

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

October 22, 2002

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Jinny Dalbeck on October 22, 2002 in the La Cañada High School Information Resource Center at 4463 Oak Grove in La Cañada, California. Present were Board Members Jinny Dalbeck, Andy Beattie, Ron Dietel, Meredith Reynolds, and Scott Tracy, Superintendent Sue Leabo, Deputy Superintendent of Educational Services Jim Stratton, and Chief Business Officer Dave Banis.

**CLOSED SESSION**

The Governing Board adjourned to Closed Session at 5:01 p.m. in the La Cañada High School Information Resource Center Workroom. Present were the five Board Members, Superintendent Sue Leabo, Deputy Superintendent of Educational Services Jim Stratton, Chief Business Officer Dave Banis and District legal counsel Terry Tao. Closed Session adjourned at 7:00 p.m.

**MEMBERS PRESENT:** Mrs. Jinny Dalbeck, President  
Mr. Scott Tracy, Vice President  
Mrs. Meredith Reynolds, Clerk  
Mr. Andy Beattie, Member  
Mr. Ron Dietel, Member

**REGULAR MEETING**

The Regular Meeting of the Governing Board was reconvened at 7:05 p.m. in the La Cañada High School Information Resource Center. Present were the five Governing Board Members, Dr. Leabo, Mr. Stratton, Mr. Banis, and Secretary to the Superintendent Judy Mellick. There were approximately 21 people in the audience. Mrs. Dalbeck asked community member Cindy Wilcox to lead the Pledge of Allegiance to the Flag.

**REPORT OUT OF CLOSED SESSION**

Mrs. Dalbeck reported that there was action taken in Closed Session to terminate a food service worker by unanimous decision (5-0). The Board also took action, by unanimous decision (5-0), deeming a permanent teacher to have declined employment and therefore terminated.

**APPROVAL OF AGENDA**

It was moved and seconded (Beattie/Reynolds) to approve the agenda. The motion to approve the agenda as submitted was adopted unanimously.

**APPROVAL OF MINUTES**

Mrs. Dalbeck stated that the minutes of the October 1, 2002 regular meeting of the Governing Board had been distributed to the Governing Board Members in advance for review. The minutes of the October 1, 2002 regular meeting were approved as submitted.

## **REPORTS**

1. **PTA Enrichment Budget** – PTA Council President Penny Ledbetter reported that for the 2001-2002 school year, the PTA units logged a total of 134,278 volunteer hours, PTA Council logged a total of 3,113 volunteer hours, for a grand total of 137,391 volunteer hours. Mrs. Ledbetter also reported that PTA Enrichment Funds, which are gifted to the school district, were close to \$300,000 raised. Mrs. Ledbetter introduced the unit PTA presidents: LCHS 9-12 – Judy Hiscox, Foothills – Andrea Terry, LCHS 7/8 – Susan Boyd, LCE – Lisa Singelyn, PCR – Kathy Hernandez, and PCY – Faye Therrien. Mrs. Dalbeck thanked Mrs. Ledbetter and all the PTA presidents for all their work for the LCUSD community.
2. **Superintendent’s Report**
  - a. Reading Intervention Program Update – Dr. Leabo reported that at the last Governing Board meeting there was public comment regarding the Kindergarten teachers’ involvement in the Reading Intervention program. She was pleased to announce that, as a result of a meeting of Kindergarten teachers, Dr. Leabo and Mr. Stratton, the reading intervention program will be started in Kindergarten and first grade, and the existing program in grades 2-4 will continue. Small group instruction will be provided by credentialed teachers for students in grades K-4 who have been identified by staff. The classes will take place before 8 a.m. or after 3 p.m. Site councils will fund the program for grades 5 and 6.
3. **Student Representative Report** – Ms. Linden reported that Homecoming week just finished and everything ran very smoothly, however LCHS lost the Homecoming game. The PSAT was given this past Saturday. SAT’s were given October 12 and will be given on November 2. API scores were announced on Friday at assembly. Ms. Linden commented that students were very excited when the results were announced.
4. **President’s Report** – Mrs. Dalbeck reminded everyone to vote, and suggested a yes vote on Proposition 47, the school bond issue. She also suggested that voters really look into Proposition 49 before deciding to vote yes. While the Board supports after school programs, Proposition 49 will take money out of Proposition 98 funds, which are general fund monies, and will hurt funding for education across the state.

## **DISTRICT GOALS PROGRESS**

Mr. Stratton explained that the report tonight relates to support for students’ vocational and avocational interests

LCHS Assistant Principal Cindy Keech reported on the Pasadena City College (PCC) program that allows students to receive college credit and high school elective credit for the courses taken through PCC. While looking to expand course offerings, a future Korean language class is desired. These classes are offered primarily after school.

LCHS teacher Julie Jarvis reported on the “We the People” program, sponsored by the Center for Civic Education. There are two programs – Project Citizen and The Citizen and the Constitution. This is a portfolio-based civic education project for middle school classes.

PCR Teacher Specialist Judi Healy reported on the KPCR radio station. Currently the student council is doing programming for the station. The KPCR frequency is 89.1.

## OPPORTUNITY TO ADDRESS BOARD

There were no audience members requesting to address the Board.

## PROPOSED ACTION ITEMS

### 1. First Reading

- a. **Re-Approve 7-12 Organization, R72-02-03.** This item is presented for first reading only. Dr. Leabo reported that the 7-12 task force, which consisted of teachers, parents and administrators recommended a 7-12 program that includes a separate 7-8 administrator. In 1983, when FIS was closed, the Board approved a list of recommendations for organization activities for the 7/8 program. Dr. Leabo will recommend that the Board re-adopt these same organization activities, with modifications
- b. **\*Budget Revisions, R66-02-03.** It was moved and seconded (Tracy/Beattie) to approve the Budget Revisions. Mr. Banis reported that he had been waiting for a letter from the state that the district would be receiving the money for the critical hardship application that was submitted. Dr. Leabo acknowledged Terry Woods from Osborn Architects, who assisted in obtaining the critical hardship funds. The motion to approve the Budget Revisions was adopted unanimously.
- c. **\*Resolution #6-02-03 Adopt Gann Limit Calculations.** It was moved and seconded (Reynolds/Dietel) to approve Resolution #6-02-03 Adopt Gann Limit Calculations. Every year school districts must calculate their Gann Limit. The data provided is based on unaudited actuals for 2001-02 and the projections for 2002-2003. The motion to approve Resolution #6-02-03 to adopt the Gann Limit Calculations was adopted unanimously.
- d. **\*Resolution #7-02-03 Assignment of Delinquent Tax Receivables.** It was moved and seconded (Beattie/Tracy) to approve Resolution #7-02-03 Assignment of Delinquent Tax Receivables. Delinquent property taxes are collected by the County and are distributed to the District as part of the Base Revenue Limit. A new Joint Powers Association has been formed which will change the manner in which these delinquent taxes are collected and distributed. This new system will provide the District with new revenue which will not be included in the Base Revenue Limit. The District is guaranteed 8% premium on these delinquencies. The motion to approve Resolution #7-02-03 was adopted unanimously.
- e. **\*Election of Members to the Los Angeles County Committee on School District Organization, R68-02-03.** It was moved and seconded (Reynolds/Beattie) to advise Mrs. Dalbeck to mark the ballot for Frank Ogaz as a member of the Los Angeles County Committee on School District Organization. The motion to advise Mrs. Dalbeck to mark the ballot for Frank Ogaz as a member of the Los Angeles County Committee on School District Organization was adopted unanimously.
- f. **Special Activity: Advanced Art Field Trip to Paris, R71-02-03.** This is a request by the Advanced Art Class to take an art studies trip to Paris, modeled after the trip to Italy in the past. The trip will take place during Spring Break, but will include the following Monday and Tuesday, so there will be two missed days of school.

Mrs. Reynolds suggested the school have the parents meet and discuss their comfort level with overseas travel in light of 9/11. Ms. Linden reported that there was a parents' meeting to discuss this. This item is presented for first reading only.

## **2. Second Reading**

- a. **Approval of Facilities Master Plan Update, R61-02-03.** It was moved and seconded (Reynolds/Dietel) to approve the Facilities Master Plan Update. After discussion, the Board made recommendations for minor modifications to the Facilities Master Plan, including the use of the word “maximum” instead of “standard” as it relates to class size. The motion to approve the Facilities Master Plan Update was adopted unanimously.
- b. **Board Policy 0420 School Plans/Site Councils, R63-02-03.** It was moved and seconded (Beattie/Reynolds) to approve Board Policy 0420 School Plans/Site Councils. The motion to approve Board Policy 0420 was adopted unanimously.

## **3. Consent Agenda**

It was moved and seconded (Dietel/Reynolds) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P7-02-03.**
- b. **Extra Duty/Extra Pay Report, P8-02-03**
- c. **Approve Amendment to Job Description – Chief Business Officer, R64-02-03.**
- d. **Approve Continuing Participation in Five Star Coalition Agreement for Legislative Services for 2002-03 School Year, R69-02-03.**
- e. **Student Teacher Agreement with CSUN, R70-02-03.**
- f. **Non-Public School/Non-Public Agency Contracts, R57-02-03.**
- g. **Gifts, R67-02-03.**
- h. **Purchase Order List #5.**

## **COMMUNICATIONS**

Mr. Dietel invited everyone to attend the upcoming CPC event on Thursday, “How to Survive Living with a Teenager ,” in the high school auditorium.

Mrs. Dalbeck reminded Board members about the CASBO Conference, April 22-26, 2003, the Community Needs Assessment at the Barkley Center on Monday, October 28, and the Miller, Brown & Dannis Conference on Friday, October 25.

## **ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 9:30 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, November 12, 2002, at 7:00 p.m. in the La Cañada High School Information Resource Center.

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Sue Leabo, Superintendent  
Secretary to the Governing Board

## **MINUTES APPROVED**

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Meredith Reynolds, Clerk

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Date

10/22/02