

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

February 5, 2002

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Jinny Dalbeck on February 5, 2002 in the La Cañada High School Information Resource Center at 4463 Oak Grove Drive in La Cañada, California. Present were Board Members Andy Beattie, Jinny Dalbeck, Ron Dietel, Meredith Reynolds, and Scott Tracy, Interim Superintendent Sue Leabo, Assistant Superintendent of Curriculum and Instruction Jim Stratton, and Assistant Superintendent of Business Services John Kramar.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 5:01 p.m. in the La Cañada High School Information Resource Center Workroom. Present were the five Board Members, Interim Superintendent Sue Leabo, Assistant Superintendent of Curriculum and Instruction Jim Stratton, Assistant Superintendent of Business Services John Kramar, and legal counsel Terry Tao. Closed Session adjourned at 7:00 p.m.

MEMBERS PRESENT: Mrs. Jinny Dalbeck, President
Mr. Scott Tracy, Vice President
Mrs. Meredith Reynolds, Clerk
Mr. Andy Beattie, Member
Mr. Ron Dietel, Member

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:05 p.m. in the La Cañada High School Information Resource Center. Present were the five Governing Board Members, Dr. Leabo, Jim Stratton, John Kramar, and Secretary to the Superintendent Judy Mellick. There were approximately 15 people in the audience. Mrs. Dalbeck asked Bond Oversight Committee Chair Craig Steele to lead the Pledge of Allegiance to the Flag

REPORT OUT OF CLOSED SESSION

Mrs. Dalbeck reported that the Board took action in Closed Session to suspend a classified employee for three days. The vote was unanimous. The Board also voted unanimously to ratify a settlement agreement with RecWest.

APPROVAL OF AGENDA

It was moved and seconded (Beattie/Reynolds) to approve the agenda. The motion to approve the agenda was adopted unanimously.

APPROVAL OF MINUTES

Mrs. Dalbeck stated that the minutes of the January 15, 2002 regular meeting of the Governing Board had been distributed to the Governing Board Members in advance for review. The minutes of the January 15, 2002 regular meeting were approved as amended.

REPORTS

1. Superintendent's Report

- a. Update on Elementary Schools Phase 2 Modernization – Dr. Leabo thanked all site councils and site council presidents for getting people together on short notice to prioritize items for Phase 2. She also thanked Craig Windsor of Osborn Architects and Robert Stewart of PCM3 for their work, as well as Craig Steele, president of the Bond Oversight Committee. Dr. Leabo reported on the status of the elementary budgets for phase 2 modernization.

2. Student Representative Report

Student Representative JoAnn Bicknell reported on the ASB retreat. The students talked about goals and changes they want to make in how ASB is run. A lot of students are excited about the bill regarding cell phones on campus. She asked when students would be allowed in the new Library. Dr. Leabo said she was told that students would be allowed in on Wednesday.

3. President's Report

Mrs. Dalbeck reported that in November Governor Davis proposed a budget revise. This revise would cut approximately \$240,000 from this year's budget. The Five-Star Coalition has been very active in lobbying state legislature to avoid cutting monies already budgeted, but rather other programs that have not yet been initiated. The State will be receiving new monies from the federal government to fund special education. The Governor has decided to use this special education money to support COLA and growth for this year. The State will also receive money from a tobacco settlement. The Governor is proposing to use that money for one-time costs.

Opportunity to address Board

The following audience members addressed the Board:

Jerry Martin, 4100 Dover Road
Cindy Wilcox, 4408 Union Street

1. First Reading

- a. ***Award Bids, R145-01-02.** It was moved and seconded (Beattie/Tracy) to approve the Contract Award Recommendations for Elementary Modernization – Phase 2. It was moved and seconded (Reynolds/Dietel) to amend the recommendations to add an asphalt berm in the amount of \$4,850. Mr. Kramar explained the contract award recommendations for each elementary school. These awards are intended to qualify the District for state money.

The following audience members addressed the Board on this issue:

Annie Honch, 4629 Palm Drive
Lee Gregg, 904 Willadonda
Donna Robinson, PCY Principal
Craig Steele, 5194 Vista Miguel
Cindy Wilcox, 4408 Union Street

The motion to approve the Contract Award Recommendations for Elementary Modernization – Phase 2 as amended was adopted unanimously.

- b. ***Deputy Superintendent Contract, R149-01-02.** It was moved and seconded (Reynolds/Beattie) to approve the Deputy Superintendent Contract with James Stratton. Mrs. Dalbeck explained that the Board decided to enter into a contract until 2005 in order to maintain continuity within the District. The motion to approve the Deputy Superintendent contract with James Stratton was adopted unanimously.
- c. ***Superintendent Contract, R148-01-02.** It was moved and seconded (Beattie/Reynolds) to approve the Superintendent Contract with Sue Leabo. Mrs. Dalbeck explained that this contract would run through June 2004. This contract would maintain stability within senior management in the district. The motion to approve the Superintendent Contract with Sue Leabo was adopted unanimously.
- d. ***Resolution #17-01-02 Lay-off of Classified Position.** It was move and seconded (Tracy/Dietel) to approve Resolution #17-01-02 Lay-off of Classified Position. Dr. Leabo explained that this is a routine matter of an aide providing services to a special education student. The student moved and so the hours for the aide will be reduced. The motion to approve Resolution #17-01-02 Lay-off of Classified Position was adopted unanimously.
- e. ***Resolution #18-01-02 In Support of City of La Cañada Flintridge “Drive 25” Campaign.** It was moved and seconded (Reynolds/Dietel) to approve Resolution #18-01-02 in support of the City of La Cañada Flintridge “Drive 25” Campaign. Mrs. Dalbeck asked PTA Council President Penny Ledbetter to provide background on the campaign. Mrs. Ledbetter explained that the intent of the campaign is to be conscious of driving more slowly. This will be a month-long program throughout February. Mr. Beattie said that he would like to see promotion of this program at the school sites, especially at the high school. The motion to approve Resolution #18-01-02 was adopted unanimously.
- f. **Resolution #19-01-02 Pertaining to the Mid-Year Budget Reductions and Needed Action by the Governor and Legislature.** It was moved and seconded (Reynolds/Tracy) to approve Resolution #19-01-02 pertaining to the mid-year budget reductions and needed action by the Governor and Legislature. Mrs. Dalbeck said that the document would be forwarded to CSBA, CASBO, and Five Star Coalition, who would forward it to the Coalition’s advocate in Sacramento. The motion to approve Resolution #19-01-02 was adopted unanimously.

3. Consent Agenda

It was moved and seconded (Dietel/Reynolds) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P16-01-02.** The Board approved the following Personnel items:
Certificated: New Hires – ROP Teacher Henry Alexander, Short Term GATE Program Teacher Marilyn Burghdorf, Substitute Teacher Sheila Paccone. Leave of Absence – Brittany Barker. *Classified:* New Hire – Accounting Technician I Theresa Jimenez. Leave of Absence – Cindy Roberg. *CMSA:* Leave of Absence – Tish Hernandez – 25% from 2/5/02 to 1/1/03.
- b. **Extra Duty/Extra Pay Report, P17-01-02.**
- c. **Special Activity: Key Club to District Convention, San Jose, California, R147-01-02.**
- d. **Non-Public School/Non-Public Agency Contracts, R142-01-02.**

- e. **Change Orders for Phase 2 Library, R143-01-02.**
- f. **Change Orders for Elementary Modernization, R144-01-02.**
- g. **Gifts, R146-01-02.**
- h. **Purchase Order List #10.**

COMMUNICATIONS

Mrs. Dalbeck reported that the La Cañada Flintridge Chamber of Commerce is asking for nominations for the Les Tupper Award. She asked that the Board members let her know if there is anyone they would like to nominate.

Mrs. Dalbeck also reported that there is a Brown Act workshop in Pasadena.

Mrs. Reynolds reported that she and Mr. Stratton met with City Council Members Steve Del Guercio and Anthony Portantino and are hammering out the Joint Use Library agreement.

Mrs. Dalbeck reported that the Board policy on naming buildings is on hold for the time being. Staff is working on a press information release guideline to ensure that everyone receives information in a timely fashion. Mrs. Dalbeck asked local press members to contact Dr. Leabo with input.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 9:30 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, February 26, 2002, at 7:00 p.m. in the La Cañada High School Information Resource Center.

Sue Leabo, Interim Superintendent
Secretary to the Governing Board

MINUTES APPROVED

Meredith Reynolds, Clerk

Date