

LA CAÑADA UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
June 24, 2003 in LA CAÑADA HIGH SCHOOL IRC
4463 Oak Grove Drive, La Cañada, California

PLEASE NOTE
LOCATION:
La Cañada
High School
IRC
(New Library)
7:00 p.m.

AGENDA

CALL TO ORDER in La Cañada High School IRC at 5:00 p.m.

EXPULSION HEARING in La Cañada High School IRC at 5:01 p.m.

CLOSED SESSION in La Cañada High School IRC at 5:01 p.m. (Agenda attached)

GOVERNING BOARD WORKSHOP ON PARCEL TAX AND BOARD POLICIES – 9000 SERIES – BOARD BYLAWS
in the LCHS IRC at 5:30 p.m.

REPORT OUT OF CLOSED SESSION

REGULAR MEETING in La Cañada High School IRC at 7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

APPROVAL OF MINUTES, June 3, 2003, June 11, 2003, and June 15, 2003

REPORTS:

- | | | |
|----|---------------------------------------|-------|
| 1. | Superintendent's Report | Leabo |
| a. | PTA Nutrition Report – Karen Mathison | |
| 2. | President's Report | Tracy |
| a. | HELP464 – Beattie/Dalbeck | |

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

PUBLIC HEARING

1. Proposed Budget for 2003-04

PROPOSED ACTION ITEMS (over for a description of items)

- | | | |
|----|--|----------|
| 1. | First Reading [Asterisk (*) denotes action may be taken on the first reading.] | |
| a. | *ASB Budget – 7/8, R214-02-03 | Banis |
| b. | *ASB Budget – 9-12, R215-02-03 | Banis |
| c. | *Consolidated Application – Part 1 – 2003-04, R217-02-03 | Stratton |
| d. | Board Policies 6000 Series – Instruction, R218-02-03 | Stratton |
| e. | *Resolution #37-02-03 To Limit Candidate Statements to 200 Maximum Words | Leabo |
| f. | *Resolution #38-02-03 Supporting Assembly Constitutional Amendment 4 School District Parcel Taxes | Leabo |
| g. | *Resolution #39-02-03 Layoff of Additional Classified Employees | Leabo |
| h. | *Resolution #40-02-03 Adopt Labor Compliance Program | Banis |
| i. | *Approval to Contract with a Third Party Provider to Provide Labor Compliance Program Services, R212-02-03 | Banis |
| j. | CSEA Agreement, R220-02-03 | Leabo |
| k. | Parcel Tax, R223-02-03 | Leabo |
| 2. | Second Reading | |
| a. | 2003-04 Proposed Budget, R187-02-03 | Banis |
| 3. | Consent Agenda | |
| a. | Personnel Report, P24-02-03 | Leabo |
| b. | Extra Duty/Extra Pay Report, P25-02-03 | Leabo |
| c. | Approval of Job Descriptions: Administrative Secretary, Executive Secretary, R211-02-03 | Leabo |
| d. | 2003-04 Salary Schedules for LCTA, CSEA, and CMSA, R221-02-03 | Leabo |
| e. | Special Activities: Band Camp to Cal Poly Pomona, R219-02-03 | Stratton |
| f. | Non-Public School/Non-Public Agency Contracts, R210-02-03 | Stratton |
| g. | Disposal of Surplus, R213-02-03 | Banis |
| h. | Gifts, R216-02-03 | Banis |
| i. | Purchase Order List #16 | Banis |

COMMUNICATIONS: Informational communication among Board and staff members

RECONVENE CLOSED SESSION (if needed)

RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)

ADJOURNMENT

The Next Regular Governing Board Meeting will be held on Tuesday, July 15, 2003, at 7:00 p.m. in the
La Cañada High School Information Resource Center

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office, 5039 Palm Drive, La Cañada, CA 91011; telephone – (818) 952-8381; fax – (818) 952-8309

June 24, 2003 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

PROPOSED ACTION ITEMS

1. First Reading [Asterisk (*) denotes action may be taken on the first reading.]
 - a. *+SB Budget – 7/8, R214-02-03. The incoming ASB plans and approves their fiscal budget every year. This procedure sets guidelines for how much money is available toward allowable expenditures. The Board is requested to approve the ASB Budget for 7/8.
 - b. *ASB Budget – 9-12, R215-02-03. The incoming ASB plans and approves their fiscal budget every year. This procedure sets guidelines for how much money is available toward allowable expenditures. The Board is requested to approve the ASB Budget for 9-12.
 - c. *Consolidated Application – Part 1 – 2003-04, R217-02-03. The Consolidated Application is the mechanism by which California school districts apply for state and federal funding in special categorical programs. The Board is requested to approve the 2003-2004 Consolidated Application.
 - d. Board Policies 6000 Series – Instruction, R218-02-03. The District is currently in the process of updating LCUSD Board Policies and aligning them with CSBA recommendations where necessary. The Board Policies 6000 Series – Instruction is presented for first reading.
 - e. *Resolution #37-02-03 to Limit Candidate Statements to 200 Maximum Words. Pursuant to Education Code Section 5000, elections will be held on November 4, 2003, to elect members to governing boards in most LA County school districts. There will be two seats on the LCUSD Governing Board up for election at that time. In the past, LCUSD has passed a resolution limiting the number of words in candidate statements. The Board is requested to approve Resolution #37-02-03 to limit candidate statements to 200 maximum words.
 - f. *Resolution #38-02-03 Supporting Assembly Constitutional Amendment 4 – School District Parcel Taxes. ACA 4 allows local school districts to approve a local parcel tax with a 55 percent majority rather than the two-thirds majority currently required. The Board is requested to approve Resolution #38-02-03 supporting Assembly Constitutional Amendment 4 – School District Parcel Taxes.
 - g. *Resolution #39-02-03 Layoff of Additional Classified Employees. The Board is requested to approve Resolution #39-02-03 Layoff of Additional Classified Employees.
 - h. *Resolution #40-02-03 Adopt Labor Compliance Program. It is planned that construction to modernize the science labs at LCHS will start in September 2003. At this time, the district is applying for funding from the Kindergarten-University Public Education Facilities Bond Act of 2002 for this project. A resolution to adopt a Labor Compliance Program must be approved by the Board before bids for construction are advertised, received and awarded. The Board is requested to approve Resolution #40-02-03 to Adopt a Labor Compliance Program.
 - i. *Approval to Contract with a Third Party Provider to Provide Labor Compliance Program Services, R212-02-03. AB 1506 and the California Labor Code, Section 1771.7, mandate that an awarding body that chooses to use funds derived from either the Kindergarten-University Public Education Facilities Bond Act of 2002 or the Kindergarten-University Public Education Facilities Bond Act of 2004 for a public works project shall initiate and enforce, or contract with a third party to initiate and enforce, a labor compliance program. The Board is requested to approve the contract with Golden State Labor Compliance, LLC to provide Labor Compliance Program services for the District.
 - j. *CSEA Agreement, R220-02-03. The Board is requested to approve the agreement with California School Employees Association.
 - k. Parcel Tax, R223-02-03. This item is presented for first reading.
2. Second Reading
 - a. 2003-04 Proposed Budget, R187-02-03. The Board is requested to approve the 2003-04 Proposed Budget.
3. Consent Agenda
 - a. Personnel Report, P25-02-03. The Board is requested to approve the Personnel Items.
 - b. Extra Duty/Extra Pay Report, P26-02-03. The Board is requested to approve the Extra-Duty/Extra Pay Report.
 - c. Approval of Job Descriptions: Administrative Secretary, Executive Secretary, R211-02-03. The Board is requested to approve the job descriptions for Administrative Secretary and Executive Secretary.
 - d. 2003-04 Salary Schedules for LCTA, CSEA, and CMSA, R221-02-03. The Board is requested to approve the 2003-04 Salary Schedule.
 - e. Special Activities: Band Camp to Cal Poly, Pomona, R219-02-03. The Board is requested to approve the Band Camp trip to Cal Poly, Pomona, Sunday, August 24 to Thursday, August 28, 2003.
 - g. Non-Public School/Non-Public Agency Contracts, R210-02-03. The Board is requested to approve the non-public school/non-public agency contracts
 - h. Disposal of Surplus, R213-02-03. Several sites and departments have requested authorization to dispose of surplus and/or outdated equipment. The Board is requested to approve the disposal of surplus.
 - i. Gifts, R216-02-03. This is a list of donations to the district since the last regular Board meeting.
 - j. Purchase Order List #16

LA CAÑADA UNIFIED SCHOOL DISTRICT

REGULAR MEETING OF THE GOVERNING BOARD

JUNE 24, 2003 – LA CAÑADA HIGH SCHOOL IRC
4463 OAK GROVE DRIVE, LA CAÑADA, CALIFORNIA

CLOSED SESSION: 5:00 P.M.

IN LA CAÑADA HIGH SCHOOL IRC

CLOSED SESSION AGENDA

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING

7:00 p.m. in La Cañada High School IRC

RECONVENE CLOSED SESSION following the regular 7:00 p.m. meeting, if needed.

RECONVENE OPEN SESSION for adjournment.