

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
April 24, 2001 in LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 Encinas, La Cañada, California

AGENDA

CALL TO ORDER in La Cañada Elementary School Library at 5:00 p.m.
CLOSED SESSION in La Cañada Elementary School Faculty Lounge at 5:01 p.m. (Agenda attached)
REPORT OUT OF CLOSED SESSION
REGULAR MEETING in La Cañada Elementary School Library at 7:00 p.m.
PLEDGE OF ALLEGIANCE
APPROVAL OF MINUTES, April 3, 2001 and April 5, 2001
APPROVAL OF AGENDA

REPORTS:

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| 1. | Superintendent's Report | Gonia |
| 2. | Student Representative Report | Michael Kotick |
| 3. | Library Status Report | Evans |
| 4. | Homework Guidelines Progress Report | Stratton |

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

PROPOSED ACTION ITEMS (over for a description of items)

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| 1. | <u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.] | |
| a. | *Local Improvement Plan Revisions, R218-00-01 | Stratton |
| b. | *API Spending Plans, R216-00-01 | Stratton |
| c. | *Approval of CEC Child Care Proposal, R219-00-01 | Stratton |
| d. | *Deferred Maintenance Plan, R206-00-01 | Evans |
| e. | *Approval of Agreement with YMCA for Use of School Property for 2001 Summer Day Camp, R211-00-01 | Evans |
| f. | *Authorization to Enter into Contract with Architect for Modernization, R212-00-01 | Evans |
| g. | *Request to Go to Bid for Elementary Projects, R213-00-01 | Evans |
| h. | *Resolution 20-00-01 Schools Excess Liability Fund – JPA Agreement Amendment | Evans |
| i. | *Approval of Job Descriptions, R209-00-01 | Leabo |
| j. | *Approve Extra-Duty Stipend Amounts, R221-00-01 | Leabo |
| k. | *Variable Term Waiver, R214-00-01 | Leabo |
| l. | *Special Activities: LCHS Advanced Art Field Trip to Monterey, CA, R217-00-01 | Stratton |
| m. | *Resolution 21-00-01 Proclaiming May 9, 2001 as Day of the Teacher | Racklin |
| n. | Public Presentation of LCTA Negotiations Proposal, R215-00-01 | Leabo |
| <u>Consent Agenda</u> | | |
| a. | Personnel Report, P25-00-01 | Leabo |
| b. | Change Orders for Phase 2 - Library, R207-00-01 | Evans |
| c. | Multi-Media Services Contract – Los Angeles County Office of Education, School Year 2000-01, R208-00-01. | Evans |
| d. | Disposal of Surplus Equipment, R220-00-01 | Evans |

April 24, 2001 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

1. **First Reading***[Asterisk (*) denotes action may be taken on the first reading.]*
 - a. *Local Improvement Plan Revisions, R218-00-01. The LCUSD Local Improvement Plan consists of both district and site level action plans as well as detailed explanation of programs/projects in the seven areas of curriculum planning and implementation; teaching/learning process; standards, assessment, accountability; student services; staff development/professional growth; governance and administration; school/parent/community involvement. The purpose of this revision is to specifically relate and align activities in the seven areas to the overall district goals. The Board is requested to approve the revision of the Local Improvement Plan.
 - b. *API Spending Plans, R216-00-01. Senate Bill 1 (Chapter 3, Statutes of 1999) provides for financial awards to schools whose Academic Performance Index scores meet state targets. One category of those awards is the Governor's Performance Awards (GPA). La Cañada Elementary, Paradise Canyon Elementary, Palm Crest Elementary and La Cañada High School all qualify for the GPA money. Upon approval by the local School Site Council, GPA spending plans are submitted to the Governing Board for approval, as mandated by legislation. The Board is requested to approve the three School Site Councils' Governor's Performance Awards spending plans as submitted.
 - c. *Approval of CEC Child Care Proposal, R219-00-01. In February 2001, after considering whether to provide its own district-operated child care services, the District formally posted a Request for Proposal in area newspapers. The Child Care Roundtable (augmented by the participation of all three elementary principals) thoroughly reviewed, scored and discussed the two proposals received. The unanimous consensus of the Child Care Roundtable is to accept the proposal of the Child Education Center (CEC). The Board is requested to approve the CEC Child Care Proposal.
 - d. *Deferred Maintenance Plan, R206-00-01. The 5-year Deferred Maintenance Plan reflects maintenance needs on projects in the State School Deferred Maintenance Program. This Deferred Maintenance Plan reflects changes and updates to the plan. The Board is requested to approve the Deferred Maintenance Plan.
 - e. *Approval of Agreement with YMCA for Use of School Property for 2001 Summer Day Camp, R211-00-01. The Crescenta-Canada YMCA has submitted a request for use of District property for its 2001 Summer Day Camp, for the period commencing June 21, 2001 and ending August 27, 2001. The Board is requested to approve the Agreement for Granting Use of School Property to the Crescenta-Canada YMCA for its 2001 Summer Day Camp.
 - f. Authorization to Enter into Contract with Architect for Modernization, R212-00-01. Fundraising has been completed to build an outdoor science laboratory at LCE. HMC Architects have prepared plans for the project scheduled to begin in June 2001. The Board is requested to authorize adding HMC to the district's list of approved architects and authorize staff to enter into a contract with HMC on an as-needed basis.
 - g. *Request to Go to Bid for Elementary Projects, R213-00-01. The timeline for the first phases of work will begin this summer. A portion of the projects (50%) must be bid and contracted for within 18 months of the approved funding application. The Board is requested to approve going to bid for the elementary modernization projects.
 - h. *Resolution 20-00-01 Schools Excess Liability Fund – JPA Agreement Amendment. Whenever an amendment is made to this Agreement, it is necessary that members approve the changes. The main change moved the Administration of Finance and Investment (Section V) to SFL's Budget

The waiver request is for the remainder of the 2000-01 school year. The Board is requested to approve the Variable Term Waiver Request.

- l. *Special Activities: LCHS Advanced Art Field Trip to Monterey, CA, R217-00-01. The Board is requested to approve the LCHS Advanced Art Field Trip to Monterey/San Francisco, Thursday, May 3 through Monday, May 7, 2001.
- m. *Resolution 21-00-01 Proclaiming May 9, 2001 as Day of the Teacher. California public schools have been asked to set aside May 9, 2001 as Day of the Teacher to honor their teachers. The Board is requested to approve Resolution 21-00-01 Proclaiming May 9, 2001 as Day of the Teacher.
- n. Public Presentation of LCTA Negotiations Proposal, R215-00-01. The District received a proposal from LCTA on April 5, 2001. The Board is requested to convene a Public Hearing on May 8, 2001, prior to adopting these negotiations interests.

2. **Consent Agenda**

- a. Personnel Report, P25-00-01. The Board is requested to approve the following Personnel items:
Certificated: New Hires – Substitute Teacher Pat Biermann, Temporary Special Education Teacher Ken Euken, Substitute Teacher John C. Fitzgibbons, Temporary Biology Teacher Richard Haring, Temporary 3rd Grade Teacher Teresa Rothe. Leave of Absence – Laura Wheeler (.4 leave). *Classified:* New Hire – Paraprofessional I-SIP, Noon Aide Sheila Paccone (temporary). Retirement – Robert Garcia. Resignation – Jennifer Loomis. Release – COTA position. *CMSA:* New Hire – Supervisor of Operations Anthony Parada.
- b. Change Orders for Phase 2 - Library, R207-00-01. Added work to Bid Division #03 Braaksma Construction - Chaseway foundation system and Time Extension; increase in scope of work Bid Division #8 Gypsum Enterprises - Metal Stud for chilled/hot water line; increase in scope of work Bid Division #12 Blue Moon Painting – paint exterior chaseway; increase in scope of work Bid Division #18 PPC – install 4 smoke/fire dampers; increase in scope of work Bid Division #07 Padua Glass – storefront glass building. The Board is requested to approve Change Orders for Phase 2 Library.
- c. Multi-Media Services Contract – Los Angeles County Office of Education School Year 2000-01, R208-00-01. The Board is requested to approve the Multi-Media Services Contract with the Los Angeles County Office of Education for School Year 2000-01.
- d. Disposal of Surplus Equipment, R220-00-01. The high school has asked permission to dispose of all broken, unusable furniture from their site. The Board is requested to approve the disposal of surplus equipment.
- e. CSUN Student Teacher Contract, R219-00-01
- f. Non-Public School/Non-Public Agency Contracts, R205-00-01.
- g. Gifts, R210-00-01. These are donations received since the last regular Board meeting.
- h. Purchase Order List #16

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

APRIL 24, 2001 – LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 ENCINAS, LA CAÑADA, CALIFORNIA

CLOSED SESSION: 5:00 P.M.

IN LA CAÑADA ELEMENTARY SCHOOL FACULTY LOUNGE

CLOSED SESSION AGENDA

- 1. Public Employee Performance Evaluation, Superintendent**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiators Assistant Superintendent of Human Resources Dr. Sue Leabo and Assistant Superintendent of Business Services Maureen Evans regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Assistant Superintendent of Business Services Maureen Evans regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.