

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
June 19, 2001 in LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 Encinas, La Cañada, California

AGENDA

CALL TO ORDER in La Cañada Elementary School Library at 5:00 p.m.
CLOSED SESSION in La Cañada Elementary School Faculty Lounge at 5:01 p.m. (Agenda attached)

REPORT OUT OF CLOSED SESSION

REGULAR MEETING in La Cañada Elementary School Library at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES, May 29, 2001, June 5, 2001

APPROVAL OF AGENDA

REPORTS:

1. Superintendent's Report Gonia
 - a. Bond Survey Update
 - b. Modernization Update
2. Curriculum Council Homework Update Dalbeck

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

PUBLIC HEARINGS

1. Statement of Assurances for Fiscal Year 2000-01 Pupil Textbook and Instructional Materials Incentive Program Grades K-12
2. Budget Proposal for 2001-2002

PROPOSED ACTION ITEMS (over for a description of items)

1. First Reading [Asterisk (*) denotes action may be taken on the first reading.]
 - a. *Resolution #27-00-01 Declaration of Indefinite Salaries for Retroactive Pay for 2001-02 Leabo
 - b. *Resolution 28-00-01 Lincoln's Birthday February 19, 2002 Leabo
 - c. *Resolution #29-00-01 Temporary Cash Transfers by the County Treasurer for Fiscal Year 2001-02 and Resolution #30-00-01 Temporary Borrowing Between District Funds for Fiscal Year 2001-02 Evans
 - d. *Resolution #26-00-01 Assurances for Fiscal Year 2000-01 Pupil Textbook and Instructional Materials Incentive Program Grades K-12 Stratton
2. Second Reading
 - a. Approval of 2001-2002 Proposed Budget with 2000-2001 Estimated Actuals, R248-00-01 Evans
 - b. Approval of 2001-2002 District Educational Goals, R259-00-01 Stratton
3. Consent Agenda
 - a. Personnel Report, P31-00-01 Leabo
 - b. Extra-Duty/Extra-Pay Report, P32-00-01 Leabo
 - c. Approval of Job Description, R265-00-01 Leabo
 - d. Change in Work Year for Elementary Principals, R268-00-01 Leabo
 - e. Multimedia Services Contract – Los Angeles County Office of Education, School Year 2001-02, R266-00-01 Evans
 - f. Authorization to Make Appropriation Transfers, R267-00-01 Evans

June 19, 2001 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

1. **First Reading***[Asterisk (*) denotes action may be taken on the first reading.]*
 - a. *Resolution #27-00-01 Declaration of Indefinite Salaries for Retroactive Pay for 2001-02. If the Governing Board intends to revise salaries for unrepresented employees and possibly make salary changes retroactive to July 1, 2001, or to any other mid-year retroactive date, salaries must be legally indefinite as of the retroactive date. The Board is requested to approve Resolution #27-00-01 Declaration of Indefinite Salaries for Retroactive Pay for 2001-02.
 - b. *Resolution #28-00-01 Lincoln's Birthday February 29, 2002. This Resolution places the observance of Lincoln's Birthday in the 2001-02 instructional school calendar on Tuesday, February 19, the day following President's Day, Monday, February 18, 2002. This Resolution was accepted by LCTA in negotiations. The Board is requested to approve Resolution #28-00-01 Lincoln's Birthday for 2001-02.
 - c. *Resolution #29-00-01 Temporary Cash Transfers by the County Treasurer for Fiscal Year 2001-02 and *Resolution #30-00-01 Temporary Borrowing Between District Funds for Fiscal Year 2001-02. To protect districts against temporary cash shortages, the Los Angeles County Office of Education (LACOE) makes cash available to all districts with no interest or other charges. The Board is requested to approve Resolution #29 Temporary Cash Transfers by the County Treasurer for Fiscal Year 2001-02 and Resolution #30 Temporary Borrowing Between District Funds for Fiscal Year 2001-02.
 - d. *Resolution #26-00-01 Assurances for Fiscal Year 2000-01 Pupil Textbook and Instructional Materials Incentive Program Grades K-12. Each site submits textbook and instructional material requests to the district curriculum office, which in turn uses state textbook funds to order state adopted instructional materials as appropriate for each student in the district. All requests for basic instructional materials have been funded by the amount allocated for the 2000-01 school year. Supplemental texts have been and will continue to be covered as funds allow. The Board is requested to approve Resolution #26-00-01 to certify that the district has complied with the requirements of Education Code Section 60119(c).
2. **Second Reading**
 - a. Approval of 2001-2002 Proposed Budget, R248-00-01. The Board is requested to approve the 2001-2002 Projected Budget with 2000-2001 Estimated Actuals.
 - b. Approval of 2001-2002 District Educational Goals, R259-00-01. The Board is requested to approve the 2001-2002 District Educational Goals.
3. **Consent Agenda**
 - a. Personnel Report, P31-00-01.
 - b. Extra-Duty/Extra-Pay Report, P32-00-01.
 - c. Approval of Job Description, R265-00-01. The Board is requested to approve the Job Description for TUPE (Tobacco Use Prevention Education) Coordinator.
 - d. Change in Work Year for Elementary Principals, R268-00-01. The District is looking at ways to reallocate human resources to provide additional help in the area of Curriculum and Instruction. The recommended change would be to reduce elementary principals' work year from 12 to 11 months. The change would be effective July 1, 2001. The Board is requested to approve the change in work year for Elementary Principals.
 - e. Multimedia Services Contract – Los Angeles County Office of Education School Year 2001-02, R266-00-01. Each school site budgets for the instructional technology and media services it plans to use during the school year. Each site submits its request to the high school textbook clerk who then forwards the orders to LACOE. The orders have greatly decreased in recent years. The Board is requested to approve the Multimedia Services Contract – Los Angeles County Office of Education School Year 2001-02.
 - f. Authorization to Make Appropriation Transfer, R267-00-01. In order to assure a smooth year-end closing, County Office is offering to make necessary budget transfers as provided for in Education Code 42601 and is recommending that districts authorize such transfers. The Board is requested to approve authorization to make appropriation transfers.

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

JUNE 19, 2001 – LA CAÑADA ELEMENTARY SCHOOL LIBRARY
4540 ENCINAS, LA CAÑADA, CALIFORNIA

CLOSED SESSION: 5:00 P.M.

IN LA CAÑADA ELEMENTARY SCHOOL FACULTY LOUNGE

CLOSED SESSION AGENDA

- 1. Public Employee Performance Evaluation, Superintendent**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiators Assistant Superintendent of Human Resources Dr. Sue Leabo and Assistant Superintendent of Business Services Maureen Evans regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Assistant Superintendent of Business Services Maureen Evans regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.