

**LA CAÑADA UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
June 25, 2002 in LA CAÑADA HIGH SCHOOL IRC  
4463 Oak Grove Drive, La Cañada, California

**PLEASE NOTE**  
**LOCATION:**  
**La Cañada**  
**High School**  
**IRC**  
**(New Library)**  
**7:00 p.m.**

**AGENDA**

**CALL TO ORDER** in La Cañada High School IRC at 5:00 p.m.

**CLOSED SESSION** in La Cañada High School IRC at 5:01 p.m. (Agenda attached)

**REPORT OUT OF CLOSED SESSION**

**REGULAR MEETING** in La Cañada High School IRC (New Library) at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES, June 4, 2002**

**REPORTS:**

1. Superintendent's Report Leabo
  - a. 2002-03 Budget Update
  - b. Inter-district Transfers Update
2. President's Report Dalbeck

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

**PUBLIC HEARING**

1. 2002-2003 Proposed Budget Banis

**PROPOSED ACTION ITEMS** (over for a description of items)

1. First Reading [Asterisk (\*) denotes action may be taken on the first reading.]
  - a. \*Subject Matter Authorization, R250-01-02 Leabo
  - b. \*Limited Assignment Single Subject Teaching Permit, R252-01-02 Leabo
  - c. \*Resolution #31-01-02 Energy Block Grant Banis
  - d. \*Approve High School Science Lab Remodel as Priority One for Next Bond Issue, R261-01-02 Leabo
  - e. \*Consolidated Application, R263-01-02 Stratton
  - f. \*Site Plans, R264-01-02 Stratton
  - g. LCHS Dress Code, R262-01-02 Stratton
  - h. CMSA Agreement Changes, R251-01-02 Leabo
2. Second Reading
  - a. 2002-2003 Proposed Budget, R238-01-02 Banis
  - b. Textbook Adoption: *Earth Science* (McDougal Little), Grades 9-12, R232-01-02 Stratton
  - c. Textbook Adoption: *Structure and Method, Course 2* (McDougal Littell) Grade 8, R233-01-02, *Pre-Algebra* (Prentice Hall) Grade 7, R243-01-02, and *Harcourt Math 2002* (Harcourt) Grades K-6, R234-01-02 Stratton
  - d. Resolution #29-01-02 Layoff of Classified Positions Leabo
3. Consent Agenda
  - a. Personnel Report, P28-01-02 Leabo
  - b. Extra Duty, Extra Pay Report, P29-01-02 Leabo
  - c. Approval of Job Descriptions, R249-01-02 Leabo
  - d. Non-Public School/Non-Public Agency Contracts, R248-01-02 Stratton
  - e. Change Orders for Elementary Modernization Phase 2, R253-01-02 Banis
  - f. Parker & Covert Retainer Agreement, R254-01-02 Banis
  - g. ASB Budget 7/8, R256-01-02 Banis
  - h. ASB Budget 9-12, R257-01-02 Banis
  - i. Multi-Media Services Contract, R258-01-02 Banis
  - j. Notice of Completion, R259-01-02 Banis
  - k. Change Orders for LCHS New Library, R260-01-02 Banis
  - l. Gifts, R255-01-02 Banis
  - m. Purchase Order List #18 Banis

**COMMUNICATIONS: Informational communication among Board and staff members**

**RECONVENE CLOSED SESSION (if needed)**

**RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION (if needed)**

**ADJOURNMENT**

The Next Regular Governing Board Meeting will be held on July 16, 2002 at 7:00 p.m. in the  
La Cañada High School Information Resource Center

## June 25, 2002 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

### PROPOSED ACTION ITEMS

#### 1. First Reading [Asterisk (\*) denotes action may be taken on the first reading.]

- a. \*Subject Matter Authorization, R250-01-02. According to Education Code 44258.3, an individual who holds a credential other than an emergency permit, may be assigned, by action of the local governing board, to teach any subjects in departmentalized classes in Kindergarten or any of grades 1-12, inclusive, provided the governing board verifies the teacher has adequate knowledge of each subject to be taught and the teacher consents to the assignment. The Board is requested to approve the subject matter authorization for the teachers indicated.
- b. \*Limited Assignment Single Subject Teaching Permit, R252-01-02. The Limited Assignment Emergency Single Subject Teaching Permit authorizes the holder to teach in the assignment described in the attached statement. The Board is requested to approve the Limited Assignment Single Subject Teaching Permit.
- c. \*Resolution #31-01-02 Energy Block Grant. The energy funding provides a one-time \$67 million allocation for fiscal year 2001-02 to be used for energy conservation measures, increased energy costs, career/technical education one-time purposes, or any other one-time educational purpose. The Board is requested to approve adoption of Resolution #31-01-02 Energy Block Grant.
- d. \*Approve High School Science Lab Remodel as Priority One for Next Bond Issue, R261-01-02. The Board is requested to approve the high school science lab remodel as priority one for next bond issue.
- e. \*Consolidated Application, R263-01-02. The Consolidated Application is the mechanism by which California school districts apply for state and federal funding in special categorical programs. The Board is requested to approve the Consolidated Application.
- f. \*Site Plans, R264-01-02. The Board is requested to approve the Site Plans.
- g. LCHS Dress Code, R262-01-02. A committee of LCHS 9-12 staff, administration, parents and students met recently to generate a revised dress code. This item is for first reading only.
- h. CMSA Agreement changes, R251-01-02. This item is for first reading only.

#### 2. Second Reading

- a. 2002-2003 Proposed Budget, R238-01-02. The Board is requested to approve the 2002-2003 Proposed Budget.
- b. Textbook Adoption: *Earth Science* (McDougal Littell), Grades 9-12, R232-01-02. The Board is requested to approve the textbook adoption: *Earth Science* (McDougal Littell), Grades 9-12.
- c. Textbook Adoption: *Structure and Method, Course 2* (McDougal Littell), Grade 8, R233-01-02, *Pre-Algebra* (Prentice Hall) Grade 7, R243-01-02, and *Harcourt Math 2002* (Harcourt), Grades K-6, R234-01-02. The Board is requested to approve the textbook adoptions: *Structure and Method, Course 2* (McDougal Littell), Grade 8, *Pre-Algebra* (Prentice Hall) Grade 7, and *Harcourt Math 2002* (Harcourt) Grades K-6.
- d. Resolution #29-01-02 Layoff of Classified Positions. The Board is requested to approve Resolution #29-01-02 Layoff of Classified Positions: Paraprofessional I and II, Elementary Library Coordinators and Instructional Computer Specialist.

#### 3. Consent Agenda

- a. Personnel Report, P28-01-02. The Board is requested to approve the Personnel items.
- b. Extra-Duty/Extra-Pay Report, P29-01-02. The Board is requested to approve the Extra-Duty/Extra Pay items.
- c. Approval of Job Descriptions, R249-01-02. The Board is requested to approve the job descriptions for the positions of Office Assistant II and Health Office Coordinator – High School.
- d. Non-Public School/Non-Public Agency Contracts, R248-01-02. The Board is requested to approve the Non-Public School/Non-Public Agency Contracts.
- e. Change Orders for Elementary Modernization Phase 2, R253-01-02. The Board is requested to approve change orders for Bid Package #1 – Site work, LCE, Bid Package #2 – Building, LCE, Bid Package #3 Plumbing/Mechanical, LCE, Bid Package #4 – Electrical and F.A., LCE, Bid Package #4 – Electrical and F.A., PCR, and Bid Package #1 – Site work, PCY.
- f. Parker & Covert Retainer Agreement, R254-01-02. The Board is requested to approve the new retainer agreement with Parker & Covert for legal services.
- h. ASB Budget 7/8, R256-01-02. The incoming ASB plans and approves their fiscal budget every year. The Board is requested to approve the ASB Budget for 7/8.
- i. ASB Budget 9-12, R257-01-02. The Board is requested to approve the ASB Budget for 9-12.
- j. Multi-Media Services Contract, R258-01-02. LCUSD has used the instructional technology and media services of the Los Angeles County Office of Education for many years. It is a very complete collection, which would be very difficult for a district the size of La Cañada to accumulate. The Board is requested to approve the contract with LACOE for multi-media services.
- k. Notice of Completion, R259-01-02. The board is requested to approve the notice of completion for Bid Division #1, Winkler Excavating & Grading, Inc.
- l. Change Orders for LCHS New Library, R260-01-02. The Board is requested to approve change orders to Bid Division #1, Winkler's Excavating & Grading, Inc., and Bid Division #4, E.C. Construction.
- m. Gifts, R181-01-02. This is a list of donations to the district since the last regular Board meeting.
- n. Purchase Order List #17

**LA CAÑADA UNIFIED SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD**

**JUNE 25, 2002 – LA CAÑADA HIGH SCHOOL IRC**  
**4463 OAK GROVE DRIVE, LA CAÑADA, CALIFORNIA**

**CLOSED SESSION: 5:00 P.M.**

**IN LA CAÑADA HIGH SCHOOL IRC**

**CLOSED SESSION AGENDA**

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

**RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING**

**7:00 p.m. in La Cañada High School IRC**

**RECONVENE CLOSED SESSION** following the regular 7:00 p.m. meeting, if needed.

**RECONVENE OPEN SESSION** for adjournment.