

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

January 9, 2001

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Barbara Racklin on January 9, 2001 in the La Cañada Elementary School Library at 4540 Encinas Drive in La Cañada, California. Present were Board Members Barbara Racklin, Jeanne Broberg, Jinny Dalbeck, William Moffitt and Meredith Reynolds.

**CLOSED SESSION**

The Governing Board adjourned to Closed Session at 5:01 p.m. in the La Cañada Elementary School Faculty Lounge. Present were the five Board Members and Superintendent Lorene Gonia, Assistant Superintendent of Human Resources Sue Leabo, Assistant Superintendent of Curriculum and Instruction Jim Stratton and Assistant Superintendent of Business Services Maureen Evans. Closed Session adjourned at 6:10 p.m.

**MEMBERS PRESENT:**       Mrs. Barbara Racklin, President  
                                  Mrs. Jinny Dalbeck, Vice President  
                                  Mrs. Jeanne Broberg, Clerk  
                                  Mr. William Moffitt, Member  
                                  Mrs. Meredith Reynolds, Member

**BOARD WORKSHOP ON BUDGET**

The workshop was convened at 6:25 p.m. Mrs. Gonia explained the reason for the budget workshop was to discuss whether the Board wanted to form a Budget Advisory Committee. The workshop was also to determine the purpose of a Budget Advisory Committee, specific tasks, specific recommendations the Board would seek, who would be appointed, and a timeline for recommendations.

Mrs. Gonia explained the Development of the budget is related to goals and objectives. The process includes input from staff, site administrators, district-level administrators, the Board, and the public. LCUSD uses input from the Curriculum Council with Board representatives and School Site Councils with staff, parent and student participation. School Site Councils are in charge of how the money is spent at the school site. School Improvement meetings are also conducted for the purpose of determining priorities in school improvement. In addition, for bond funds, the district has a Bond Oversight Committee. The district is currently in the process of updating the facilities master plan and is conducting meetings at sites and with representatives from the sites meeting with district staff and Board representatives. Management team, which includes district and site administrators, also determines the disbursement of funds. Public Hearings are held before adoption of the budget and Review Interim Reports.

Mrs. Evans explained that the district has specific policies as it relates to class size, staffing formulas, formulas for allocating resources for Instructional and Support Programs. The district prepares a budget calendar that covers all the necessary budgeting activities throughout the year and includes tasks to be completed, the approximate date each task should begin, the name of the responsible party, and the completion date for each task. The Business Services Department has created user-friendly booklets to explain the budget and the budget process. Each type of expenditure is budgeted, based on its unique characteristic, and based on experiences, need and available funds. The budget responds to each of the following: number of students projected, number of staff members needed, school facilities and other capital outlay needed, cost of materials and supplies, other costs necessary to operate the district.

Budget and supporting schedules include narrative descriptions of income and expenditure items and explanations of changes from previous actual expenditures. The budget and supporting materials are in the hands of Board members far enough in advance of meetings so they can be evaluated prior to required deliberation or action. The budget is presented in a level of detail that is appropriate to the organizational structure for effective management of resources and reporting requirements. The district goes beyond the legally required public notice and hearing on the budget and communicates budget information to people other than school personnel to build community understanding.

Mrs. Evans explained that a budget advisory committee may provide input in several areas, such as utilization of new, unallocated revenues, budget reductions, capital improvements (buildings, equipment), Bond Oversight Committee, Facilities Master Plan Committees, and extra curricular programs. The Governing Board and district use various councils and committees to ensure input is received from staff, students, parents and the community (Curriculum Council, Bond Oversight Committee, etc.)

Mrs. Evans also explained that many expenditures are related to negotiations, so there is less flexibility as to how the money is spent.

Mrs. Gonia explained that the reason Mrs. Evans went through the budget funds and expenditures so thoroughly is to demonstrate how little discretionary funds we actually have.

Mrs. Dalbeck said that her intent was to set up a committee that would be utilized as an educational tool for community members. Questions have been raised in the community as to how certain decisions are made. A group of people who have more in-depth information on our budget could be helpful in communicating to the community at large how we get money and how money is spent. She suggested that we have people sitting for 1 or 2 years and then rotate. The PTA Council president and president of Educational Foundation are two possible members.

Mrs. Reynolds said that one of the questions asked frequently is, "Why isn't the school district run like a business?" Part of the duties of the budget committee could be to let people know how running a school district is different from a business. There would also be a chance for the teachers to have more of an informal "question and answer" about the budget. The committee could include someone who was not on the negotiating team, members of which generally have a thorough knowledge of the budget process.

Mrs. Dalbeck said that people don't like to talk about budgets and it seems that sometimes people get very interested in why certain things are done. The more that people understand the budget, the less likely they are to complain.

Mrs. Broberg said that if the committee was for information, the budget process presented to the Board this evening could be the first meeting. She suggested that meetings be held four times a year. She also suggested that a budget committee would provide a situation where people have the honor of being invited to be on this committee.

Mrs. Dalbeck said that the meetings would have to be open to other people besides just the committee, but it should be a Superintendent's committee and not a Board committee.

Mr. Moffitt said that if the Board wants to use this as an information committee, they could easily do four workshops a year and invite certain people and let everyone know that the workshop is being held. If the Board is not looking for specific recommendations, but disseminating information, it should be open to the general public. We could invite people specifically.

Mrs. Reynolds said that the former budget committee developed a relationship with the Business Office and found out things such as how a bill is paid, which is a different process than a business or home. Just having experience with the Business Office generates trust.

Mrs. Gonia asked if Mr. Moffitt was suggesting that the Board have workshops in addition to public hearings that are already held.

Mr. Moffitt said that perhaps in conjunction with those public hearings the Board has workshops where specific people are invited and open them to the general public.

Mrs. Broberg said that we could invite specific people, but the meetings should be open to the public.

Mrs. Dalbeck said that she wouldn't like to see it become a board workshop because people are less likely to ask questions than at a meeting with Mrs. Evans.

Mrs. Racklin said that there is a feeling among Board members that more information needs to be disseminated to community members as to how the district budget is developed and what restrictions there are. Getting more information out to the public is never a bad thing. She suggested that staff work out possible people to come to the meetings.

Mrs. Gonia said that she could ask at the Educational Foundation meeting where there is interest in attending these meetings. School Site Councils also would probably like to send representatives. The meetings could be timed, as convenient, to the public hearings and interim reports.

Mrs. Reynolds suggested looking at the budget calendar to coordinate the meetings to be logically related to the public hearings.

Mrs. Broberg said that it would not be necessary to have the budget report in final form, but let the committee know how the process works and what will be brought to the Board.

The direction of the Board was that the Superintendent, along with staff, would compile a list of people who might be interested in serving on a Budget Information Committee and invite them to participate.

The Workshop was convened at 7:09 p.m.

### **REGULAR MEETING**

The Regular Meeting of the Governing Board was reconvened at 7:11 p.m. by Mrs. Racklin in the La Cañada Elementary School Library. Present were the five Governing Board Members, Mrs. Gonia, Dr. Leabo, Mrs. Evans, Mr. Stratton, and Secretary to the Superintendent Judy Mellick. There were approximately 30 people in the audience. Mrs. Racklin asked Dr. Mike Leininger, Principal La Cañada High School to lead the Pledge of Allegiance to the Flag.

### **REPORT OUT OF CLOSED SESSION**

Mrs. Racklin reported that no action was taken in Closed Session.

### **APPROVAL OF MINUTES**

Mrs. Racklin said that the minutes of the December 12, 2000 meeting of the Governing Board had been distributed to the Governing Board Members in advance for review. The minutes were approved as submitted.

## **APPROVAL OF AGENDA**

It was moved and seconded (Broberg/Moffitt) to approve the agenda. The motion to approve the agenda was adopted unanimously.

## **OATH OF OFFICE FOR STUDENT REPRESENTATIVE:**

Mrs. Racklin introduced Michael Kotick, the student representative to the Board. He will sit at regular meetings, gather information from the schools to report to the Board and gather information from the meetings to report to the students. Michael Kotick is Student Body President at LCHS.

Mrs. Racklin administered the oath of office to Michael Kotick.

## **REPORTS**

### **1. Superintendent's Report**

Mrs. Gonia reminded everyone that the district is in the process of updating the Facilities Master Plan. The meetings start tomorrow at the high school at 3 p.m. The meetings are being expanded to get more community input. The meeting dates are as follows: LCHS – January 10, PCR – January 16, LCE – January 18, and PCY – January 19, all at 3 p.m.

Mrs. Gonia welcomed LCE representatives who have started a process that the district had a need for. The process has to do with community groups who want to raise money for things on campus. It is necessary to have a procedure for capital improvements. The procedure that has been developed consists of five phases. Phase 1 – Concept, Phase II – Fundraising, Phase 3 – Design, Phase 4 – Construction by LCUSD, and Phase 5 – DSA Approval of Completion of Project.

Phase 1 consists of preparing a Capital Outlay Request, providing documentation/support that the project is part of the approved Facilities Master Plan, determining the scope of the project (i.e., need for Architect – Engineer and ongoing cost); preparing budget projection estimates including provisions for contingencies (architectural and engineer fees, change orders/cost overruns, etc.); preparing a drawing/sketch of plans, identifying a funding source; providing evidence of tax Exempt Status; outlining the fundraising procedures; providing an estimated timeline for fundraising (fundraising cannot begin until Phase 2); and meeting with the President's Council to determine the impact on fundraising/district goals.

Phase 2 consists of demonstrating to the Assistant Superintendent of Business Services that all fundraising is complete and the project has sufficient funds to begin the design phase (architectural plans and ancillary costs); and submitting a Request for Board approval of the design phase and selecting a district-approved architect to begin design development.

Phase 3 consists of contracting with the district-approved architect; beginning design development; developing project documents; submitting the project to DSA for approval; paying the architect and ancillary costs; and requesting Board approval to accept the DSA-approved plans, current (revised, detailed) budget and monies for construction as a gift for a capital project

Phase 4 consists of approval to go to bid; advertising project for bid; receiving bid and submitting to the Board for approval; securing a DSA Inspector; and beginning construction.

Phase 5 is DSA approval of the completion of the project.

Mrs. Broberg asked if the person or group would request to attend the President's Council and make a presentation or whether they would go to each President or organization individually. Mrs. Gonia replied that, yes, they would ask to report to the President's Council first.

Mrs. Gonia went on to explain that Items 1-10 of Phase 1 would be submitted in writing to the Assistant Superintendent of Business Services, and the Assistant Superintendent of Business Services would submit a request for Board approval of the project with items 1-11 completed. Board approval would then be requested for fundraising if necessary (with a first and second reading).

Mrs. Broberg said that there are a lot of things to do in the Administrative Regulation that staff has compiled, but the district hasn't had this process in place before now because they haven't had the good fortune to need it. The purpose of this long process is to ensure that the district stays within what is best for all students.

## 2. **Special Education Update**

Mr. Stratton introduced Gail Crotty, Director of Special Education.

Mrs. Crotty said that she feels fortunate to work with the staff of La Cañada.

Mrs. Crotty outlined the Programs and Services provided by the Special Education Department – Speech and Language – one full time pathologist at each school site, and one at 7-12; Occupational Therapist – one full time and one full time assistant; Resource Specialist Program – the district has approximately three resource positions at each elementary school. The district is able to offer students who have special needs a broad spectrum of services. There is one special Day Class at LCHS (students are not there full time, but go out to regular classes also). Foothills School Program is a SELPA program. There are a number of criteria students must meet to be eligible for the Foothills School program.

The following services are also offered:

SELPA Programs and Services

Visually impaired program

Deaf and hard of hearing program

Orientation and mobility

Assistive technology services

College view program – a site in Glendale for severely handicapped population

FACTS program serves students over 18 years old and is housed in Glendale.

Mrs. Crotty said that the staff is well trained in working with special needs students. The district offers staff development to make sure our staff is well trained. Autism training is also offered.

Mrs. Crotty said that she would like to see more training, not only for special education teachers but for general education teachers as well. There is training in language, SELPA workshops on specific topics, and the Early Start program. The district will be increasing staff development as time goes by.

Mrs. Crotty identified areas she would like to explore –

Broadening the continuum of services within the RSP Program at each elementary school.

Special Day Class at the elementary level – we have a need for a more inclusive setting in a special day class.

Refining the communication/collaboration/coordination model at elementary and high school levels – the district has a number of people working really well with students, but the coordination/collaboration piece is sometimes lost. The district needs to continue communicating and monitoring that student needs are being addressed.

Mrs. Gonia thanked Mrs. Crotty for her work.

Mrs. Reynolds added that it is great to have a new person and new perspectives, and thanked Mrs. Crotty for her work. She commented that every time Mrs. Crotty presented an idea it was from the students' needs out, not the budget's need in.

Mrs. Crotty reported that the District has resolved a complaint filed by a student with the State Department of Education, pursuant to Education Code 56045.

### **Opportunity to address Board**

The following people addressed the Board:

Gail Caswell, drama teacher at LCHS

Robin Williams, LCHS Theater Lab

Jason Rivera, student, 4423 Union St., La Canada

Sarah Herrman, student, 4706 Crown Ave., La Cañada

Zack Stones, former student, 1211 N. Kenwood St., #16, Glendale

Randy Bayard, 3615 Hampstead Rd., La Canada

Patricia Johnsrud, 759 Galaxy, La Canada

Mike Bayard, 3615 Hampstead Rd., La Canada

Mrs. Racklin informed the audience that there is a Facilities Master Plan meeting at the high school tomorrow and that is a good place to start to address their concerns. She encouraged the group to have a representative attend the meeting.

Mrs. Gonia explained that Dr. Mike Leininger is the person at the high school to go to for priorities as far as the facilities' needs. It is necessary for the school district to look at the big picture and be certain that any construction meets regulations.

Mrs. Reynolds asked that the group highlight a list of safety concerns, since safety is a high priority issue.

Mrs. Broberg said that she has spent a lot of time in room 100 and understands everything that was said. It is wonderful, happy and ironic that the drama interest in wanting to build a building is at the same time as LCE. She hopes that what has come forth in the administrative regulation, which wasn't in place when the notebooks came to staff, will help the process move forward.

Dr. Leininger stated that Dan Dodge has worked to get a second auditorium technician at the high school. He has worked to look at safety issues. Dr. Leabo is working with Dr. Leininger and Dan Dodge. The district is addressing some of the safety issues that the Board has asked them to highlight. He added that the drama project is on the Facilities Master Plan and was put on when the plan was revised. It was a low priority in that it may take years to be funded or for the monies to be available.

Mrs. Dalbeck reiterated that someone from the group should attend the meeting tomorrow at 3 p.m. at the high school, so the district can see where the whole picture fits at the high school.

Mrs. Dalbeck said that she has been working with LCE on their project and the district has been flexible in not sending them back to square one after the development of the Administrative Regulation.

Mrs. Dalbeck said that she would be happy to meet with the Friends of Drama group.

Mrs. Racklin said that the Board is available to work with groups on projects like this and thanked the group for coming and giving their input.

## **First Reading**

- a. **\*1999-2000 Audit Report, R130-00-01.** It was moved and seconded (Reynolds/Broberg) to approve the 1999-2000 Audit Report. Mrs. Evans explained that each year the district is required to have an audit and introduced Jeannie Garcia from Boceta, Macon, Workman and Associates, who reported that the audit report is unqualified, with no findings. They found that every finding of the previous report was followed up on and corrected.

Mr. Moffitt commented that we are happy to get the report. Mrs. Racklin asked Ms. Garcia if an unqualified report with no findings happens very often in her experience. Ms. Garcia reported that it was very rare. Mrs. Dalbeck said that this is a new firm and it is wonderful to have them come in and give an unqualified report with no findings in their second year. Mrs. Reynolds commented that, with the number of people involved in the comings and goings of the budget, it is extraordinary that we have an unqualified report with no findings.

Mrs. Gonia thanked Mrs. Evans and her department for all their work and said that having a tight budget has been a top priority for her. Mr. Moffitt said that systems have really tightened up in the last couple of years. Mrs. Evans thanked her staff.

The motion to approve the 1999-2000 Audit Report was adopted unanimously.

- b. **LCE Outdoor Science Lab, R132-00-01.** Mrs. Evans introduced Lily Ogden Principal of LCE and Kathy Trueblood from the Steering Committee, who have worked with the LCE Outdoor Science Lab. LCE is in part of Phase 2 of the process – fundraising – and the district can accept the fundraising and the dollars with the assurance that the Steering Committee has a contingency plan in place to reduce the district's liability in the event that the funds are not raised. Mrs. Ogden talked about the beginning of the project and how it has evolved. Kathy Trueblood along with Gayle Friedman, President of LCE PTA, spearheaded the project. Kathy Trueblood reported that they have \$189,219.56. An approximate gift from the architect will be \$4,000-\$5,000, so the Committee needs to raise about \$37,000. She thanked the district for taking on the responsibility for building this project. She said that she appreciates the Capital Outlay Procedure.

Mrs. Broberg commented that in the contingency plan is listed in order of what would be eliminated first if the money is not raised in time.

Kathy Trueblood said that they are committed to reach the \$230,000, and are confident that they will be able to raise the money.

Mrs. Broberg stated that the Board has to know that they are not voting to accept the liability to fund the project.

Gayle Friedman commented on the item (in the Capital Outlay Procedure) that states that the project must be approved as part of the Facilities Master Plan. Mrs. Gonia said that the facilities master plan could be amended at any time.

Mrs. Reynolds reiterated that the LCE FMP meeting is next week, and it is an important opportunity to incorporate projects such as this.

Mrs. Dalbeck said that she would like to applaud the group for working on this project, and it's amazing what they have accomplished. When there's a need the community will stand up and fill that need.

The Board asked that the project be brought back on the Consent Agenda at the next meeting.

Mr. Moffitt asked when the money has to be out of the PTA account.

Mrs. Gonia said that the intent of our timing is to have a first reading and have it on consent on January 23. The Board would approve on January 23 and the PTA would transfer the funds after that date.

Gayle Friedman thanked Karen Mathison for working with them to keep the money in the PTA account until January 31.

- c. **\*Job Descriptions, R123-00-01.** It was moved and seconded (Moffitt/Dalbeck) to approve the job descriptions as presented. Dr. Leabo said that the district is continuing in the process to update job descriptions. Some have been written over a period of years and some are new. There is no particular documentation that they have ever been board approved or have gone through the negotiation process. Mrs. Reynolds asked about the athletic director or coach. She said that she assumed that she would see some sort of first aid or CPR training. Dr. Leabo replied that it is required by the Education Code. Mrs. Reynolds said that Board members attended a CIF session at the CSBA Conference. She suggested that a coach or staff member on site could attend CIF training and pass the information on to other coaches. Mrs. Dalbeck asked what sports coordinators are. Dr. Leabo replied that they are in grades 7-8. Mrs. Reynolds said that she thinks the choral director job description needs to be updated. It was moved and seconded (Moffitt/Broberg) to pull the Choral Directors and Drama positions to make the corrections. The motion to pull the 7/8 and 9-12 Choral Directors and the Drama position was adopted unanimously. The motion to approve the job descriptions was adopted unanimously. Mrs. Gonia acknowledged the work that Dr. Leabo and Mary Jane Hufstedler have done to bring these before the Board
- d. **New Board Policy – Consolidated Program Evaluation, R124-00-01.** Mr. Stratton explained that this is a policy that includes targets as suggested by the state. There are steps to evaluate the program, and steps to evaluate any consolidated program that is not meeting student needs. This Board Policy is before the Board for first reading. Mrs. Dalbeck asked if there could be an opportunity to terminate a program in less than 2 years. Mr. Stratton said that it would have to be stated in the Policy. This item will be brought back to the Board for second reading and possible action on January 23, 2001.
- e. **\*English Language Acquisition Program Grant Application.** It was moved and seconded (Reynolds/Moffitt) to approve the English Language Acquisition Program Grant Application. Mr. Stratton explained that this is an attempt to squeeze a little more money out of the state for the ELD program. The district must have an action plan that addresses the issues, which is already on file since this was also done last year. The motion to approve the English Language Acquisition Program Grant Application was adopted unanimously.
- f. **New Board Policy 3553 – Free and Reduced Meals, R127-00-01.** Dr. Leabo explained that the district participates in free and reduced lunch program provided through the federal government. There are very strict rules in keeping the information confidential. With the state testing program, the district is required to have the information regarding the participants in the free and reduced meals program in order to disaggregate information for test scores for the state. In order to provide the information, it is necessary to have a Board policy in place that states that certain staff members are entitled to have access to the information. This Board Policy will be brought back to the Board on the Consent Agenda on January 23, 2001.

### Consent Agenda

It was moved and seconded (Dalbeck/Moffitt) to approve the Consent Agenda as presented. Mrs. Reynolds moved to pull Item 2b off the consent agenda, seconded by Mrs. Broberg. Mrs. Broberg explained that she would like to modify Item2B to read "...as requested by the Superintendent." The



Board voted unanimously to approve the Consent Agenda minus item 2b. It was moved and seconded (Broberg/Reynolds) to approve item 2b as amended.

- a. **Personnel Report, P17-00-01.** *Certificated:* Leave of Absence – Meighan Krone. Retirement – Patricia Biermann. Resignation – John Snyder. *CMSA:* Leave of Absence – Emese Varga Bihari. *Classified:* New Hires – Classroom Aide Gayle Friedman, Instructional Specialist II-1:1 Aide Wendi Harrell, Instructional Specialist II-1:1 Aide Lindsay Morley, Office Assistant II-ROP Mary Ohms, Classroom Aide Sheila Paccone, Classroom Aide Mary Robbins. Modification – Noon Duty Aide Amy Albitre increase from 4 to 5 days/week, 1.5 hrs./day, Instructional Specialist II-1:1 Aide Beverlee Recelle from 3 hrs. to 3 hrs. 20 mins./day. Leave of Absence – Marie Yaacoubian. Resignation – Linda Neumeier.
- b. **Employment Contract for Assistant Superintendent of Human Resources, R134-00-01.**
- c. **Special Activities: Rainforest Institute Trip to Olympia, WA June 16-22-2001, R126-00-01.**
- d. **School Accountability Report Cards, R116-00-01.**
- e. **Resolution 15-00-01 Charter School Grant Application.**
- f. **Agreement Between La Cañada Teachers Association and La Cañada Unified School District, R114-00-01.**
- g. **Facilities Master Plan Update, R121-00-01.**
- h. **Contract Modification for Phase 2 Library, R128-00-01.**
- i. **Change Orders for Phase 2 Library, R129-00-01.**
- j. **Change Orders for Phase 2 Library, R135-00-01.**
- k. **Non-Public School/Non-Public Agency Contracts, R133-00-01.**
- l. **Gifts, R131-00-01.**
- m. **Purchase Order List #10**

### **DATE, TIME AND PLACE OF REGULAR GOVERNING BOARD MEETING**

The Board asked the Superintendent to bring back proposed meeting dates for July through December 2001. Mrs. Gonia said that there has been discussion to have meetings every 3 weeks instead of every 2 weeks. Mrs. Racklin asked Mrs. Gonia to bring staff recommendations to the next meeting.

### **2001 BOARD APPOINTMENTS/DISCUSSION OF LIAISONS TO COMMUNITY ORGANIZATIONS**

Following are the Community Liaison and Committee Assignments for 2001:

PTA Council

Liaison: Barbara Racklin  
Alternate: Meredith Reynolds

Liaison: Jinny Dalbeck  
Alternate: Barbara Racklin

LCF Educational Foundation

Liaison: Barbara Racklin  
Alternates: Will Moffitt and  
Jeanne Broberg

Kiwanis

Liaison: Jeanne Broberg

Boosters

Liaison: Will Moffitt  
Alternate: Meredith Reynolds

Site Councils

Liaison: Jinny Dalbeck  
Liaison: Meredith Reynolds  
Liaison: Jeanne Broberg  
(alternating rotation)

Legislative Action Committee

Childcare Roundtable

Liaison: Jeanne Broberg  
 Alternate: Jinny Dalbeck

Liaison: Will Moffitt  
 Alternate: Jinny Dalbeck

Community Prevention Council

**2001 BOARD APPOINTMENTS/DISCUSSION OF LIAISONS TO COMMUNITY ORGANIZATIONS (continued)**

Technology Committee

Liaison: Will Moffitt

LACSTA (APPOINTMENT)

Liaison: Jeanne Broberg

Curriculum Council

Liaison: Jinny Dalbeck

San Gabriel Valley Coalition

Liaisons: All Board Members

District Library Plan Committee

Liaison: Barbara Racklin

Alternate: Jinny Dalbeck

Rotary

Liaison: Will Moffitt

Chamber of Commerce

Liaison: Barbara Racklin

Alternate: Meredith Reynolds

Joint Use Committee

Liaison: Meredith Reynolds

Liaison: Jinny Dalbeck

Construction Meetings

Liaison: Meredith Reynolds

Alternate: Jinny Dalbeck

Alumni

Liaison: Will Moffitt

Sports Coalition

Liaison: Will Moffitt

K-12 Educational Options Committee

Liaison: Jeanne Broberg

Five Star Coalition

Liaison: Jinny Dalbeck

Alternate: Meredith

Bond Oversight Committee

Liaison: Meredith Reynolds

Alternate: Barbara Racklin

**COMMUNICATIONS**

Mrs. Reynolds asked for a ChildCare Roundtable report. She stated that the City meeting on the controlled burn issue is on Thursday and she is unable to attend, but she felt there should be a staff member there.

Mr. Moffitt informed all present that there would be a second PTA/CPC Parent Forum on January 17 at PCY at 9 a.m. Publicity is going out through PTA to all sites.

Mrs. Racklin stated that she has a conflict for agenda planning on January 16 and asked that another Board member take her place. Mr. Moffitt and Mrs. Broberg will attend agenda planning on January 16.

Mrs. Dalbeck said that she would be in Sacramento on January 17, which is the date of the Joint Use Committee meeting. Mrs. Reynolds stated that she would chair the meeting but will have to leave at 3:50. Mrs. Evans also must leave early. Mrs. Reynolds asked staff to arrange to start the meeting earlier at 2:00 p.m.

Mrs. Dalbeck will be talking to Assembly members Carol Liu and Jack Scott regarding operation funds for the library. She will also talk to Assembly member Fromer on issues that relate to the Five-Star Coalition, including increased funding for remediation programs. Mrs. Dalbeck said that she and Mrs. Reynolds have been talking about joining the Suburban Schools Association. The advantage is that

Suburban Schools supports a lot of issues that appropriate to LCUSD. There would also be further information coming to the district.

Mrs. Racklin presented Mrs. Reynolds with a plaque for her service as Board President.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 10:20 p.m. The Next Regular Meeting of the Governing Board will be held on January 23, 2001, at 7:00 p.m. in the La Cañada Elementary School Library.

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Lorene Gonia, Superintendent  
Secretary to the Governing Board

**MINUTES APPROVED**

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Jeanne Broberg, Clerk, Governing Board

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Date