

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD**

**June 4, 2002 in LA CAÑADA HIGH SCHOOL IRC  
4463 Oak Grove Drive, La Cañada, California**

<p style="text-align:center"><b>PLEASE NOTE LOCATION: La Cañada High School IRC (New Library) 7:00 p.m.</b></p>
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**AGENDA**

**CALL TO ORDER** in La Cañada High School IRC at 5:00 p.m.

**CLOSED SESSION** in La Cañada High School IRC at 5:01 p.m. (Agenda attached)

**REPORT OUT OF CLOSED SESSION**

**GOVERNING BOARD WORKSHOP** on Interdistrict Attendance and Interdistrict Transfer Permits (priority of acceptance, fiscal impact, facilities impact) at 6:00 p.m.

**REGULAR MEETING** in La Cañada High School IRC (New Library) at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**, May 21, 2002

**REPORTS:**

- |    |                               |          |
|----|-------------------------------|----------|
| 1. | Superintendent's Report       | Leabo    |
| 2. | Student Representative Report | Bicknell |
| 3. | President's Report            | Dalbeck  |

**OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD** concerning items not on the agenda. The *Brown Act* prohibits the Board from responding to items not on the agenda. Please limit your remarks to three minutes. In order to facilitate the efficient working of the Board, comments on non-agendized items will be limited to a total of 45 minutes.

**PUBLIC HEARING**

1. Statement of Assurances for 2001-2002 Pupil Textbook and Instructional Materials Incentive Program for Grades K-12

**PROPOSED ACTION ITEMS** (over for a description of items)

1. **First Reading** [Asterisk (\*) denotes action may be taken on the first reading.]
  - a. 2002-2003 Proposed Budget, R238-01-02 Banis
  - b. \*Resolution #27-01-02 Temporary Cash Transfer and Resolution #28-01-02 Temporary Borrowing Banis
  - c. \*Resolution #26-01-02 Statement of Assurance of Availability of Pupil Textbooks and Instructional Materials for Fiscal Year 2001-2002 for Grades K-12 Stratton
  - d. \*Resolution #30-01-02 Statement of Assurances of Standards Alignment of Pupil Textbook and Instructional Materials Grades 9-12 for Fiscal Year 2001-2002 Stratton
  - e. *Earth Science* (McDougal Little), Grades 9-12, R232-01-02 Stratton
  - f. *Structure and Method, Course 2* (McDougal Littell), Grade 8, R233-01-02, *Pre-Algebra* (Prentice Hall) Grade 7, R243-01-02, and *Harcourt Math 2002* (Harcourt), Grades K-6, R234-01-02 Stratton
  - g. \*GATE Application 2002-03, R236-01-02 Stratton
  - h. \*Variable Term Waiver Request, R247-01-02 Leabo
  - i. Resolution #29-01-02 Layoff of Classified Positions Leabo
2. **Second Reading**
  - a. Approve Proposed Agreement between California School Employees Association and La Cañada Unified School District, R229-01-02 Banis
3. **Consent Agenda**
  - a. Personnel Report, P26-01-02 Leabo
  - b. Extra-Duty/Extra Pay Report, P27-01-02 Leabo
  - c. Payment to PAR Joint Panel Alternate, R246-01-02 Leabo
  - d. ALF Fine Arts Academy Agreement, R230-01-02 Stratton
  - e. ALF-CAP Sprouts Agreement, R231-01-02 Stratton
  - f. Request for Physical Education Exemption, R245-01-02 Stratton
  - g. Authorization to Make Appropriations Transfer, R237-01-02 Banis
  - h. Contract Award Recommendation for Elementary Modernization, R239-01-02 Banis
  - i. Renewal of School Services Contract, R240-01-02 Banis
  - j. Contract Approval for LACOE Network Services and Support, R241-01-02 Banis
  - k. Change Orders for Elementary Modernization, R244-01-02 Banis
  - l. Gifts, R242-01-02 Banis
  - m. Purchase Order List #17 Banis

**COMMUNICATIONS: Informational communication among Board and staff members**

**RECONVENE CLOSED SESSION** (if needed)

**RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION** (if needed)

**ADJOURNMENT**

The Next Regular Governing Board Meeting will be held on June 25, 2002 at 7:00 p.m. in the  
La Cañada High School Information Resource Center

## June 4, 2002 GOVERNING BOARD MEETING, DESCRIPTION OF ACTION ITEMS

### PROPOSED ACTION ITEMS

#### 1. First Reading [*Asterisk (\*) denotes action may be taken on the first reading.*]

- a. 2002-2003 Proposed Budget, R238-01-02. This item is presented for first reading.
- b. \*Resolution #27-01-02 Temporary Cash Transfer and Resolution #28-01-02 Temporary Borrowing. Staff is requesting Board approval to make arrangements with LACOE for protection against any temporary cash shortage to a maximum of \$1,000,000. The Board is also requested to approve Resolution #28-01-02 enabling the District to transfer cash between District funds, if needed.
- c. \*Resolution #26-01-02 Statement of Assurance of Availability of Pupil Textbook and Instructional Materials for Fiscal Year 2001-2002 for Grades K-12. Recent law requires districts to hold a public hearing and to certify that the district has sufficient textbooks and instructional materials for each student or will have prior to the end of the fiscal year. The Board is requested to approve adoption of Resolution #26-01-02.
- d. \*Resolution #30-01-02 Statement of Assurance of Standards Alignment of Pupil Textbook and Instructional Materials Grades 9-12 for Fiscal Year 2001-2002. In 2001-2002, the text, *Earth Science*, McDougal Littell Publisher was recommended by a faculty committee and judged to be aligned with state standards for earth science. The Board is requested to approve adoption of Resolution #30-01-02.
- c. Textbook Adoption: *Earth Science* (McDougal Little), Grades 9-12, R232-01-02. The Board is requested to approve the adoption of this textbook for grades 9-12.
- e. Textbook Adoption: *Structure and Method, Course 2* (McDougal Littell), Grade 8; R233-01-02, *Pre-Algebra* (Prentice Hall) Grade 7; R243-01-02, and *Harcourt Math 2002* (Harcourt), Grades K-6, R234-01-02. The Board is requested to approve the adoption of these textbooks.
- f. \*GATE Application 2002-03, R236-01-02. The Education Code requires districts to submit an application to the California State Board of Education in order to receive Gifted and Talented Education funds. The Board is requested to approve the GATE program application for 2002-2003.
- g. \*Variable Term Waiver Request, R247-01-02. La Cañada Unified School District has employed a temporary teacher at the La Cañada High School (7/8) who has not yet completed credential requirements. The Board is requested to approve the Variable Term Waiver Request.
- h. Resolution #29-01-02 Layoff of Classified Positions. LCUSD has determined that there is lack of work to maintain the positions of Paraprofessional I and II, Elementary Library Coordinators and Instructional Computer Specialist. This item is presented for first reading.

#### 2. Second Reading

- a. Approve Proposed Agreement between California School Employees Association and La Cañada Unified School District, R229-01-02. The LCUSD and CSEA reached tentative agreement during the 2001-02 negotiations session on a three-year agreement from July 1, 2002 through June 30, 2005. The Board is requested to approve the Agreement between La Cañada Unified School District and California School Employees Association Chapter 122.

#### 3. Consent Agenda

- a. Personnel Report, P26-01-02. The Board is requested to approve the Personnel items.
- b. Extra Duty/Extra Pay Report, R27-01-02. The Board is requested to approve the Extra Duty/Extra Pay items.
- c. Payment to PAR Joint Panel Alternate, R246-01-02. The Board is requested to approve the Memorandum of Understanding with LCTA for payment to the PAR Joint Panel Alternate.
- d. ALF Fine Arts Academy Agreement, R230-01-02. The Board is requested to approve the ALF Fine Arts Academy Agreement.
- e. ALF-CAP Sprouts Agreement, R231-01-02. The Canada Auxiliary of Professionals, Assistance League of Flintridge, is offering the attached agreement to conduct the "Sprouts" program for the 2002-2003 school year. The Board is requested to approve the ALF-CAP Sprouts Agreement.
- f. Request for Physical Education Exemption, R245-01-02. Education Code 51242 allows for the governing board of a school district to exempt athletes from physical education classes. The Board is requested to approve the request for physical education exemption.
- g. Authorization to Make Appropriations Transfer, R237-01-02. Education Code 42601 allows the Board to authorize the County Office to make appropriation transfers, provided the Board identifies the source of those funds. The Board is requested to give authorization to make appropriation transfers.
- h. Contract Award Recommendation for Elementary Modernization, R239-01-02. The Board is requested to approve Paradise Canyon Elementary School's Bid Package 1, Alternate 4: additive alternate to provide asphalt berm at edge of planter adjacent to basketball courts.
- i. Renewal of School Services Contract, R240-01-02. The District has contracted with School Services of California in the past to assist with Fiscal Budget services. The Board is requested to approve renewal of the School Services Contract, which expires on June 30, 2002.
- j. Contract Approval for LACOE Network Services and Support, R241-01-02. The District is required to contract with the Los Angeles County Office of Education for network support services and internet access fees. This contract is effective July 1, 2002 through June 30, 2005. The Board is requested to approve the Agreement with Los Angeles County Office of Education for Network Services and Support.
- k. Change Orders for Elementary Modernization, R244-01-02. The Board is requested to approve change orders to Bid Package #14, Bid Package #2, and Bid Package #1 for Phase II Elementary Modernization.
- l. Gifts, R181-01-02. This is a list of donations to the district since the last regular Board meeting.
- m. Purchase Order List #17

**LA CAÑADA UNIFIED SCHOOL DISTRICT**

**REGULAR MEETING OF THE GOVERNING BOARD**

**JUNE 4, 2002 – LA CAÑADA HIGH SCHOOL IRC**  
**4463 OAK GROVE DRIVE, LA CAÑADA, CALIFORNIA**

**CLOSED SESSION: 5:00 P.M.**

**IN LA CAÑADA HIGH SCHOOL IRC**

**CLOSED SESSION AGENDA**

- 1. Public Employee Discipline/Dismissal/Release**
- 2. Public Employee Appointment/Employment**
- 3. Student Discipline and/or Related Student Matters**
- 4. Conference with Labor Negotiator**

Government Code Section 54957.6. Direction will be provided to District Negotiator Superintendent Dr. Sue Leabo regarding negotiations with LCTA and CSEA.

- 5. Conference with Real Property Lease Negotiator**

GC Sections 54954.5, 54956.8. Direction will be provided to District lease negotiator Superintendent Dr. Sue Leabo regarding the terms of the leases at the District owned sites.

- 6. Pending Litigation**

GC Section 54956.9. Disclosure would jeopardize process of settlement.

**RECONVENE OPEN SESSION FOR REGULAR BOARD MEETING**

**7:00 p.m. in La Cañada High School IRC**

**RECONVENE CLOSED SESSION** following the regular 7:00 p.m. meeting, if needed.

**RECONVENE OPEN SESSION** for adjournment.