

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE SPECIAL MEETING OF THE GOVERNING BOARD**

August 6, 2003

The Special Meeting of the Governing Board of La Cañada Unified School District was called to order at 4:30 p.m. by President Scott Tracy on August 6, 2003 in the La Cañada High School District Information Resource Center at 4463 Oak Grove Drive in La Cañada, California. Present were Board Members Scott Tracy, Jinny Dalbeck, Meredith Reynolds and Ron Dietel, Superintendent Dr. Sue Leabo, Chief Business Officer Dave Banis.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 4:31 in the La Cañada High School Information Resource Center Workroom. Present were the four Board Members, Superintendent Sue Leabo, Chief Business Officer Dave Banis. Closed session adjourned at 5:23.

MEMBERS PRESENT: Mr. Scott Tracy, President
Mr. Ron Dietel, Clerk
Mrs. Jinny Dalbeck, Member
Mrs. Meredith Reynolds, Member

MEMBERS ABSENT: Andy Beattie, Vice President

REGULAR MEETING:

The Regular Meeting of the Governing Board was reconvened at 5:28 p.m. in the La Cañada High School Information Resource Center. Present were Board Members Scott Tracy, Jinny Dalbeck, and Ron Dietel, Superintendent Dr. Sue Leabo, Chief Business Officer Dave Banis and Executive Secretary Kim Bergner. There were 5 people in the audience. Mr. Tracy asked Terry Wood of Osborn Architects to lead the Pledge of Allegiance to the Flag.

MEMBERS PRESENT: Mr. Scott Tracy, President
Mr. Ron Dietel, Clerk
Mrs. Jinny Dalbeck, Member

MEMBERS ABSENT: Andy Beattie, Vice President
Mrs. Meredith Reynolds, Member

REPORT OUT OF CLOSED SESSION

Mr. Tracy reported that there was no action taken in closed session.

APPROVAL OF AGENDA

It was moved and seconded (Dalbeck/Dietel) to approved the agenda. The motion to approve the agenda as submitted was adopted unanimously.

PROPOSED ACTION ITEMS

1. First Reading

8/06/03

It was moved and seconded (Dalbeck/Dietel) to amend the agenda to present First Reading items 1 a., 1 b., and 1 c. as one item. The motion to approve the agenda amendment was adopted unanimously.

- a. Resolution #03-03-04 Resolution to Lease from Banc of America Leasing & Capital
- b. Master Equipment Lease/Purchase Agreement with Banc of America, R17-03-04
- c. Approval of Contracts with National School Fitness Association, R18-03-04

The three board reports presented are needed for approval to implement this program. 1a is the Resolution giving officer approval. 1b is the Master Equipment Lease/Purchase Agreement with Banc of America for the equipment and 1c is the contracts needed with the National School Fitness Foundation. The District will provide the Foundation with data on the participants anonymously and in exchange for that information the Foundation makes the payments to the District that will cover the costs for the lease on the equipment. The equipment will be installed upstairs above the gymnasium at La Cañada High School. Certain modifications will need to be made at the high school for this program. Mr. Banis has had several telephone conversations with other districts working with the Foundation. Poway has completed their first year with the program and payments have been made promptly. Mr. Tracy read information provided from the Foundation to the Governing Board on their LIFT program. Dr. Leabo informed the board that she was contacted by the Foundation and she met with representatives with Jim Stratton, Dr. Leininger and Nic Larez to talk about the Foundation and District requirements. Mr. Tracy read the District requirements on the contract and received confirmation from Mr. Banis that the District is prepared to meet those requirements. Mr. Tracy questioned Mr. Banis whether we have seen financials on the Foundation. Mr. Banis is making this request based on the research that he has done of the Foundation. Mr. Dietel questioned why Utah law governs the contract. If the contract is approved, the equipment should arrive sometime after October 1st. Equipment would be delivered 6 – 8 weeks after approval. After a lengthy discussion the governing board agreed to table the motion until the August 26th meeting and requested that Mr. Banis research the financials on the Foundation prior to that meeting. Mrs. Dalbeck also requested the financial cost to meet the facilities requirements. A motion to table this item to August 26th was made (Dalbeck/Dietel). The motion to table this item to August 26th was approved unanimously.

- d. ***Award Bids for La Cañada High School Science Labs, R26-03-04.** It was moved and seconded (Dalbeck/Dietel) to award the Bids for La Cañada High School Science Labs. Last Fall the Board committed to renovate the La Cañada High School Science Labs. The Science Labs were the next priority with bond funds. On July 29, 2003 Osborn Architects held bid openings for this project. Three bids were received. The low bidder was Mallcraft, Inc. The submitted bid was \$2,148,000. The work takes 7 classrooms and makes 6 state of the art lab classrooms. The labs are increasing but classroom space will decrease. By 9/2004 the labs will be complete and ready for the students. Osborn Architects has experience working with Mallcraft. Funding for this project was discussed. Housing the students was also discussed. No portables will be brought on campus and the labs will be done in stages so no students are displaced. The motion to award the bids was adopted unanimously.

2. Consent Agenda (Dietel/Dalbeck)

It was moved and seconded (Dietel/Dalbeck) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report P2-03-04.** The Board approved the following Personnel Items:
Certificated: New Hires – Kimberly Lauxen, Stephanie Van Belle. *CMSA:*

Reclassification – Cynthia Keech. Retirement – Hope Ricewasser. Resignation – Gail Crotty.

- b. **CMSA Administrative Salary Schedule, R19-03-04.** The Board approved the CMSA Administrative Salary Schedule.
- c. **Change of Board Meeting Date, R26-03-04.** The Board approved the Change of Board Meeting Date to August 26, 2003 at 7:00 p.m.
- d. **Disposal of Obsolete Computers & Equipment, R16-03-04.** The Board approved the Disposal of Obsolete Computers & Equipment.

There being no further business before the Board, the meeting was adjourned at 6:08 p.m.

The Next Regular Meeting of the Governing Board will be held on **Tuesday, August 26, 2003**, at 7:00 p.m. in the La Cañada High School Information Resource Center.

Sue Leabo, Superintendent
Secretary to the Governing Board

MINUTES APPROVED

Ron Dietel, Clerk

Date