

LA CAÑADA UNIFIED SCHOOL DISTRICT
ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD
December 12, 2000 in LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 Encinas, La Cañada, California

PLEASE NOTE: <u>LOCATION</u> La Cañada Elementary School Library 7:00 p.m.

AGENDA

CALL TO ORDER in LCE Library at 4:30 p.m.

CLOSED SESSION in LCE Faculty Lounge at 4:31 p.m. (Agenda attached)

REPORT OUT OF CLOSED SESSION

REGULAR MEETING in LCE Library at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES, November 28, 2000

APPROVAL OF AGENDA

OATH OF OFFICE FOR STUDENT REPRESENTATIVE: Michael Kotick

REPORTS:

1. Superintendent's Report Gonia

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

PROPOSED ACTION ITEMS (over for a description of items)

1. **First Reading** [Asterisk (*) denotes action may be taken on the first reading.]
- a. Facilities Master Plan Update, R121-00-01 Evans
 - b. *First Interim Report, R105-00-01 Evans
 - c. *Resolution 14-00-01 Special Education Mandated Cost Claim Settlement Evans
 - d. Agreement between La Cañada Unified School District and La Cañada Teachers Association, R114-00-01 Evans
 - e. *Professional Development Plan, R117-00-01 Stratton
 - f. School Accountability Report Cards, R116-00-01 Stratton
 - g. Special Activities: Elite Workshop & Judge's Certification Training; US Amateur Jump Rope Federation Region 8 Tournament, R118-00-01 Stratton
 - h. English Literature Proposals, R119-00-01 Stratton
2. **Consent Agenda**
- a. Personnel Report, P15-00-01 Leabo
 - b. Extra Duty/Extra Pay, P-16-00-01 Leabo
 - c. Employment Contract for Assistant Superintendent of Curriculum and Instruction, R112-00-01 Leabo
 - d. ROP Contract, R115-00-01 Stratton
 - e. Additions to K-12 Core Literature List, R122-00-01 Stratton
 - f. Continuation of Participation in Five-Star Education Coalition for 2000-2001, R120-00-01 Dalbeck/Reynolds
 - g. Annual Developer Fee Report, R108-00-01 Evans
 - h. Notice of Completion: Bolster Flooring, R106-00-01 Evans
 - i. Change Orders for Phase II Library, R109-00-01 Evans
 - j. Change Order for Phase II Library: Winklers Excavating, R110-00-01 Evans
 - k. Change Orders for J.V. Field Lighting, R113-00-01 Evans
 - l. Non-Public School/Non-Public Agency Contracts, R111-00-01 Stratton
 - m. Gifts, R107-00-01 Evans
 - n. Purchase Order List #8 Evans

ELECTION OF OFFICERS, President, Vice President, Clerk

DATE, TIME AND PLACE OF REGULAR GOVERNING BOARD MEETINGS

2000 BOARD APPOINTMENTS/DISCUSSION OF LIAISONS TO COMMUNITY ORGANIZATIONS

SIGNATURE ON CODE OF ETHICS

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

The Next Regular Governing Board Meeting will be held on January 9, 2001 at 7:00 p.m. in the La Cañada Elementary School Library

December 12, 2000 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

1. **First Reading**[*Asterisk (*) denotes action may be taken on the first reading.*]
- a. Facilities Master Plan Update, R121-00-01. NTD Architects and Osborn Architects will present a proposal for updating the Facilities Master Plan, including timeline and cost.
 - b. *First Interim Report, R105-00-01. The Board is asked to approve the First Interim Report.
 - c. *Resolution 14-00-01 Special Education Mandated Cost Claim Settlement. The Board is asked to approve adoption of Resolution 14-00-01 Special Education Mandated Cost Claim Settlement. If approved, this settlement will bring the District approximately \$45.25 per 1999-00 ADA in a one-time lump sum payment, and approximately \$4.52 per 1999-00 ADA for each of the next ten years.
 - d. *Agreement between La Cañada School District (LCUSD) and La Cañada Teachers Association (LCTA), R114-00-01. The Board is asked to approve the agreement between LCUSD and LCTA.
 - e. *Professional Development Plan, R117-00-01. The Board is asked to approve the Professional Development Plan. This plan explains the process by which staff development focus areas are identified, planned, funded, implemented and evaluated.
 - f. School Accountability Report Cards, R116-00-01. The School Accountability Report Cards are presented to the Board for first reading.
 - g. Special Activities: Elite Workshop & Judge's Certification Training; US Amateur Jump Rope Federation Region 8 Tournament, R118-00-01. The Board is asked to approve the following special activities: Elite Workshop and Judge's Certification Training in Santa Clara, CA, Saturday and Sunday, January 13 and 14, 2001; US Amateur Jump Rope Federation Region 8 Tournament in Boise, Idaho, Friday, Saturday and Sunday, March 30 and 31, April 1, 2001.
 - h. English Literature Proposals, R119-00-01. The English ¾ Elective Proposals are presented to the Board for first reading.

Consent Agenda

- a. Personnel Report, P5-00-01. The Board is asked to approve the following Personnel Items: *Certificated:* Modifications – Dennis Ballard from 100% to 117%, Mary Hawkins from \$20.00 to \$24.00 hourly. Leaves of Absence – Sheryl Genie, Laura Wheeler. *Classified:* New Hires – Instructional Specialist-Special Ed/Noon Aide, Classified Substitute Paula Cuningham, Classroom Aide Kimberly Lauxen, Classroom/Noon Aide Michele Pence. Modification – Janice Baumer from Substitute Teacher Secretary to Office Assistant I and from 3.75 hrs/day to 8 hrs/day. Leaves of Absence – Melinda Thompson, Marie Yaacoubian. Resignation – Robert Pollock.
- b. Extra Duty/Extra Pay Report, P16-00-01. The Board is asked to approve the ExtraDuty/Extra Pay report.
- c. Employment Contract for Assistant Superintendent of Curriculum and Instruction, R112-00-01. The Board is asked to approve the employment contract for the Assistant Superintendent of Curriculum and Instruction.
- d. ROP Contract, R115-00-01. The Board is asked to approve the ROP Contract.
- e. Additions to K-12 Core Literature List, R122-00-01. The K-12 Core Literature List has been recommended by all language arts teachers as specific grade levels and approved by the Curriculum Council. The list includes titles from the state core literature list as well as other titles. When ongoing additions are made, the recommendations are approved first by Curriculum Council and the sent to the Board.
- f. Notice of Completion: Bolster Flooring, R106-00-01. The Board is asked to approve the Notice of Completion for Bolster Flooring. The project was completed on October 6, 2000.
- g. Continuation of Participation in Five-Star Education Coalition for 2000-2001, R120-00-01. The Board is asked to approve continuation of participation in the Five Star Education Coalition.
- h. Change Orders for Phase 2 – Library, R109-00-01. The Board is asked to approve the Change Orders for Phase 2 – Library. Added work in Bid Div #03, #04 and #16 increase the contract amount.
- i. Change Orders for Phase II Library – Winklers Excavating, R110-00-01. The Board is asked to approve Change Orders for Phase II Library – Winklers Excavating. An increase in the scope of work due to replacing the chiller/boiler lines constitutes change orders.
- j. Annual Developer Fee Report, R108-00-01. The Board is asked to approve the Annual Developer Fee Report for 1999-00. We are required by law to develop a report for public inspection that accounts for developer fees collected.
- k. Change Orders for J.V. Field Lighting Project, R113-00-01. The Board is asked to approve change orders for J.V. Field Lighting Project. An increase in the scope of work was needed due to an additional 100 feet of PVC for underground wiring. Also, additional material was removed and fill was needed because of an abandoned septic system under the J.V. field.
- l. Non-Public School/Non-Public Agency Contracts, R111-00-01. The Board is asked to approve the non-public school/non-public agency contracts.
- m. Gifts, R107-00-01. This is a list of donations to the District since the last regular Board meeting.
- n. Purchase Order List #8

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

DECEMBER 12, 2000 – LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 ENCINAS, LA CAÑADA, CALIFORNIA

CLOSED SESSION: 4:30 P.M.

IN LA CAÑADA ELEMENTARY SCHOOL FACULTY LOUNGE

CLOSED SESSION AGENDA

- 1. Public Employee Discipline/Dismissal/Release**
GC Section 54957
- 2. Conference with Labor Negotiator**
Government Code Section 54957.6. Direction will be provided to District Negotiators Assistant Superintendent of Human Resources Dr. Sue Leabo and Assistant Superintendent of Business Services Maureen Evans regarding negotiations with LCTA and CSEA.
- 3. Pending Litigation**
GC Section 54956.9. Disclosure would jeopardize process of settlement.
- 4. Conference with Real Property Lease Negotiator**
GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Assistant Superintendent of Business Services Maureen Evans regarding the terms of the leases at the District owned sites.
- 5. Student Discipline and/or Related Student Matters**

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

7:00 p.m. in La Cañada Elementary School Library

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.