

**LA CAÑADA UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
**April 3, 2001 in LA CAÑADA ELEMENTARY SCHOOL CAFETORIUM**  
**4540 Encinas, La Cañada, California**

**AGENDA**

**Please note special  
time and location:  
5:00 p.m.  
LCE Cafetorium**

**CALL TO ORDER** in La Cañada Elementary School Cafetorium at 4:00 p.m.  
**REGULAR MEETING** in La Cañada Elementary School Cafetorium at 4:0 p.m.  
**PLEDGE OF ALLEGIANCE**  
**APPROVAL OF MINUTES**, March 20, 2001  
**APPROVAL OF AGENDA**

**REPORTS:**

- |    |                                |                |
|----|--------------------------------|----------------|
| 1. | Superintendent's Report        | Gonia          |
| 2. | Student Representative Report  | Michael Kotick |
| 3. | Short Term Facility Use Report | Evans          |

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

**PROPOSED ACTION ITEMS** (over for a description of items)

- |    |   |          |
|----|---|----------|
| 1. | <u>First Reading</u> [Asterisk (*) denotes action may be taken on the first reading.] |          |
| a. | *Short Term Facility Use Rates, R183-00-01  | Evans    |
| b. | *Prescription Drug Reimbursement, R198-00-01  | Leabo    |
| c. | *Classified Evaluation, R199-00-01  | Leabo    |
| d. | *Job Descriptions, R200-00-01   | Leabo    |
| e. | *Increase Pay Rate for Substitute Teachers, R201-00-01                                | Leabo    |
| f. | *Grades K-12 Core Literature List Additions, R201-00-01                               | Stratton |
| g. | *Resolution #19-00-01 Ordering Governing Board Member Election                        | Gonia    |
| 2. | <u>Consent Agenda</u>   |          |
| a. | Personnel Report, P23-00-01   | Leabo    |
| b. | Extra-Duty/Extra Pay Report, P24-00-01  | Leabo    |
| c. | Notice of Completion, R194-00-01  | Evans    |
| d. | Award Bid Division #27 – LCHS Library Phase 2, R195-00-01                             | Evans    |
| e. | Board Policy 6154 - Homework/Makeup Work, R192-00-01                                  | Stratton |
| f. | Gifts, R196-00-01   | Evans    |
| g. | Purchase Order List #15   | Evans    |

**CLOSED SESSION** in La Cañada Elementary School Faculty Lounge at 6:00 p.m. (Agenda attached)  
**REPORT OUT OF CLOSED SESSION**

**K-12 OPTIONS COMMITTEE REPORT** in La Cañada Elementary School Cafetorium at 7:00 p.m.

**PROPOSED ACTION ITEM**

- |    |   |       |
|----|---|-------|
| 1. | <u>First Reading</u> (continued) [Asterisk (*) denotes action may be taken on the first reading.] |       |
| h. | *K-12 Educational Options Committee Recommendation, R203-00-01                                    | Gonia |

**COMMUNICATIONS: Informational communication among Board and staff members**

**RECONVENE CLOSED SESSION** (if needed)

**RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION** (if needed)

**ADJOURNMENT**

**There will be a Special Meeting of the Governing Board on April 5, 2001 at 7:00 p.m. in the La Cañada High School 9-12 Library**

**The Next Regular Governing Board Meeting will be held on April 24, 2001 at 7:00 p.m. in the La Cañada Elementary School Library**

## April 3, 2001 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

1. **First Reading***[Asterisk (\*) denotes action may be taken on the first reading.]*
  - a. \*Short Term Facility Use Rates, R183-00-01. Facility users will be charged fees, as appropriate, based on the attached schedule. A flat rate will be charged for cafeteria workers, custodians and auditorium technicians to include hourly, overtime and statutory benefits. The flat rate charge will improve efficiency in invoicing and provide users with a consistent rate. The proposed rates will be increased annually based on the Consumer Price Index (CPI). The Governing Board is requested to approve the facility use rates.
  - b. \*Prescription Drug Reimbursement, R198-00-01. The District has agreed to reimburse each classified employee who is covered under Blue Cross up to \$100 to offset part of the additional deductible they have paid for prescription drugs this year.
  - c. \*Classified Evaluation, R199-00-01. We have modified the classified evaluation report and identified criteria to be used in determining the appropriate rating. The new evaluation report was also modified to provide factors applicable to all classified employees. The evaluation report and criteria will also be used for classified confidential employees.
  - d. \*Job Descriptions, R200-00-01. The following job description is being submitted for Governing Board approval: Resource Center Coordinator.
  - e. \*Increase Pay Rate for Substitute Teachers, R201-00-01.
  - f. \*Grades K-12 Core Literature List Additions, R201-00-01. The attached documents include the core literature list with currently recommended new additions. The recommendations are based on extensive research, discussion and deliberation by the teachers at the appropriate grade level.
  - g. \*Resolution #19-00-01 Ordering Governing Board Member Election. Pursuant to Education Code Section 5000, elections will be held on November 6, 2001, to elect members to governing boards in Los Angeles County school districts. The terms of Governing Board Members Jeanne Broberg, William Moffitt and Barbara Racklin are expiring and those seats are to be filled by election on November 6, 2001. The Governing Board is requested to approve Resolution 19-00-01 to order biennial governing board election on November 6, 2001.
2. **Consent Agenda**
  - a. Personnel Report, P23-00-01.
  - b. Extra-Duty/Extra-Pay Report, P24-00-01.
  - c. Notice of Completion: Barr Electric, R194-00-01. Barr Electric's work was completed on January 9, 2001. The product was delivered in a timely manner and without incident. The District received an excellent product especially in the short time frame requested. The Governing Board is requested to approve the Notice of Completion: Barr Electric.
  - d. Award Bid Division #27 – LCHS Library Phase 2, R195-00-01. Bid proposals for Library Equipment were accepted on December 19, 2000. Yamada Enterprises was the low bid. The Governing Board is requested to approve award of Bid Division #27, Library Equipment to Yamada Enterprises.
  - e. Board Policy – Homework/Makeup Work, R192-00-01. The Curriculum Council has been reviewing district homework policy and practice during the 2000-2001 school year. Desired outcomes include appropriate revisions of Board Policy, Administrative Regulations and classroom practice itself. The Governing Board is requested to approve revisions to Board Policy 6154 Homework/Makeup Work.
  - f. Gifts, R196-00-01. These are donations received since the last regular Board meeting.
  - g. Purchase Order List #15
1. **First Reading (continued)** *[Asterisk (\*) denotes action may be taken on first reading.]*
  - h. \*K-12 Options Committee Recommendation, R203-00-01. The Board is requested to direct the District to evaluate the community's willingness to fund Option 1 or Option 2 by conducting a statistically valid survey of the community.

**LA CAÑADA UNIFIED SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD**

**APRIL 3, 2001 – LA CAÑADA ELEMENTARY SCHOOL CAFETORIUM**  
**4540 ENCINAS, LA CAÑADA, CALIFORNIA**

**CLOSED SESSION: 6:00 P.M.**

**IN LA CAÑADA ELEMENTARY SCHOOL FACULTY LOUNGE**

**CLOSED SESSION AGENDA**

- 1. Public Employee Performance Evaluation, Superintendent**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiators Assistant Superintendent of Human Resources Dr. Sue Leabo and Assistant Superintendent of Business Services Maureen Evans regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Assistant Superintendent of Business Services Maureen Evans regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.