

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

June 25, 2002

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Jinny Dalbeck on June 25, 2002 in the La Cañada High School Information Resource Center at 4463 Oak Grove in La Cañada, California. Present were Board Members Jinny Dalbeck, Andy Beattie, Ron Dietel, Meredith Reynolds, and Scott Tracy, and Superintendent Sue Leabo, Deputy Superintendent of Educational Services Jim Stratton, and Chief Business Officer Dave Banis.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 5:01 p.m. in the La Cañada High School Information Resource Center Workroom. Present were the five Board Members, Superintendent Sue Leabo, Deputy Superintendent of Educational Services Jim Stratton, and Chief Business Officer Dave Banis. Legal Counsel Sukhi Sandhu joined the Board at 6:00 p.m. Closed Session adjourned at 7:00 p.m.

MEMBERS PRESENT: Mrs. Jinny Dalbeck, President
Mr. Scott Tracy, Vice President
Meredith Reynolds, Clerk
Mr. Andy Beattie, Member
Mr. Ron Dietel, Member

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:04 p.m. in the La Cañada High School Information Resource Center. Present were the five Governing Board Members, Dr. Leabo, Jim Stratton, Dave Banis, and Secretary to the Superintendent Judy Mellick. There were approximately 25 people in the audience. Mrs. Dalbeck asked LCHS Principal Mike Leininger to lead the Pledge of Allegiance to the Flag.

REPORT OUT OF CLOSED SESSION

Mrs. Dalbeck reported that the Board in Closed Session authorized Dave Banis to accept a settlement ceiling, which is procedurally necessary to commence arbitration.

APPROVAL OF AGENDA

It was moved and seconded (Beattie/Reynolds) to approve the agenda. The motion to approve the agenda as submitted was adopted unanimously.

APPROVAL OF MINUTES

Mrs. Dalbeck stated that the minutes of the June 4, 2002 regular meeting of the Governing Board had been distributed to the Governing Board Members in advance for review. The minutes of the June 4, 2002 regular meeting were approved as corrected.

REPORTS

1. Superintendent's Report

- a.** 2002-2003 Budget Update – Dr. Leabo asked Chief Business Officer Dave Banis to give an update on the budget. Mr. Banis reported that the figures are estimates. The state budget has not yet been approved. Unaudited actuals are not included. The state budget is in a deteriorating condition. After the unaudited actuals are completed and the state budget is approved, it is possible that additional transfers from Fund 15, Mandated Costs Fund, and Fund 60, Special Reserve #1 Fund, will be needed to balance the Revised 2002-03 Budget. The revised budget must be approved within 45 days after the state budget is approved. Mr. Banis proposed the following recommendations for restorations: Restore maintenance budget to 2001-02 levels; reserve funds for computer replacement in 2003-04; increase reserve for economic uncertainties. Mr. Banis thanked Diane Clinton, Director of Fiscal Services for her work on the budget.

Mrs. Dalbeck thanked Ms. Clinton and Mr. Banis.

- b.** Inter-district Transfers Update – Dr. Leabo reported that the District is considering the request to allow students of employees to be guaranteed admission to La Cañada schools. There are two education codes involved in this issue. One code §46601.5, referred to as the “Allen bill,” allows students of parents who work in the district to be treated as residents and have the same rights as residents. Under the Allen bill, a district cannot separate employees’ rights from other people who work within the district. This law will be repealed July 1, 2003. The second Education Code §46600, under which La Cañada currently operates, allows inter-district permit students to apply for a one year transfer, and requires that they reapply annually for continued enrollment. La Cañada give first priority to district employees in accepting transfers where space is available. It is impossible to determine the financial impact of guaranteeing space for children of employees because of the number of variables. The District will continue to watch enrollments, and will probably have space in grades 2-3. Kindergarten and Grade 1 continue to be impacted at this point. The District will not have accurate enrollment information until mid-August or possibly the beginning of school.

The following audience members addressed the Board:

Lee Gregg, parent
 Michael Wojciechowski, parent
 Richard Weld, LCTA President
 Karen Mathison, parent
 John Herkert, PCY teacher
 Cindy Wilcox, parent
 Janine Kauffman, LCE teacher
 Kathy Kaze, LCE teacher

After further discussion, the Board reached a consensus that current policy will stand.

2. President's Report

Mrs. Dalbeck reminded the Board that there would be a workshop on the Education Master Plan at Pasadena City College on Friday, June 28, sponsored by Assembly Member Carol Liu. Mrs. Dalbeck also reported that the Board issued a press release on the evaluation of the superintendent, which was excellent, and the extension of her contract for an additional year, until June 2005.

Opportunity to address Board

The following audience members addressed the Board:

William Stoner, parent

It was moved and seconded (Reynolds/Beattie) to move Item 1G to before the public hearing. The motion to move Item 1G was adopted unanimously.

- 1.g. LCHS Dress Code, R262-01-02.** Mr. Stratton reported that a committee of parents, students, teachers and an administrator was established to create a dress code for the high school that is similar to the dress code in 7/8. The Board asked that the high school bring back information on what the consequences would be for violations of the dress code. The Board discussed the logo words and symbols issue and the issue of open-toed shoes.

PUBLIC HEARING

The Governing Board held a public hearing on the 2002-2003 Proposed Budget. The Public Hearing was opened at 10:08 p.m. Richard Weld asked for clarification on designated reserves and economic uncertainty reserves. There were no further comments from the public. The hearing was closed at 10:11.

PROPOSED ACTION ITEMS

1. First Reading

- a. *Subject Matter Authorization, R250-01-02.** It was moved and seconded (Dietel/Tracy) to approve the Subject Matter Authorization. Dr. Leabo explained that this is a routine matter. The District is doing this to meet a credential requirement for this school year. The teacher will not be teaching the class next year and the district is re-writing the course description to be more in line with what is actually taught. The motion to approve the Subject Matter Authorization was adopted unanimously.
- b. *Limited Assignment Single Subject Teaching Permit, R252-01-02.** It was moved and seconded (Beattie/Reynolds) to approve the Limited Assignment Single Subject Teaching Permit. Dr. Leabo explained that this is the method by which the District receives approval from the Teacher Credentialing Commission for someone who does not have the appropriate endorsement on his/her credential. The motion to approve the Limited Assignment Single Subject Teaching Permit was adopted unanimously.
- c. *Resolution #31-01-02 Energy Block Grant.** It was moved and seconded (Tracy/Dietel) to approve Resolution #31-01-02 Energy Block Grant. Mr. Banis explained that legislation was passed that allows for a one-time allocation of approximately \$10 per pupil for energy costs. The government will give the District approximately \$43,000. The motion to approve Resolution #31-01-02 Energy Block Grant was adopted unanimously.
- d. *Approve High School Science Lab Remodel as Priority One for Next Bond Issue, R261-01-02.** It was moved and seconded (Dietel/Reynolds) to approve the high school science lab remodel as priority one for the next local bond issue (August 2003). Dr. Leabo explained that the Facilities Master Plan Community Based Committee passed a recommendation to make this a number one priority. Another purpose of establishing this as a priority now is so the District can have architectural drawings done and be in line, if another state bond is approved, to receive funding. The motion to approve the

high school science lab remodel as priority one for the next bond issue was adopted unanimously.

- e. ***Consolidated Application, R263-01-02.** It was moved and seconded (Reynolds/Tracy) to approve the Consolidated Application. Mr. Stratton explained that the Consolidated Application allows the District to get the restricted funds from the state and federal government. The motion to approve the Consolidated Application was adopted unanimously.
- f. ***Site Plans, R264-01-02.** It was moved and seconded (Tracy/Beattie) to approve the Site Plans. Mr. Stratton explained that a lot of the money from the Consolidated Application goes to the site and the site has to decide where to spend it. Schools have to examine student data, make decisions based on that data, and the state needs to see how the data supports those decisions. The motion to approve the Site Plans was adopted unanimously.
- h. **CMSA Agreement Changes, R251-01-02.** Dr. Leabo explained that CMSA is the group that consists of confidential, management, and supervisory staff. The proposed changes include an extra day of vacation to be connected to Independence Day, and vision coverage for all CMSA members. This item is presented for first reading only. It will be brought back to the Board for approval at the next meeting.

2. Second Reading

- a. **2002-2003 Proposed Budget, R238-01-02.** It was moved and seconded (Reynolds/Beattie) to approve the 2002-2003 Proposed Budget. The motion to approve the 2002-2003 Proposed Budget was adopted unanimously.
- b. **Textbook Adoption: *Earth Science* (McDougal Littlell), Grades 9-12, R232-01-02.** It was moved and seconded (Dietel/Beattie) to approve Textbook Adoption: *Earth Science* (McDougal Little), Grades 9-12. The motion to approve the Textbook Adoption was adopted unanimously.
- c. **Textbook Adoption: *Structure and Method, Course 2* (McDougal Littell), Grade 8, R233-01-02, Textbook Adoption: *Pre-Algebra* (Prentice Hall), Grade 7, R243-01-02, and Textbook Adoption: *Harcourt Math 2002* (Harcourt), Grades K-6, R234-01-02.** It was moved and seconded (Beattie/Dietel) to approve the textbook adoptions. The motion to approve the textbook adoptions was adopted unanimously.
- d. **Resolution #29-01-02 Layoff of Classified Positions.** It was moved and seconded (Beattie/Tracy) to approve Resolution #29-01-02 Layoff of Classified Positions. Dr. Leabo explained that the District has been able to recall some people from this list. The motion to approve Resolution #29-01-02 was adopted unanimously.

3. Consent Agenda

It was moved and seconded (Tracy/Reynolds) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P28-01-02.**
- b. **Extra Duty, Extra Pay Report, P29-01-02.**
- c. **Approval of Job Descriptions, R249-01-02.**
- d. **Non-Public School/Non-Public Agency Contracts, R248-01-02.**
- e. **Change Orders for Elementary Modernization Phase 2, R253-01-02.**

- f. Parker & Covert Retainer Agreement, R254-01-02.
- g. ASB Budget 7/8, R256-01-02.
- h. ASB Budget 9-12, R257-01-02.
- i. Multi-Media Services Contract, R258-01-02.
- j. Notice of Completion, R259-01-02.
- k. Change Orders for LCHS New Library, R260-01-02.
- l. Gifts, R255-01-02.
- m. Purchase Order List #18.

COMMUNICATIONS

None

RECONVENE TO CLOSED SESSION

The Board reconvened to Closed Session at 11:09 p.m.

REPORT OUT OF CLOSED SESSION

The Board reconvened to Open Session at 11:12 p.m. and reported that there was no action taken in Closed Session.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 11:15 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, July 16, 2002, at 7:00 p.m. in the La Cañada High School Information Resource Center.

Sue Leabo, Superintendent
Secretary to the Governing Board

MINUTES APPROVED

Meredith Reynolds, Clerk

Date