understanding with LCTA for Stipends Paid from Special Funds, R89-00-01 | Leabo |
| e. Salary Schedule for LCTA/ROP. R76-00-01 | Evans |
| f. Computer Lease Agreement, R79-00-01 | Evans |
| g. Participation in Marine Education Program, R84-00-01 | Stratton |
| h. Participation in Outdoor Science and Conservation, R85-00-01 | Stratton |
| i. Non-Public School/Non-Public Agency Contracts, R87-00-01 | Stratton |
| j. Gifts, R77-00-01 | Evans |
| k. Purchase Order List #7 | Evans |

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

The Next Regular Governing Board Meeting will be held on November 28, 2000 at 7:00 p.m. in the La Cañada Elementary School Library

November 7, 2000 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

1. **First Reading**[*Asterisk (*) denotes action may be taken on the first reading.*]
 - a. *Approval of Job Descriptions, R78-00-01. The Board is requested to approve the following job descriptions: Office Assistant, Occupational Therapist Assistant, Registrar – High School, Secretary I.
 - b. *Joint Use Library Project, R80-00-01. The Board is requested to approve the recommendation of the Joint Use Committee that the City of La Cañada assume the cost of the operation of the Joint Use Library for the extended hours of 4:00 p.m. to 9:00 p.m. on Tuesday, Wednesday and Thursday, and 10:00 a.m. to 2:00 p.m. on Saturday. It is further recommended by the Joint Use Committee that this be a two year pilot project and that a review of the operational costs and the usage of the Joint Use Library will be conducted every six months for the duration of this pilot program.
 - c. *Board Policy 9271 Code of Ethics, R81-00-01. The Board is requested to approve Board Policy 9271 Board Bylaws Code of Ethics.
 - d. *Resolution 12-00-01 Certificate of Signatures. The Board is requested to adopt Resolution 12-00-01 Certificate of Signatures. It is necessary for the Governing Board to authorize certain employees to sign for contracts, reports, leases, data processing, etc., which have been approved by the Governing Board.
 - e. *Accept PTA Enrichment Budget, R83-00-01. Annually the PTA organizations of the La Cañada Unified School District, in consultation with school principals, provide enrichment funds for each of our schools. The Board is requested to accept the PTA Enrichment funds for the 1999-2000 school year.

2. **Consent Agenda**
 - a. Personnel Report, P11-00-01. The Board is requested to approve the following Personnel items:
Certificated: New Hires – Substitute Teacher Emily Brockman, Substitute Teacher Barbara Ivie, Psychologist Jocelyn Mayer, Psychologist Carol Mispagel, Substitute Teacher Nancy Thompson.
Classified: New Hires – Classified Substitute Vanessa Balderrama, Computer Specialist Jeanine Bentz, Computer Specialist Victoria Brown, Computer Specialist Aaron Jones, Drama Aide Constance McCurdy; Modifications – Lead Auditorium Technician from 23 to 29, Paraprofessional-Classroom Aide Monica Jones – change resignation date effective 11-3-00; Resignation Paraprofessional-Classroom Aide Mary Ann Berkuta.
 - b. Extra Duty/Extra Pay Report, P12-00-01. The Board is requested to approve the Extra Duty/Extra Pay Report.
 - c. Memorandum of Understanding with LCTA for PSAT Stipends, R88-00-01. The Board is requested to approve the Memorandum of Understanding with La Cañada Teachers Association (LCTA) for Preliminary Scholastic Aptitude Test (PSAT) Stipends.
 - d. Memorandum of Understanding with LCTA for Stipends paid from Special Funds, R89-00-01. The Board is requested to approve the Memorandum of Understanding with La Cañada Teachers Association (LCTA) for stipends paid from Special Funds.
 - e. Salary Schedule for LCTA/ROP. R76-00-01. Most salary schedules were presented to the Governing Board on July 31, 2000. However, the LCTA ROP/Vocational Education Salary Schedule was just finalized. The Board is requested to approve the LCTA/ROP Salary Schedule.
 - f. Computer Lease Agreement, R79-00-01. This recommendation is to lease 264 Compaq Computers with an option to either turn the computers in for a refresh at the end of the three years or to make the final payment and purchase the computers at the end of four years. The Board is requested to approve the Computer Lease Agreement.
 - g. Participation in Marine Education Program, R84-00-01. La Cañada School District students have traditionally participated in the Marine Education programs offered by the Los Angeles County Office of Education. The contract for our continued participation is attached. The Board is requested to approve participation in the Marine Education Program.
 - h. Participation in Outdoor Science and Conservation, R85-00-01. La Cañada School District students have traditionally participated in the Outdoor Education Program offered by the Los Angeles County Office of Education. The Board is requested to approve participation in the Outdoor Science and Conservation Program.
 - i. Non Public Schools/Non Public Agencies Contracts, R87-00-01.
 - j. Gifts, R77-00-01. This is a list of donations to the District since the last regular Board meeting.
 - k. Purchase Order List #7

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

NOVEMBER 7, 2000 – LA CAÑADA HIGH SCHOOL 9-12 LIBRARY
4463 OAK GROVE, LA CAÑADA, CALIFORNIA

CLOSED SESSION: 5:00 P.M.

IN LA CAÑADA HIGH SCHOOL 7/8 LIBRARY

CLOSED SESSION AGENDA

- 1. Public Employee Performance Evaluation, Superintendent**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Assistant Superintendent of Human Resources Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

7:00 p.m. in La Cañada High School 9-12 Library

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.