

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

August 26, 2003

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Scott Tracy on August 26, 2003 in the La Cañada High School Information Resource Center at 4463 Oak Grove in La Cañada, California. Present were Board Members Scott Tracy, Jinny Dalbeck, Ron Dietel, and Meredith Reynolds, Superintendent Sue Leabo, Deputy Superintendent Jim Stratton and Chief Business Officer Dave Banis.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 5:01 p.m. in the La Cañada High School Information Resource Center Workroom. Present were the four Board Members, Superintendent Sue Leabo, Deputy Superintendent Jim Stratton and Chief Business Officer Dave Banis. Closed session adjourned at 6:46 p.m.

MEMBERS PRESENT: Scott Tracy, President
 Mrs. Jinny Dalbeck, Member
 Mr. Ron Dietel, Clerk
 Mrs. Meredith Reynolds, Member

MEMBERS ABSENT: Mr. Andy Beattie, Vice President

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:01 p.m. in the La Cañada High School Information Resource Center. Present were the four Governing Board Members, Dr. Leabo, Mr. Stratton, Mr. Banis, Executive Secretary to the Superintendent Kim Bergner. There were approximately 9 people in the audience. Mr. Tracy asked 7-8 Principal Cindy Keech to lead the Pledge of Allegiance to the Flag.

REPORT OUT OF CLOSED SESSION

Mr. Tracy reported that there was no action taken in closed session.

APPROVAL OF AGENDA

It was moved and seconded (Dalbeck/Dietel) to approve the agenda. The motion to approve the agenda was adopted unanimously.

APPROVAL OF MINUTES

Mr. Tracy stated that the minutes of the July 15, 2003 regular meeting of the Governing Board and the August 6, 2003 Special Meeting of the Governing Board had been distributed to the Governing Board Members in advance for review. The minutes of the July 15, 2003 regular meeting and the August 6, 2003 special meeting were approved.

REPORTS**1. Superintendent's Report**

Staffing - Dr. Leabo introduced new incoming staff to the Governing Board and welcomed the new staff to the district.

Enrollment Update - Dr. Leabo discussed the current enrollment figures for the upcoming school year.

2. President's Report

Help 464 – Mr. Tracy asked Mrs. Dalbeck for an update on Help 464. Mrs. Dalbeck informed the board that to date Help 464 has received \$380,000. Mrs. Dalbeck stated that research has been done on similar fundraising by other Districts and most districts were not as successful as ours. A full report on Help 464 will be given at the September 9th board meeting.

OPPORTUNITY TO ADDRESS BOARD

The following audience members addressed the Board:

Mr. Paras

PROPOSED ACTION ITEMS**1. First Reading****2. Second Reading**

- a. **English Selections, R8-03-04** It was moved and seconded (Dietel/Reynolds). This item is presented for second reading. Mr. Stratton distributed the Core Literature List and Non Core Books, the electives and a Master List of Approved Literature. This is a request for approval of the Core Literature Reading List. The motion to approve the English Selections was adopted unanimously.
- b. **Approval of Agreement between La Cañada Unified School District and La Cañada Teachers Association, R9-03-04.** It was moved and seconded (Dalbeck/Dietel). This item is presented as a second reading. Dr. Leabo stated that the only issue that has been ratified are some modifications on Article XVI. LCTA has agreed on language change on this article. The motion to approve the Agreement between La Cañada Unified School District and La Cañada Teachers Association was adopted unanimously.
- c. **Resolution #03-03-04 Resolution to Lease from Banc of America Leasing & Capital**
- d. **Master Equipment Lease/Purchase Agreement with Banc of America, R17-03-04**
- e. **Approval of Contracts with National School Fitness Association, R18-03-04** It was moved and seconded (Dalbeck/Reynolds) to remove these three items from the table, the motion was unanimously approved. Mrs. Reynolds made a motion to make c. d. e. a single item. It was moved and seconded (Dalbeck/Tracy) to make c.d.e. a single item.

Mr. Banis explained the LIFT Program to the Board. Costs were discussed with the board. The financials on the company were reviewed. References from the Foundation were contacted Mr. Tracy asked for confirmation that the LCHS staff is committed to the program and is willing to meet the requirements of the district by the Foundation. Mr. Larez and Dr. Leininger assured the governing board that they are committed to the

program and can meet the requirements of the district to meet the Foundations support. All three items were approved unanimously.

3. Consent Agenda

It was moved and seconded (Reynolds/Dietel) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P2-03-04.** The Board approved the following Personnel Items:
Certificated: New Hires – Kristen Butler, Alison Ryan, Daniel Toder, Gail Young.
Classified: New Hire – Christopher Ceo, Catherine Float, Thomas Gloat, Mike Freed, Connie Speltz, David Wulff. *CMSA:* New Hires: Kevin Buchanan, Joanne Davidson, Tamara Jackson
- b. **Non-Public School/Non-Public Agency Contracts, R15-03-04.** The Board approved the Non-Public School/Non-Public Agency Contracts.
- c. **Accept Bid for Pool Service, R22-03-04.** The Board approved the Bid for Pool Service with Caliber Pools.
- d. **Accept Bid for Waste Disposal, Green Waste and Commingled Recycling Program, R23-03-04.** The Board approved the Bid for Waste Disposal, Green Waste and Commingled Recycling Program.
- e. **Change Order for LCHS Chiller Replacement, R24-03-04.** The Board approved the change order for Pacific Mechanical in the amount of \$4,222.00.
- f. **Agreement with LACOE for District ROP Program, R21-03-04.** The Board approved the agreement with LACOE for the District ROP Program.
- g. **Purchase Order List #18 and #2** The Board approved Purchase Order Lists #18 and #2.

COMMUNICATIONS

Mr. Tracy questioned the security on the new La Canada High School field. Dr. Leabo stated that security issues have been discussed and several different security measures are being taken to secure the new field. Dr. Leininger met with Mr. Sheppard and fencing was discussed. Verdugo Arroyo Foundation is the primary donor on the field. However, Mr. Sheppard is continuing to seek donations to further improve the field. Mr. Sheppard has asked for recognition for major donors. Dr. Leabo stated that this would require board approval.

An opening day for the new field was discussed. The current day being considered is October 17th.

Mr. Dietel questioned Dr. Leabo on the opening of school. Dr. Leabo stated that our custodians are very busy in preparing the sites. Playgrounds have been cleaned, jack hammering will begin on the science labs tomorrow. New carpeting is being installed in the high school administration offices and the air conditioning should be on line before the start of school. New textbooks have been received and distributed.

Mr. Dietel gave a brief update on the Nutrition Task Force. New menu items are being offered to the students this year. The PTA will be working on enhancing the high school cafeteria and the students will be asked to name the cafeteria.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 8:00 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, September 9, 2003, at 5:00 p.m. in the La Cañada High School Information Resource Center.

Sue Leabo
Sue Leabo, Superintendent
Secretary to the Governing Board

MINUTES APPROVED

Ron Dietel
Ron Dietel, Clerk

9/9/03
Date